MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND FIFTH MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 5TH JULY, 2017 AT 4.30P.M IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.

S. ZHOU
CHAMBER SECRETARY

30th June, 2017
AGENDA

(1) CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 7TH JUNE, 2017

*** Attached ANNEXURE ‘A’ Pages A to Q

(2) REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 6TH JUNE, 2017

*** Attached ANNEXURE ‘B’ Pages 1 to 14

(3) REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 13TH JUNE, 2017

*** Attached ANNEXURE ‘C’ Pages 15 to 21

(4) REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 19TH JUNE, 2017

*** Attached ANNEXURE ‘D’ Pages 22 to 38

(5) REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 20TH JUNE, 2017

*** Attached ANNEXURE ‘E’ Pages 39 to 63

(6) REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 26TH JUNE, 2017

*** Attached ANNEXURE ‘F’ Pages 64 to 111
(7) APPLICATIONS FOR LEAVE OF ABSENCE

The following applications for leave of absence have been received:

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ANNEXURE ‘A’
CITY OF BULAWAYO

MINUTES: NO. 3304

2017

MINUTES OF THE THREE THOUSAND THREE HUNDRED AND FOURTH MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 7TH JUNE, 2017 AT 4.30 P.M.

PRESENT:

His Worship the Mayor (Councillor M.K. Moyo)
Councillor S. Chigora
" M. Dube
" N. Hlabani
" R.D. Jele
" S. Khumalo
" M. Lubimbi
" G. Mangena
" G. Masuku
" S. Mataka-Moyo
" C. Mlalazi
" L. Mlilo
" C. Moyo
" T. Moyo
" P. Moyo
" S. Musonda
" E. Ncube
" M. Ncube
" T. Ncube
" T. Ngwenya
" E. Rafomoyo
" N. Sibanda
" J. Siziba
" C. Zana

ALSO:

The Town Clerk
The Chamber Secretary
The Director of Engineering Services
The Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The Human Resources Officer
Preamble

His Worship the Mayor called for a Minute of Silence in honour of the late Naison Khutshwekhaya Ndlovu, the first black Mayor of the City of Bulawayo, who passed away in Bulawayo on 29th May, 2017.

NOTED:

(1) MINUTES:

RESOLVED:

That the minutes of the ordinary Council Meeting held on the 3rd May, 2017 be taken as read and signed.

(2) REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 2ND MAY, 2017

RESOLVED:

That the report of the Future Water Supplies and Water Action Committee as submitted be received and the various recommendations contained therein be adopted."}

(3) REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 9TH MAY, 2017

RESOLVED:

That the report of Health, Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

Zimbabwe Defence Forces Benefits Fund: Cowdray Park Stands
Item 8

RESOLVED:

That the abovementioned item be considered by Council in Committee in the Committee Room, in view of the need for clarification of issues by the appropriate Heads of Departments.

RESOLVED:

That the report of the Environmental Management and Engineering Services Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned item which be dealt with as follows:-

Road Maintenance - Item 3

Councillor S. Khumalo appreciated the work that was being carried out on major arterial and collector roads throughout the City. Focus should now shift to local roads as well that fed into residential areas as these were now almost non existent particularly in his Ward 27. The situation was a serious inconvenience to residents and there was need for urgent remedial work.

On that understanding it was –

RESOLVED:

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.


RESOLVED:

That the report of the Finance and Development Committee as submitted be received and be various recommendations contained therein be adopted with exception of the undermentioned item which be dealt with as follows:-

Request For Authority to Virement Funds From Various Votes To Vote 084 (Mechanical Transport) : Financial Year 2017 Capital Budget - Item 25

It was –

RESOLVED:

That the matter be referred to Council in Committee in the Committee Room for clarification of certain issues pertaining to this item.
RESOLVED:

That the report of the Town Lands and Planning Committee as submitted be received and the recommendations contained be adopted with the exception of the undermentioned items which will be dealt with as follows:

(a) Application and Registration of the claim at Aisleby Farm for Gold Mining Purposes: Mr C Dube - Item (2)

(The Town Clerk (Mr C. Dube) declared an interest and recused himself from the meeting during consideration of this item.)

The view during the ensuing debate was that any mining venture at Aisleby Farm should benefit the City of Bulawayo rather than individuals.

Councillor G Mangena was opposed to the recommendation of the Town, Lands and Planning Committee noting that many applications for this venture had been turned down in the past and the strong view had been that Council itself should pursue the mining venture for the collective benefit of the City. Why the rush to secure Council authority to the contrary now?

In the interest of transparency, this matter should be deferred pending clarification on these and other pertinent issues.

Concurring Councillor C. Zana said that any mining venture at Aisleby should be owned and controlled by Council which should exploit this God-given resource for the direct benefit of the City of Bulawayo and its residents. The proper management and implementation of the project could bring immense benefits for the City.

Other Councillors concurred with this view and called for a progress report on Council’s previous resolution to concretize the prospect of direct Council involvement in gold mining in this and other areas under its jurisdiction.

On that note it was -

RESOLVED:

That the recommendation of the Town, Lands and Planning Committee be not acceded to and application by Mr. C. Dube be declined and instead Council’s previous position (6th November, 2013) with regard to gold mining at Good hope be reaffirmed (i.e. that immediate steps be taken for Council to register a Mining Grant over Good Hope Form) and the policy on Mining at Council’s farms be accordingly reviewed/re-examined and clarified.
Councillor M. Ncube expressed his appreciation for the Committee’s efforts in ensuring implementation of Councils resolutions related to the Town Lands and Planning Committee – development issues etc.

Thereafter it was –

**RESOLVED:**

That the recommendation of the Town Lands and Planning Committee be adopted.

(7) **REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON THE 22ND MAY, 2017**

**RESOLVED:**

That the report of the General Purposes Committee together with reports on:-

a) Post Entry Study Scheme: Mr Bothwell Nhlalo Sibanda Sr No 31095 : Town Planner: University Of Johannesburg Republic Of South Africa : Completion of Bachelor’s Degree In Town Planning;

b) Request To Revoke Termination Date Former Member Of Staff: Kutakwashe Mpofu Sr Number 09700: Chamber Secretary’s Department;

c) Proposed Alignment Of Council Staff Conditions Of Service With Various Statutory Provisions Applicable To Employment Relations;

d) Proposed Review Of Policy Payment Of Various Allowances To Councillors And Staff (Foreign Travel) – Central Government Treasury Circular No. 8 Of 2016 Dated 22 July 2016;

e) Bulawayo City Football Club: 2017 Audit Report;

f) General Staff Loss And Injury On Duty For The Month Of April, 2017;

g) Authorised And Actual Establishment Comparison Summary Sheet As At 30th April, 2017;

as submitted be received and the various recommendations contained therein be adopted.

(8) **APPLICATIONS FOR LEAVE OF ABSENCE.**

**RESOLVED:**

That the following applications for leave of absence be approved/confirmed as appropriate:-

His Worship the Mayor : 12th to 26th June, 2017 (Inclusive)

**RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE:**

COUNCIL IN COMMITTEE
Councillor C. Zana queried the recommendation of the Health, Housing and Education Committee to allocate additional land to the ZDF without going out to tender. Council should be wary of the possible resurfacing of the double or treble allocation phenomenon which characterised the Garikayi/Hlalani Kuhle era at Cowdray Park in the past.

Councillor S. Chigora also pointed out that ordinarily land applications were considered by the Town, Lands and Planning Committee and not the Health, Housing and Education Committee as had happened in this case. He said policy was against allocation of such stands to groupings of people as opposed to large institutions with capacity to develop, such as banks and other financial institutions.

Councillor E. Rafomoyo concurred pointing out that Council itself had not yet offered any such stands to its employees, the majority of whom had no accommodation of their own yet they were deserving of such benefits from Council.

Councillors M. Ncube, M. Dube, C. Moyo, E. Ncube and M. Chunga concurred saying Council must guard against creating enclaves for certain groupings of people. Rather, allocation should be to the individuals on merit basis. The view was also supported by Councillors R.D Jele and S. Chigora.

Responding to the concerns raised by Councillors, the Acting Director of Housing and Community Services explained that Council had agreed to the allocation of some 337 Stands in Cowdray Park to the ZDF Benefit Fund, and the majority of these stands had already been developed into two roomed units and handed over to beneficiaries. The initial allocation was to the Benefit Fund. They were now merely asking for additional land to cater for their growing membership. The Fund was paying religiously in terms of current policy and Council applied these monies on servicing costs in the area.

Councillors N. Sibanda and C. Ndhlovu were amenable to the request by ZDF saying this was not a new development. The allocation was in accordance with a long standing policy which permitted allocation of land to companies and organisation for their employees. Cases in point were Cotton Printers, Corousel etc where workers pooled their resources with the assistance of their employer for the purpose of securing housing accommodation.

The Director of Engineering Services also explained that applications for allocation for stands and premises were submitted through the Health, Housing and Education Committee whilst those for virgin land were the prerogative of the Town, Lands and Planning Committee where the policy was for allocation by tender to big institutions with capacity to service and develop.

Councillor S. Khumalo supported the recommendation of the Health, Housing and Education Committee except for recommendation 4 which sought additional stands for ZDF as and when these became available. He moved accordingly.

The Town Clerk called for objectivity. The army was part of the larger community and Council should assist them where possible.

After further debate and subsequent voting process, it was:-
RESOLVED

That the recommendation of the Health, Housing and Education Committee be varied by exclusion of recommendation 4 which sought further allocation of stands to the ZDF Fund.

The resolution to read:

1. That all stands allocated to the Defence Forces belong to Zimbabwe Defence Forces and as such the ownership belongs to the fund until a clearance letter is given by the fund after fulfilment of their conditions.
2. That all affected stands to be Captioned with Zimbabwe Defence Forces
3. That all funds paid to be allocated equally on the stands.
4. That current individual allocations be considered provisional subject to fulfilment of above conditions.

REQUEST FOR AUTHORITY TO VIREMENT FUNDS FROM VARIOUS VOTES TO VOTE 084 (MECHANICAL TRANSPORT) : FINANCIAL YEAR 2017 CAPITAL BUDGET - ITEM 25

(Arising from the report of the Finance and Development Committee Meeting Held 30th May, 2017)

Council considered the matter and the focus of attention was on the Mayoral fleet in terms of which 3 vehicles were proposed. There was a strong view that the item be referred back to Committee for further clarification on the procurement of the Mayoral fleet as the initial report to Finance and Development Committee had made no mention of a 3rd vehicle for the Mayor.

Thereafter, the Director of Engineering Services explained that there was lack of clarity on the question of vote allocation for mechanical transport. This had been pointed out during the Finance and Development Committee deliberations on this matter (30th May, 2017). While the report indicated a provision of three (3) vehicles for the Mayor, only one vehicle was allocated to the Mayor. The others were just backup in case of breakdown, or were for use by the Deputy Mayor on Council/ Mayoral assignments. In any case this was merely a provision and indications were that the 3rd mayoral vehicle will not be procured after all. Essentially these remained Council vehicles and were not personal to the Mayor.

Councillor T. Ncube felt that the matter was clear and straightforward and should be channelled to the Public Relations Section for articulation to the public to avoid unnecessary misunderstanding and distortion. Perhaps the Mayor should call a press conference to iron out this matter.

The Town Clerk explained that the report only sought virement of funds from various votes to vote 84 which was a central mechanical vote to enable eventual purchase by the Director of Engineering Services. This had initially been done enblock, but the Committee requested a breakdown hence this report for transparency.

Councillor M. Ncube concurred on the issue of transparency. There was need to shake up Public Relations so that Council’s position was properly articulated. In this case while the virement may be authorised it should be made clear and conditional that the 3rd vehicle for the Mayor will not be purchased.

After further debate it was:-
RESOLVED:

That the recommendation of the Finance and Development Committee on the virement of funds be adopted with the proviso that no additional vehicle will be purchased for the Mayor in the current year – 2018.

(11) **IRBM COUNCILLORS SENSITIZATION WORSHOP 15TH JUNE 2017 : VICTORIA FALLS.**

The Town Clerk reported verbally on this matter and advised that IRBM Sensitization Workshop would take place on 15th and 22nd June 2017 in accordance with the following time table:-

<table>
<thead>
<tr>
<th>CLUSTER</th>
<th>VENUE</th>
<th>DATE</th>
<th>FACILITATORS</th>
<th>LEADER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bindura, Mvurwi, Chinhoyi, Epworth</td>
<td>Kadoma</td>
<td>15 June</td>
<td>Harare Kwekwe</td>
<td>Dr. Makunde G</td>
</tr>
<tr>
<td>Harare, Norton, Chegutu</td>
<td>ZIPAM</td>
<td>22 June</td>
<td>Bindura Kariba</td>
<td>Ms Gwatipedza E</td>
</tr>
<tr>
<td>Kariba, Karoi Chegutu</td>
<td>Chinhoyi</td>
<td>15 June</td>
<td>Chegutu Norton</td>
<td>Ms Makombe J</td>
</tr>
<tr>
<td>Rusape, Mutare Chipinge</td>
<td>Nyanga</td>
<td>15 June</td>
<td>Marondera Chitungwiza</td>
<td>Mr Ramaghapula</td>
</tr>
<tr>
<td>Ruwa, Marondera Chitungwiza</td>
<td>Macheke</td>
<td>22 June</td>
<td>Mutare Chirundu</td>
<td>Mr. Mavesera S</td>
</tr>
<tr>
<td>Chiredzi, Masvingo Beitbridge</td>
<td>Bulawayo</td>
<td>22 June</td>
<td>Gwanda Plumtree</td>
<td>Mr Kaitano M</td>
</tr>
<tr>
<td>Bulawayo, Gwanda, Plumtree</td>
<td>Victoria Falls</td>
<td>15 June</td>
<td>Masvingo Kadoma</td>
<td>Ms Ncube J</td>
</tr>
<tr>
<td>Kwekwe, Gokwe, Redcliff, Kadoma</td>
<td></td>
<td>22 June</td>
<td>Chinhoyi Gweru</td>
<td>Mr Mandigo A</td>
</tr>
<tr>
<td>Victoria Falls, Lupane, Hwange</td>
<td>Hwange Safari</td>
<td>22 June</td>
<td>Bulawayo Zvishavane</td>
<td>Mr. Luthe D</td>
</tr>
<tr>
<td>Shurugwi, Zvishavane, Gweru</td>
<td>Bulawayo</td>
<td>15 June</td>
<td>Victoria Falls Kwekwe</td>
<td>Mr Gusha A</td>
</tr>
</tbody>
</table>
Bulawayo had been grouped with Gwanda and Plumtree and this cluster’s meeting would be held on 15th June, 2017 in Victoria Falls (venue to be advised). As in the past, all Councillors had been invited and transport had been arranged for departure on Wednesday 14th and return on the 16th of June 2017.

Council was therefore requested to authorise the trip to Victoria Falls as well as the related expenditure inclusive of accommodation, transport, incidentals and subsistence allowances for all attending Councillors, the Town Clerk, the Chamber Secretary and support staff as appropriate.

After discussion it was –

**RESOLVED:**

That authority be granted for all Councillors, the Town Clerk, Chamber Secretary and relevant staff to attend, the Cluster IRBM Councillors Sensitization Workshop to be held in Victoria Falls on 15th June, 2017 costs thereof to be met by Council on the usual basis.


The Town Clerk reported (7th June, 2017) that he was in receipt of communication from the Project Director of the National Road Condition Survey and Inventory Project wherein be advised that the survey report had been completed and that its database had been. He further advised that the report should be handed over to Ministry of Transport and Infrastructure Development at a ceremony to be held at Rainbow Towers, Harare on 12th June 2017.

The Project Director invited the Director of Engineering Services, Eng. S. Dube to the handover ceremony. The expenses would be covered by ZINARA.

On the recommendation of the Town Clerk it was –

**RESOLVED:**

That authority be granted to the Director of Engineering Services (Eng. S. Dube) to attend the official handover of the National Roads Condition Survey and Inventory Project report and Council pays incidental allowances only as other expenses would be borne by the organisers.

(13) **REQUEST FOR FREE USE OF THE SMALL CITY HALL AND CITY HALL CAR PARK FOR THE WORLD BLOOD DONOR DAY COMMEMORATIONS ON THE 14TH OF JUNE, 2017: NATIONAL BLOOD SERVICES OF ZIMBABWE.**

The Town Clerk reported (12th June, 2017) that Council (6th May, 2015) had granted the National Services Blood of Zimbabwe free use of the Community Halls and/or Youth Clubs in the high
density areas for Community Blood Donor Drives in Bulawayo subject to prior consultation and agreement with the Director of Housing and Community Services on the modalities. However, the authority had been in respect of Community Halls and Youth Centres in the high density suburbs.

The National Blood Services Zimbabwe had submitted the following letter (dated 23rd May, 2017) requesting free use of the Small City Hall and the City Hall Car Park:

“Every year on the 14th of June, the world over honours blood donors for their contribution to assist the needy by donating blood.

On behalf of the National Blood Service Zimbabwe, we are therefore requesting for free use of the City Hall car park (for the main function) and the Small City Hall for our dignitaries from 0730hrs to 1400 hours. The event will be attended by well esteemed personalities, so we are requesting for a waiver to use these venues.

The theme for this year is “BLOOD DONATION IN EMERGENCIES”

I hope this request will be considered and will help us make Bulawayo great.”

The normal hire charge for the Small City Hall for the duration requested was $396.40 and the City Hall Car Park would be +/-$500 depending on nature of the event.

It was -

**RESOLVED:**

That the request by the National Blood Services of Zimbabwe as submitted be acceded to and the Small City Hall and the City Hall Car Park be availed to the organisation for free in view of the nature of the proposed event

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**INVITATION TO BOOK AND VIDEO LAUNCH OF AT THE COALFACE: GENDER AT WORK IN LOCAL GOVERNMENT ZIMBABWE: 12-14 JUNE 2017: HARARE; GENDER FOCAL PERSON: MRS A MANYEMWE: SR NUMBER 23806.**

The Town Clerk reported (5th June, 2017) that the following letter (31 May, 2017) had been received from Gender Links,

“Gender Links, is cordially inviting your gender focal person to the book and video launch of At the Coalface: Gender at work in local government Zimbabwe. The book and video will showcase the work Gender Links has been doing with councils through the Centers of Excellence programme. The launch is scheduled to take place in Harare on 13 June 2017 at Cresta Hotel Musasa, Harare.

Details:
Check in: 12 June 2017
Launch: 13 June 2017
Check out: 14 June 2017

Gender Links will provide accommodation and meals for your gender focal person.

Kindly confirm your participation with Gender Links. Email Tapiwa Zvaraya
I look forward to your usual cooperation”.

Council had contributed tremendously towards mainstreaming Gender in Local Government as evidenced by several awards it had received in recognition for the work done and should continue to be represented at platforms such as the forthcoming Launch where the Centers of excellence program achievements would be showcased.

On the recommendation of the town Clerk it was –

**RESOLVED:**

That the Gender Focal Person, Mrs A Manyemwe (S.R. No. 23805) be authorized to attend the Launch and that Council meets transport and incidental costs only as other expenses would be met by the organizers of the function.

(15) **76th Annual General Meeting of the Urban Councils Association of Zimbabwe: Kariba 29th June, 2017.**

The Town Clerk reported (6th June, 2017) that communication (30th May, 2017) had been received to the effect that the 76th Annual General Meeting of the Urban Councils Association of Zimbabwe would be held in Kariba on 29th June, 2017. The Annual General meeting would as usual, be preceded by the Urban Council Association Executive Committee Meeting on Wednesday 28th June, 2017.

The draft agenda for the Annual General Meeting was as follows:-

i) Notice convening the meeting

ii) To confirm or otherwise deal with the previous minutes

iii) President’s report

iv) Appeals from decisions of the Executive Committee

v) Audited Financial Accounts

vi) Appointment of External Auditors

vii) Election of office bearers.

The Urban Councils Association of Zimbabwe Constitution Article 25 thereof, states that:-

Unless determined otherwise by the General Meeting, the maximum number of delegates shall be as indicated against each full member’s name.

<table>
<thead>
<tr>
<th>Town</th>
<th>Delegates</th>
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<tbody>
<tr>
<td>Beitbridge</td>
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<td>Bindura</td>
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<tr>
<td>Chegutu</td>
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<tr>
<td>Chinoyi</td>
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<tr>
<td>Chitungwiza</td>
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<tr>
<td>Chiredzi</td>
<td>1</td>
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<td>Chirundu</td>
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<tr>
<td>Chipinge</td>
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<td>Epworth</td>
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<td>Gokwe</td>
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<td>Gwanda</td>
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<td>Gweru</td>
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<td>Harare</td>
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<tr>
<td>Mvurwi</td>
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</table>

"
As could be seen, the maximum number of voting delegates from Bulawayo should be seven (7). In the past the seven (7) delegates had been the members of the General Purposes Committee that is, the Mayor, the Deputy Mayor and the Chairpersons of the following committees:

1. Finance and Development
2. Environmental Management and Engineering Services
3. Town, Lands And Planning
4. Future Water Supplies and Water Action
5. Health, Housing and Education

The delegates had been accompanied by the Town Clerk and appropriate support staff.

The registration fee per delegate for this meeting had not yet been communicated but for the 2016 Annual General Meeting the fee had been pegged at $150 per delegate.

Council was accordingly requested to nominate the delegates to the Urban Councils Association of Zimbabwe annual general meeting to be held in Kariba on 29th June, 2017 as well as authorise the related expenditure.

After discussion it was –

**RESOLVED:**

That authority be granted for members of the General Purposes Committee and Chairman of the Audit Committee, accompanied by the Town Clerk and support staff, to attend the Executive Committee and A General Meetings of the UCAZ at Kariba (Caribbea Bay) on 28th and 29th June 2017.

**NB:** Dates were subsequently brought forward to 27th and 28th June, 2017 for the UCAZ meetings in Kariba.

(16) REQUEST FOR PERMISSION TO CARRY OUT A DR-TB STUDY : HAMUFARE DUMISANI MUGAURI : COLLEGE OF HEALTH SCIENCES; UNIVERSITY OF ZIMBABWE.

The Acting Director of Health Services (5th June, 2017) that a request to carry out a study titled “Determinants of Drug Resistant Tuberculosis (DR-TB) in Bulawayo, Zimbabwe 2017”, had been received from Hamufare Dumisani Mugauri, a Master of Public Health student at the University of Zimbabwe, attached to the Ministry of Health and Child Care, AIDS and TB unit.

As part of the investigation, he was requesting permission to interview patients and staff at selected health facilities as well as clinical record review of the selected patients. He intended to use the data as part of the resources he needed to study the factors associated with DR-TB in the province.

The department had no objections to the request on condition that Hamufare Dumisani Mugauri indemnifies Council against any mishaps that might befall him while conducting the study and submits a copy of his findings.
The Acting Director had therefore recommended that permission be granted to Hamufare Dumisani Mugauri to carry out his study.

RESOLVED:

That authority be granted to Hamufare Dumisani Mugauri student at University of Zimbabwe to conduct the above-mentioned study in Council premises as requested on the understanding that –

i) That the applicant should submit a copy of their research findings after completion of the survey exercise

ii) That Council be indemnified against any accidents/mishaps that may occur

(17) COUNCIL SPECIAL COMMITTEES AND BOARDS : APPOINTMENT OF MUNICIPAL REPRESENTATIVES FOR 2017/2018 MUNICIPAL YEAR.

The Town Clerk submitted (2nd June, 2017) a report on the appointment of Municipal representatives to various outside Committees and Various (copy attached).

After discussion it was –

RESOLVED:

1. That Council representatives to the various outside Committees and Boards be appointed as submitted (copy attached) with the exception of the following changes:

   SPCA (Bulawayo Branch) - Councillor Mzama Dube
   ZNCC - Councillor C. Moyo
   Twinning Representative - Deputy Mayor,
                             Councillor G. Masuku
                             Councillor T. Moyo
   Independence/Heroes Day Preparations Committee - Deputy Mayor
                                                  Councillor L. Siziba
                                                  Councillor E. Rafomoyo
                                                  Councillor T. Ncube
                                                  Councillor R. Jele
   Regional Education Advisory Board (Byo) - Councillor M. Ncube
   Urban Councils Association of Zimbabwe - His Worship the Mayor and Deputy Mayor with Councillor C. Zana as alternate
Bulawayo Municipal Provident Fund - This fund has now been dissolved

Committee of Management dissolved

2. That Council’s outside representation with respect to the rest of the Special Committees/Board and organisations as submitted to remain unchanged.
ANNEXURE ‘B’
PRESENT:

Councillor N. Hlabani (Chairperson)
“ G. Mangena (Deputy Chairperson)
“ M. Lubimbi
“ E. Rafomoyo
“ L. Siziba

ALSO:

The Town Clerk
The City Legal Officer
The Acting Deputy Director of Engineering Services (Water)
The Acting Director of Health Services

ON LEAVE:

Councillor R.D. Jele

REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION
COMMITTEE: MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL
BUILDINGS ON TUESDAY, 6TH JUNE, 2017 AT 4.00 P.M

(1) WATER STATISTICS UPDATE

The Director of Engineering Services reported (26 May, 2017) that amount of water in the dams
was currently 96.92%, a drop of 0.72% from last month’s figure of 97.64%. The total volume was
401,838,506m³ of which the usable volume was 385,253,398m³. During the same period last year, the
operational dams contained 163,154,698m³ of water (i.e. 39.35%), which was 57.57% less than the
current storage. Five of the water supply dams were spilling. A summary of dam volumes and
percentages was as shown in Table 1.

Table 1: Comparison of dam volumes as at 24 MAY 2017

<table>
<thead>
<tr>
<th>DAM</th>
<th>24 MAY 2017</th>
<th>24 MAY 2016</th>
<th>24 APRIL 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Volume (m³)</td>
<td>Percent (%)</td>
<td>Volume (m³)</td>
</tr>
<tr>
<td>Insiza</td>
<td>175,482,656</td>
<td>101.15</td>
<td>97,913,708</td>
</tr>
<tr>
<td>Inyankuni</td>
<td>69,740,950</td>
<td>86.33</td>
<td>13,470,450</td>
</tr>
<tr>
<td>Lower Ncema</td>
<td>16,611,300</td>
<td>91.08</td>
<td>6,586,840</td>
</tr>
<tr>
<td>Umzingwane</td>
<td>42,472,900</td>
<td>95.10</td>
<td>8,320,500</td>
</tr>
<tr>
<td>Upper Ncema</td>
<td>45,459,100</td>
<td>100.00</td>
<td>3,423,100</td>
</tr>
<tr>
<td>Mtshabezi</td>
<td>52,071,600</td>
<td>100.15</td>
<td>33,440,100</td>
</tr>
<tr>
<td>Total</td>
<td>401,838,506</td>
<td>96.92</td>
<td>163,154,698</td>
</tr>
</tbody>
</table>

(a) Net Inflow, Drawdown and Depletion

The cumulative net inflow at the dams did not change from the last month’s figure
of 290,867,686m³. A net drawdown of 2,987,600m³ and an abstraction of 3,618,369m³ as
shown in Table 3 below were realised. The monthly average rate of drawdown in 2016
was 1.66% and using this drawdown rate, the anticipated storage by year end of 2017 would be 353,677,428 m$^3$ (usable storage being 337,092,320 m$^3$).

### Table 2: Comparison of monthly cumulative net inflows per rainy season

<table>
<thead>
<tr>
<th>Month/Year</th>
<th>Cumulative Net Inflow</th>
<th>Month/Year</th>
<th>Cumulative Net Inflow</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2015</td>
<td>68,480</td>
<td>September 2016</td>
<td>-</td>
</tr>
<tr>
<td>October 2015</td>
<td>68,480</td>
<td>October 2016</td>
<td>-</td>
</tr>
<tr>
<td>November 2015</td>
<td>235,450</td>
<td>November 2016</td>
<td>1,722,920</td>
</tr>
<tr>
<td>December 2015</td>
<td>235,450</td>
<td>December 2016</td>
<td>15,291,166</td>
</tr>
<tr>
<td>January 2016</td>
<td>1,462,992</td>
<td>January 2017</td>
<td>289,789,886</td>
</tr>
<tr>
<td>February 2016</td>
<td>1,462,992</td>
<td>February 2017</td>
<td>290,867,686</td>
</tr>
<tr>
<td>March 2016</td>
<td>22,594,574</td>
<td>March 2017</td>
<td>289,789,886</td>
</tr>
<tr>
<td>April 2016</td>
<td>22,594,574</td>
<td>April 2017</td>
<td>290,867,686</td>
</tr>
</tbody>
</table>

### Table 3: Monthly drawdown for the month ending 24 May 2017

<table>
<thead>
<tr>
<th>Month</th>
<th>APRIL 2017</th>
<th>MAY 2017</th>
<th>DRAWDOWN</th>
<th>RACTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volume (m$^3$)</td>
<td>04,826,106</td>
<td>01,183,506</td>
<td>2,987,600m$^3$</td>
<td>3,618,369m$^3$</td>
</tr>
</tbody>
</table>

**Combined average Drawdown**

- Current Total Available Volume in all dams = 385,253,398 m$^3$
- Drawdown (using average monthly drawdown) = 7,908,827 m$^3$
- Lasting period = 48.7 months

The monthly average drawdown calculated using the period 2012-2014, when there were no inflows was 7,908,827 m$^3$/month. Using this figure for drawdown and usable storage of 385,253,398 m$^3$, the expected theoretical depletion period translated to 48.7 months. Table 4 shows the expected depletion periods per dam site whereas Table 5 illustrates the maximum abstractions that could be achieved per dam site if still in operation for the year. This was assuming that the population and city development growth remained as it was.

### Table 4: Expected Depletion Periods

<table>
<thead>
<tr>
<th>Dam</th>
<th>Volume of Water in Dam (m$^3$)</th>
<th>Dead Water</th>
<th>Volume of Available Water (m$^3$) (Less Dead water)</th>
<th>Average Monthly Drawdown (m$^3$/month)</th>
<th>Depletion Period</th>
<th>Depletion Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insiza Dam</td>
<td>175,482,656</td>
<td>6,939,640</td>
<td>168,543,016</td>
<td>3,546,770.00</td>
<td>47.52</td>
<td>April 2021</td>
</tr>
<tr>
<td>Inyankuni</td>
<td>69,740,950</td>
<td>3,231,240</td>
<td>66,509,710</td>
<td>792,504.00</td>
<td>83.92</td>
<td>May 2024</td>
</tr>
<tr>
<td>Lower Ncema</td>
<td>16,611,300</td>
<td>729,508</td>
<td>15,881,792</td>
<td>832,215.00</td>
<td>19.08</td>
<td>December 2020</td>
</tr>
<tr>
<td>Umzingwane</td>
<td>42,472,900</td>
<td>1,786,540</td>
<td>40,686,360</td>
<td>1,148,115.00</td>
<td>35.44</td>
<td>April 2020</td>
</tr>
<tr>
<td>Upper Ncema</td>
<td>45,459,100</td>
<td>1,818,340</td>
<td>43,640,760</td>
<td>994,412.00</td>
<td>43.89</td>
<td>December 2020</td>
</tr>
<tr>
<td>Mtshabezi</td>
<td>52,071,600</td>
<td>2,079,840</td>
<td>49,991,760</td>
<td>594,811.00</td>
<td>84.05</td>
<td>April 2024</td>
</tr>
<tr>
<td><strong>Total (m$^3$)</strong></td>
<td><strong>401,838,506</strong></td>
<td><strong>16,585,108</strong></td>
<td><strong>385,253,398</strong></td>
<td><strong>7,908,827</strong></td>
<td><strong>48.71</strong></td>
<td><strong>May 2021</strong></td>
</tr>
</tbody>
</table>

### Table 5: Projected Daily Water Abstraction Capacities: Jan to Dec 2017
The projected daily water abstraction capacities from supply sources from January to December 2017 was as shown below if there was no further rains.

### Table 6: Comparison of monthly dam volumes, percentages and abstractions

<table>
<thead>
<tr>
<th>Volume (m$^3$)</th>
<th>Percentage</th>
<th>Abstraction (m$^3$)</th>
<th>Action (m$^3$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>172,078,964</td>
<td>1.50%</td>
<td>3,967,455</td>
<td>3,751,608</td>
</tr>
<tr>
<td>162,762,695</td>
<td>9.26%</td>
<td>4,257,565</td>
<td>3,555,723</td>
</tr>
<tr>
<td>180,319,390</td>
<td>3.49%</td>
<td>3,567,180</td>
<td>3,826,045</td>
</tr>
<tr>
<td>171,313,247</td>
<td>1.32%</td>
<td>3,795,098</td>
<td>4,280,634</td>
</tr>
<tr>
<td>163,154,698</td>
<td>9.35%</td>
<td>3,848,625</td>
<td>3,618,369</td>
</tr>
<tr>
<td>155,394,873</td>
<td>7.48%</td>
<td>3,622,911</td>
<td></td>
</tr>
<tr>
<td>150,388,663</td>
<td>6.77%</td>
<td>3,527,939</td>
<td></td>
</tr>
<tr>
<td>141,031,615</td>
<td>4.01%</td>
<td>3,769,096</td>
<td></td>
</tr>
<tr>
<td>133,713,790</td>
<td>2.25%</td>
<td>4,071,523</td>
<td></td>
</tr>
<tr>
<td>126,452,645</td>
<td>0.50%</td>
<td>3,800,012</td>
<td></td>
</tr>
</tbody>
</table>

NB: The figures in brackets denote the delivery

(b) **Abstraction**

Abstraction from supply dams in the month of May 2017 totaled 3,618,369m$^3$.

There was no water received from Mtshabezi for the month. Table 6 was a comparison of monthly dam volumes, percentages and abstractions for the year 2016 and 2017. Figure 1 was the trending comparison of volume of water in storage for the years 2016 and 2017 whilst Figure 2 was a comparison of abstraction for the years 2016 and 2017.
RESOLVED TO RECOMMEND

That the above mentioned report be received and noted.
WATER DELIVERY

The Director of Engineering Services reported (26 May 2017) as follows on the above mentioned matter:

(a) **Ncema and Fernhill**  
Ncema delivered a total of 2,717,048 m$^3$ raw water to Criterion for treatment out of the expected 4,340,000 m$^3$ and 733,520 m$^3$ treated water out of 2,170,000 to Tulihill reservoir for distribution.

(b) **Available Pumping Capacities**  
Ncema water works had a capacity to pump a maximum of 50ML out of 70ML/day clear water due to the non-functional filter beds and 120ML out of 140ML/day raw water since only 1 KSB and 2 Sulzer were operational. On the other hand, Fernhill had a maximum capacity of pumping 52ML out of 70ML/day clear water with only 4 out of 7 pumps functional and 120ML out of 140ML/day raw water since only 1 KSB and 2 Sulzer were operational.

(c) **Nyamandlovu**  
A total of 79,995 m$^3$ was delivered from Nyamandlovu for the month of May 2017, of which 55,512 m$^3$ was pumped from Cowdray Park to Magwegwe reservoir. The average daily delivery was 2.667 m$^3$. This was far below the target of 5ML/day agreed between ZINWA and BCC. The challenge is the reduction in number of operational boreholes. 4 boreholes had been affected by a pipe burst, 2 boreholes required that the pumps be pulled out, whilst 3 boreholes were affected by burnt contactors. Figure 3 and Figure 4 below show the trend in pumping at Nyamandlovu Rochester and the number of operational boreholes respectively.
There was no pumping from Mtshabezi for the past three months as shown in Figure 5, since Mzingwane dam level was still high. The total pumping for the year 2016 was 4,239,508m$^3$ with a monthly average of 353,292m$^3$. The desired monthly average was 486,667m$^3$ at 16ML per day when the dam was not full.

Leaks On The Delivery Line
A total of 32 leaks were encountered on the transmission pipelines. 25 leaks were done and the repair of the remaining 7 leaks was ongoing.
Discussion ensued and Councillor M. Lubimbi was concerned about vandalism of the fence at Mzingwane dam and underground water leakages from the dam were there no way of conserving water at the Dam for the future use?

In response the Acting Deputy Director of Engineering Services advised that the vandalism issue would be dealt with. There was Law governing water conservation in dams. What appeared to be a leak could actually be an official spillway downstream according to water conservation rights relating to the environment. In terms of law dams should release some of the water for use by people and animals downstream. However his department would investigate whether there were any leakages.

Thereafter it was:

RESOLVED TO RECOMMEND

That the above mentioned report be received and noted.

(3) WATER SUPPLY AUGMENTATION

The Director of Engineering Services reported (26 May, 2017) as follows on the above mentioned matter.

(a) **Epping Forest Project**

The project was subdivided into two lots, lot A for the pipeline and B for the borehole rehabilitation.

**Lot A**

**Contractor:** Multi force Contractors P/L

**Tender sum:** $4,013,914.

**Amount spent to date:** $ 1,669,320.51 (excluding retention)

The completion date had been extended to the 30th of June 2017
**Scope:**
The construction of a 1 x 2,280m³ water reservoir
5.5km of 600mm diameter pipeline.

**Pump House Construction**

**Progress**
Site establishment was complete.
The pump house roof had been installed and 100% complete.
5.0 out of 5.5km of AC pipes had been laid.
The reservoir construction was still at roof level.

**Lot B: Drilling and Equipping of 20 Boreholes**

**Contractor:** Conduit Investments P/L

**Tender sum:** $1,174,643.58

**Amount spent to date:** $ Nil

**Project Duration:** 6 months

**Scope:**
Drilling and equipping of 20 boreholes.

**Progress**
The procurement decision was challenged by the losing bidder. The contract was still pending in the Administrative Court.

(b) **Refurbishment of Existing Rochester Nyamandlovu Boreholes**
There were 19 out of 72 operational boreholes in Nyamandlovu. ZINWA was still working on repairing 15 pumps. The refurbishments was to augment water supply from Nyamandlovu to an average 12ML/day in comparison to the current average of 2.667ML/day.

**RESOLVED TO RECOMMEND**
That the above mentioned report be received and noted.

(4) **TREATMENT CAPACITY AND CONSUMPTION**

The Director of Engineering Services reported (26 May, 2017) as follows on the above mentioned matter.
a) **Available Water Treatment Capacities**

Water treatment capacities for the city’s two water treatment plants were as follows:

<table>
<thead>
<tr>
<th>Plant</th>
<th>Design Capacity (m³/d)</th>
<th>Estimated Current (m³/d)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ncema</td>
<td>80 000</td>
<td>30 000</td>
<td>Five filters out of twenty were operational. Tender for Rehabilitation works for 12 filters was awarded to Tziralle Brothers P/L pending supply of materials. Tender for the supply of materials was still under procurement.</td>
</tr>
<tr>
<td>Criterion</td>
<td>180 000</td>
<td>110 000</td>
<td>Twelve filters out of sixteen were operational. The works stopped as the contractor was out of site. The tender was awarded to Hydro Project and Ncube Burrow P/L.</td>
</tr>
<tr>
<td>Total</td>
<td>260 000</td>
<td>140 000</td>
<td></td>
</tr>
</tbody>
</table>

NB. The treatment capacity was based on hydraulic loading.

a) **Available Water Treatment Capacities**

The total consumption for the month of May 2017 was 3,888,459m³ with a daily average of 125,434m³. This was illustrated in Figure 6 and Figure 7 below.

![Figure 6: Comparison of total monthly consumption for 2016 and 2017](image)

Discussion ensued and Councillor E. Rafomoyo requested for an update regarding acquisition of water treatment chemicals.
Councilor N. Hlabani (Chairperson) appealed to councilors to encourage residents to pay their water bills. By so doing council would be able to raise funds to purchase water treatment chemicals.

In response the Acting Deputy Director of Engineering Services advised that there was great improvement in chemical stocks. The available stock was for 2 months. Under normal situation stock available should be for 4 months. Suppliers had a challenge in acquiring the chemicals as they were purchased outside Zimbabwe foreign currency controls.

Thereafter it was:

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

![Figure 7: Comparison of average daily consumption for 2016 and 2017](image)

(5) **WATER DISTRIBUTION**

The Director of Engineering Services reported (26 May, 2017) as follows on the above mentioned matter.

(a) **General maintenance**

In the month of May 2017, the Workshops received a total of 1333 reports on water related jobs and attended to 712 of the reports. Leaks repaired on service lines totaled 470. The leaks were due to the continued ageing of the City’s water reticulation pipes and on the service connections just before the meter. Most of the connections were in galvanized pipes which corrode quite easily. A total of 25 leaks were done on valves whereas 8 leaks were done on hydrants. There was a backlog of 521 water leaks. BCC intended to do some of the leaks under the AfDB Funded water mains renewal project in the Criterion and Magwegwe Reservoir. The rest will be done under BCC revenue funded...
There was continuous blitz repairs of the leaks city wide to reduce the backlog.

<table>
<thead>
<tr>
<th>Type of Water Faults</th>
<th>Service Pipes</th>
<th>Water Bursts</th>
<th>Leaks on Valves</th>
<th>Leaks on Hydrant</th>
<th>Backfilling</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening balance</td>
<td>352</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>105</td>
<td>458</td>
</tr>
<tr>
<td>Receives</td>
<td>674</td>
<td>112</td>
<td>11</td>
<td>20</td>
<td>78</td>
<td>895</td>
</tr>
<tr>
<td>To be completed within 24hr</td>
<td>177</td>
<td>112</td>
<td>7</td>
<td>21</td>
<td>30</td>
<td>347</td>
</tr>
<tr>
<td>To be completed within 3-day</td>
<td>247</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>14</td>
<td>264</td>
</tr>
<tr>
<td>To be completed beyond 3-day</td>
<td>286</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>61</td>
<td>347</td>
</tr>
<tr>
<td>Completed</td>
<td>710</td>
<td>112</td>
<td>10</td>
<td>21</td>
<td>105</td>
<td>958</td>
</tr>
<tr>
<td>Excess</td>
<td>484</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>78</td>
<td>563</td>
</tr>
</tbody>
</table>

(b) **Burst pipes report**

A total of 112 reports on burst pipes were received in the month of May 2017 and were all attended to. Table 7 below illustrates the intensity of burst pipes per reservoir zone.

<table>
<thead>
<tr>
<th>Reservoir Supply Zone</th>
<th>Reservoir Capacity (ML)</th>
<th>Of Reticulation Mains (m)</th>
<th>Er of Bursts in (/100km)</th>
<th>Er of Bursts (/100km) March 2017</th>
<th>Er of Bursts (/100km) April 2017</th>
<th>Er of Bursts (/100km) May 2017</th>
<th>Bursts in</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>45</td>
<td>363 187</td>
<td>13</td>
<td>8</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>on</td>
<td>90</td>
<td>473 822</td>
<td>5</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e</td>
<td>45</td>
<td>344 654</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>egwe</td>
<td>108</td>
<td>372 634</td>
<td>15</td>
<td>13</td>
<td>13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Range</td>
<td>67.5</td>
<td>176 777</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>45.5</td>
<td>90</td>
<td>327 014</td>
<td>4</td>
<td>8</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>455</td>
<td>058,088</td>
<td></td>
<td>40</td>
<td>31</td>
<td>31</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Thereafter it was:

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

(6) **CITY BOREHOLES AND WATER QUALITY**

The Director of Engineering Services reported (26 May, 2017) that a total of 244 boreholes that were in working order at the time of sampling were tested in 2016. The quality of the water at most of the boreholes was fairly good. A few boreholes had a high degree of saltiness. Borehole water was naturally salty because it was drawn from deep-down the ground and the degree of saltiness depended on the nature of rocks in the water table from which it was drawn from. Bacteriological quality of borehole water cannot be guaranteed since the water is untreated and subject to contamination at any time from environmental factors like sewer overflows and bacteriological contaminated soil. Residents were therefore advised to boil borehole water before drinking.
TABLE 8: BOREHOLE STATISTICS

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number of boreholes</td>
<td>338</td>
</tr>
<tr>
<td>Total number of functional boreholes</td>
<td>295</td>
</tr>
<tr>
<td>Total number of motorized boreholes</td>
<td>61</td>
</tr>
<tr>
<td>Total number of boreholes with bush pumps</td>
<td>277</td>
</tr>
<tr>
<td>Total number of boreholes tested for potable water in 2016</td>
<td>244</td>
</tr>
<tr>
<td>Total number of boreholes mapped</td>
<td>338</td>
</tr>
<tr>
<td>Total number of boreholes not functioning</td>
<td>43</td>
</tr>
</tbody>
</table>

The department would continue to do the repairs of the nonfunctioning boreholes city wide.

Thereafter it was:

RESOLVED TO RECOMMEND

That the above mentioned report be received and noted.

(7) PUBLIC AWARENESS AND WATER SAVING CAMPAIGNS

The Director of Engineering Services reported (26 May, 2017) that water conservation, anti-vandalism and bill payments awareness campaigns and education would be done targeting mainly schools this year under AFDB funded project as well as under BCC funds.

Thereafter it was:

RESOLVED TO RECOMMEND

That the above mentioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAIED UPON THE TABLE.
ANNEXURE “C”
PRESENT:

Councillor L. Siziba (Deputy/Chairperson) (Chairing)
“ N. Sibanda
“ S. Mataka-Moyo
“ T. Ngwenya

ALSO:

The Acting Director of Health Services
The City Legal Officer
The Senior Housing Officer

ON LEAVE:

Councillor L. Mlilo (Chairperson)
“ M. Lubimbi
“ C. Moyo
“ M.V Chunga

(1) FOOD HYGIENE: REGISTRATION OF PREMISES FOR THE MONTH OF MAY 2017

The Acting Director of Health Services reported (8th June 2017) as follows:

Renewals - There were thirty seven (37) renewals during the month of May 2017.

<table>
<thead>
<tr>
<th>New</th>
<th>Name and Address</th>
<th>Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Cart</td>
<td>Rise and Shine Fast Food</td>
<td>J. Dube</td>
</tr>
<tr>
<td></td>
<td>3rd Avenue and Lobengula Street</td>
<td>Owner</td>
</tr>
<tr>
<td></td>
<td>ADO 0928</td>
<td></td>
</tr>
</tbody>
</table>

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.
CLEANSING SERVICES

The Acting Director of Health Services submitted (8th June 2017) the attached report relating to the abovementioned matter:

Discussion ensued and Councillor N. Sibanda was concerned about the area along H. Chitepo Street, Fort Street, L. Takawira and 6th Avenues. The area was very dirty because of illegal vending. Other areas had improved after an effective enforcement of vending by-laws. The area next to Edgars H. Chitepo Street had no vending bays. Illegal vendors should be encouraged to register for bays. Vending bays were still available.

Councillor T. Ngwenya concurred. She observed that some of the illegal vendors along H. Chitepo street had no accommodation as they slept on pavements. It was becoming difficult for cleaning to be carried out properly. Enforcements were done jointly with Z.R.P. Vending wares were confiscated. This did not paint a good picture for Council. Vending was now employment for many residents.

Councillor S. Mataka- Moyo felt that illegal vending along H. Chitepo street should not be allowed. Those illegal vendors in this area should be removed and by-laws enforced.

The Deputy Chairperson (Councillor L. Siziba) said that enforcement should not be harsh and illegal vendors should be assisted to acquire vending bays, as the economic crisis had forced residents to vending.

In response the Acting Director of Health Services explained that a Community sweeping group had been established in the City centre. This would see an improvement in the cleaning of the Central Business District Relevant by-laws would be enforced effectively.

The City Legal Officer also explained that Z.R.P assisted Council to enforce vending by-laws. Z.R.P had the disposal powers after confiscating. Illegal vending was not allowed in the City. Council would continue to enforce vending by-laws to restore order.

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

PEST CONTROL

The Acting Director of Health Services reported (8th June 2017) as follows:

Mosquito Control

The section discontinued the stream bank clearing exercise after the expiry of the contract of 19 contract workers that were engaged in January 2017. Larviciding with the skeletal staff as out of an establishment of 38 only nine (9) labourers were remaining following retirements.

Heavy breeding was encountered during the larviciding programme and 82x500g of B.T.I was used to treat the breeding. No complaints were received during the month although there were a lot of adult mosquitoes. One resident paid for IRS and two sachets of Lambdacyhalothrin were used raising $34.
Rodent control

The activity was still suspended due to man power levels at the section. The section will be preparing to service the rodent belt in July 2017.

Interdepartmental requisitions

A total of 12 requisitions were received and attended to.

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(4) HEALTH INSPECTORATE

The Acting Director of Health Services reported (8th June 2017) that routine inspections were carried out.

The following were some of the activities:

Dog Bites

| Dog bites investigation forms received | 28 |
| Dog bites investigated               | 6  |
| Dog with valid vaccination certificates | 4  |
| Dogs with valid licences             | 0  |
| Dogs kept in secure premises         | 3  |
| Victims given anti-rabies vaccine    | 3  |
| Dog owners issued with deposit fine tickets | 0  |
| Stray dogs                           | 0  |
| Wrong addresses                      | 1  |
| Dog bite investigation forms referred out | 1  |
| Dogs taken to SPCA/Outside Bulawayo  | 0  |

Malaria Cases

| Malaria notification forms received | 32 |
| Malaria cases investigated          | 31 |
| Imported cases                      | 31 |
| Cases referred out                  | 1  |
| Cases pending                       | 1  |

Notices

| Number of notices served | 0 |
| Number of notices complied with | 0 |
| Number of premises closed with ZRP assistance | 0 |

Food Inspection
29kgs of beef was condemned from Samaz butchery in Luveve.

**BLITZ on Shops**

A total of 119 shops were inspected for licensing and registration in the residential areas and thirty nine tickets were issued to those without shop licences or registration certificates.

**Water Sampling**

A total of 130 bacteriological water samples were collected during the month of May. Results of their analysis revealed that only one sample was unsatisfactory. The issue was referred to Engineering Services for attention. Re-sampling of the point revealed that the point was now satisfactory. Samples were taken to test for presence of Mercury and were sent to Zimlab Laboratory. No Mercury was detected in the samples.

**Quality Control Sampling**

20 bacteriological samples were collected and sent to SAZ (Bulawayo) for quality control purposes. The results were generally satisfactory. The results were similar to the ones sent to Criterion Laboratory.

**Dairy Sampling**

A total of 23 dairy samples were collected during the month and only one sample was unsatisfactory. The quality control manager was been advised to ensure that high standards of food hygiene were always maintained.

**Food Premises Swabbing**

One (1) restaurant was swabbed and it was found to be satisfactory.

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(5) **CEMETERIES: MAY 2017**

The Acting Director of Health Services submitted (8th June 2017) the attached report relating to the abovementioned matter:

**Burials**

<table>
<thead>
<tr>
<th>Cemeteries</th>
<th>Females</th>
<th></th>
<th></th>
<th></th>
<th>Males</th>
<th></th>
<th>Paupers</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0-12 Yrs</td>
<td>13+ Yrs</td>
<td>Sub-Total</td>
<td></td>
<td>0-12 Yrs</td>
<td>13+ Yrs</td>
<td>Sub-Total</td>
<td></td>
</tr>
<tr>
<td>Luveve Old</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Luveve Extension</td>
<td>48</td>
<td>41</td>
<td>89</td>
<td>34</td>
<td>36</td>
<td>70</td>
<td>-</td>
<td>159</td>
</tr>
<tr>
<td>Luveve 3</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>-</td>
<td>3</td>
</tr>
<tr>
<td>West Park</td>
<td>0</td>
<td>88</td>
<td>88</td>
<td>1</td>
<td>87</td>
<td>88</td>
<td>-</td>
<td>176</td>
</tr>
<tr>
<td>Hyde Park (2nd)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>-</td>
<td>1</td>
</tr>
<tr>
<td>interment)</td>
<td>Athlone Avenue</td>
<td>Lady Stanley</td>
<td>Totals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>----------------</td>
<td>--------------</td>
<td>--------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>-</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>-</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>48</td>
<td>133</td>
<td>181</td>
<td>35</td>
<td>129</td>
<td>164</td>
<td>-</td>
<td>345</td>
</tr>
</tbody>
</table>

The figures in brackets were for the previous month.

There were 21 bodies which were brought from South Africa for burial at West Park Cemetery, 1 from Botswana and 1 from Ukraine. From within the country they were as follows: Harare 2, Mutare 1, Umgua 1, Goromonzi 1 and Esigodini 2. Luveve Cemetery recorded as follows: South Africa 12, Victoria Falls 1, Hwange 1, Esigodini 1, Filabusi 1, Umgua 2, Matobo 1, Mangwe 1, Beitbridge 1, Lupane 1, Zvishavane 1 and Nkayi 1.

Cremations

A total of 8 cremations made up of 6 females and 2 males were carried out during the month.

The committee considered the matter and Councillor N. Sibanda enquired about progress on Pumula South and Marvel Cemeteries. He observed that West Park Cemetery had many burials at the same time resulting in congestion.

Councillor S. Mataka-Moyo wanted to know the location of Marvel Cemetery. A site visit should accordingly be undertaken to the area. So that members of the committee could see development thereafter.

In response the Acting Director of Health Services explained that Marvel Cemetery was located along Harare High Way. The area was in between Harare Road bounded by the railway line and the stream after Skyview Drive Inn Cinema. Servicing was in progress. Negotiations were being done with N.R.Z to have a level crossing. Water would soon be connected at the site. He and the City Legal Officer confirmed that a site visit would be arranged accordingly before the next meeting of the Committee or on the same day.

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted on the understanding that a site visit to the new marvel cemetery would be arranged as soon as possible, arrangements thereof to be left to the office of the Town Clerk.

(6) **HEALTH PROMOTION : MAY 2017**

The Acting Director of Health Services submitted (8th June 2017) as follows on the abovementioned matter:

<table>
<thead>
<tr>
<th>Health Education sessions held in the clinics and Thorngrove Hospital</th>
<th>1 793</th>
<th>(4 198)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons reached</td>
<td>62 331</td>
<td>(3 658)</td>
</tr>
<tr>
<td>Male condoms distributed during May 2017</td>
<td>175 000</td>
<td>(147 400)</td>
</tr>
<tr>
<td>Female condoms distributed during May 2017</td>
<td>9 880</td>
<td>(7 610)</td>
</tr>
</tbody>
</table>

**NATIONAL HIV TESTING STRATEGY LAUNCH:**
The Ministry of Health and Child Care, AIDS & TB Programme had requested Bulawayo Province through the Health Services Department together with partners to host the National HIV Testing Strategy (HTS) 2016 - 2020 launch on 5 May 2017 at Nketa clinic.

The new HIV strategy document would guide the country towards attainment of the first 90 in Zimbabwe and to increase coverage of HTS, with the mission to end AIDS by 2030.

In attendance were the following: The Minister of State for Bulawayo Provincial Affairs, Honourable Nomthandazo Eunice Moyo; His Worship, the Mayor of Bulawayo, Councillor M. K. Moyo; Councillors M. Dube; The City of Bulawayo Town Clerk, Mr. C. Dube; Acting Director of Health Services, Dr. E. Sibanda; United Nations AIDS (UNAIDS) programme Country Director Ms Jane Battie; Ministry of Health and Child Care, AIDS & TB staff; various organisations; representatives from Provincial Medical Directorates: Central hospitals: representatives of uniformed forces; religious leaders; members of staff from the City of Bulawayo employees and residents. Over six hundred (600) people were reached on the day.

The key Note Address was given by The Minister of Health and Child Care in a speech delivered by the Minister of State for Bulawayo Provincial Affairs Honourable Nomthandazo Eunice Moyo.

The Ministry of Health and Child Care, AIDS and TB Programme had expressed gratitude to the City for hosting the event.

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(7) CLINIC ACTIVITIES

The Acting Director of Health Services submitted (8th June 2017) the attached report relating to the abovementioned matter:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(8) DONATION IN KIND: ONE REFUSE BIN FROM MEMBER OF PARLIAMENT:

MAQHAWE CLINIC

The Acting Director of Health Services reported (8th June 2017) that the department received with appreciation a donation of one refuse bin from the Member of Parliament for Nkulumane.

The donation was greatly appreciated.

RESOLVED TO RECOMMEND

That the abovementioned report be received with appreciation.

-----------------------

THE MINUTES OF THE MEETING ARE LAI D UPON THE TABLE
PRESENT:

Councillor E. Rafamoyo (Chairperson)
“ S. Chigora
“ M. Lubimbi
“ T. Moyo
“ S. Musonda
“ P. Moyo
“ C. Mlalazi
“ E. Ncube

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Deputy Director of Engineering Services

ON LEAVE:

Councillor S. Mataka-Moyo (Deputy Chairperson)
“ M. Dube
“ N. Hlabani
“ G. Mangena
“ M. Ncube
“ L. Siziba

(1) FIRE AND AMBULANCE MAY 2017

The Chamber Secretary submitted (16th June, 2017) the attached report relating to the abovementioned matter:-

Discussion ensured and Councillor E. Rafamoyo (Chairperson) enquired about what was holding up delivery of Ambulances purchased by Council?

In response the Chamber Secretary advised that lack of forex was the main challenge. RBZ had not released foreign currency to enable BCC to clear the ambulances as Government had its own priority list nationwide.

She further advised that a massive fire had broken out at the Former Toyota Warehouse today (20th June, 2017) and fire fighters were currently battling to put out the fire. It was not yet established
what the cause of the fire was. However a report would be submitted in the next Committee meeting in the usual way.

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(2) **COUNCIL RESOLUTIONS**

The Director of Engineering Services reported (9th June, 2017) that there was none for this committee.

It was therefore:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(3) **ROAD MAINTENANCE**

The Director of Engineering Services reported (9th June, 2017) as follows on the abovementioned matter:-

2.1 **Road Maintenance**

**Table 2.1: Budget**

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Partial Budget</th>
<th>Expenditure To Date</th>
<th>Variance</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads Maintenance</td>
<td>019 757</td>
<td>17 238 787</td>
<td>0 1364 971</td>
<td>-218 152</td>
<td>-1364 971</td>
</tr>
<tr>
<td>Water Drainage Clearing By community groups</td>
<td>0 0</td>
<td>1 184 012</td>
<td>0 184 012</td>
<td>0 184 012</td>
<td></td>
</tr>
</tbody>
</table>

*NB: Community groups started work in March 2017 under the 2017 Emergency Road Rehabilitation Works. The incurred expenditure was for payments carried over from last year.*
### Table 2.2: Maintenance

<table>
<thead>
<tr>
<th>Description</th>
<th>Planned 2017</th>
<th>Target May 2017</th>
<th>Cumulative To Date</th>
<th>Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gravelling</td>
<td>30km</td>
<td>0</td>
<td>0</td>
<td>100</td>
</tr>
<tr>
<td>-Water 12 km</td>
<td>5km</td>
<td>3.42km</td>
<td>1km</td>
<td>32</td>
</tr>
<tr>
<td>Community Waters</td>
<td>50km</td>
<td>30km</td>
<td>4km</td>
<td>32</td>
</tr>
<tr>
<td>Pavement Slab Construction</td>
<td>240</td>
<td>100</td>
<td>100</td>
<td>0</td>
</tr>
<tr>
<td>Coldmix</td>
<td>750</td>
<td>138 tonnes</td>
<td>150</td>
<td>-52</td>
</tr>
<tr>
<td>Pothole Patching</td>
<td>1800 tonnes</td>
<td>1138 tonnes</td>
<td>252.6 tonnes</td>
<td>-52</td>
</tr>
<tr>
<td>Jet Patcher</td>
<td>27,000m</td>
<td>11,250m</td>
<td>65.04m</td>
<td>-52</td>
</tr>
<tr>
<td>Median Cleaning &amp; verges</td>
<td>50km</td>
<td>30km</td>
<td>6km</td>
<td>20</td>
</tr>
<tr>
<td>Stone pitching</td>
<td>720m</td>
<td>300</td>
<td>185</td>
<td>38</td>
</tr>
<tr>
<td>Streams/canals</td>
<td>0m</td>
<td>500m</td>
<td>514m</td>
<td>-2.8</td>
</tr>
</tbody>
</table>

The variance was the difference in percentage between the partial target and the cumulative to-date.

### 2.3 Regrading/Regravelling

**i) Road regravelling**

The teams continued with reactive emergency works on roads that had been badly damaged by the rains. The re-gravelled roads total 4.77km in wards 2, 7, 11, 14, 20, 25, 27 & 28.

**ii) Dumping of gravel**

Dumping of decomposed gravel continued mainly in the high density suburbs as per request from residents due to continuous deterioration caused by weather elements.

(b) Stormwater Drain Clearing

**i) Council teams**

The teams cleared a total of 477m during the month of May 2017.

**ii) Community groups**

The programme was in progress as shown in Table 2.3 below for both drain clearing and pothole patching groups. It was expected that most groups should complete their works in June.
Table 2.3: Status of the works

<table>
<thead>
<tr>
<th></th>
<th>Patching</th>
<th>Clearing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Completed Wards</strong></td>
<td>0,11,14</td>
<td>9,10,11,13,14,15,16,17,18</td>
</tr>
<tr>
<td><strong>Works in Progress</strong></td>
<td>1,2,3,4,5,7,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26,27,28,29</td>
<td>12,19,20,21,22,23,27,28,29</td>
</tr>
<tr>
<td><strong>Claims</strong></td>
<td>$35,160.53</td>
<td>$53,040.39</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$88,200.92</td>
</tr>
</tbody>
</table>

Claims amounting to $88,200.92 for the groups that had completed their works were currently being processed.

(c) **Stone pitching**

Works commenced during the month and 61m of drain was stone pitched in Lobengula West (Ward 29).

(d) **Slabs**

27 slabs were issued out of the 59 manufactured.

(e) **Canals/Streams**

Canal clearing works continued in the City Canal and Makokoba for the reporting period. A total of 427m was cleared. Most maintenance gang members were deployed to assist in the supervision of community groups under the emergency works programme.

(f) **Patching**

(i) **Council teams**

Community groups used 107.4 tonnes whilst Council teams utilised 145.2 tonnes for patching. Groups concentrate mainly on collectors within suburbs and Council on arterials.

(ii) **Jetpatcher**

Jetpatcher was now operational. The Jetpatcher filled potholes on 23rd Avenue.

Discussion ensued and Councillor S. Chigora was concerned about lack of response on gravel requests despite having made several calls. Lack of gravel contributed to failure by Community groups to perform their duties on time. It was taking long to fill the boxes made.


Councillor L. Lubimbi said that supervision of the groups was a challenge. There was need to improve on supervision.
Councillor S. Musonda felt that there was need for clear maps demarcating boundaries as some groups from Ward 7 were working in her Ward 8 without her knowledge.

The Chairperson (Councillor E. Rafamoyo) was concerned that lack of proper communication channels was hindering delivery of gravel slabs.

Councillor Mlalazi was concerned about theft of sand trap slabs near Magwegwe high, replacement slabs were required.

Councillor P. Moyo indicated that he requested for slabs in December 2016 near Emakhandeni Primary School but to date nothing had been done despite numerous reminders to the Engineering Department.

Councillor E. Ncube indicated that there was need of a small bridge or slabs on the stream near Sizalendaba High. Pupils were finding it difficult to cross to school. Despite numerous requests to attend to the situation nothing had been done. He requested members of the Community to organise a site visit in order to acknowledge the bad situation he was talking about.

In response the Acting Deputy Director Engineering Services advised that there was a programme in place for gravel dumping. Since the inception of the program, 2000 loads had been dumped. They were dedicated to dump gravel during weekends. The tar-patching plant was out of order but would be ready anytime soon. The issue of communication would be looked into and a Central point established where all requests for regarding and regravelling would be made. He also said the issues relating to slabs would be looked into since the slabs were now available.

The Town Clerk advised that the Jet patcher which was being used was too small and could not match up with the huge volume of work. He said the bigger Jet-patcher on repair would be released as soon as the spare parts had since been acquired.

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(4) **TRAFFIC CONTROL AND SAFETY**

The Director of Engineering Services reported (9th June, 2017) as follows on the abovementioned matter:

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget 2017 ($)</th>
<th>Partial Budget 2017($)</th>
<th>Inditute To Date ($)</th>
<th>% Since</th>
</tr>
</thead>
<tbody>
<tr>
<td>38 Name Plates</td>
<td>0,000</td>
<td>2,000</td>
<td>0</td>
<td>100</td>
</tr>
<tr>
<td>38 Signs</td>
<td>0</td>
<td>6,000</td>
<td>0</td>
<td>100</td>
</tr>
<tr>
<td>38 Regional Roads</td>
<td>0</td>
<td>12,150</td>
<td>15,779</td>
<td>-30</td>
</tr>
</tbody>
</table>
Table 2.7: Traffic Control Activities

<table>
<thead>
<tr>
<th>Description</th>
<th>Planned</th>
<th>Partial Target</th>
<th>Cumulative to Date</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roadline Marking</td>
<td>10,000m</td>
<td>4,150m</td>
<td>3,161.90m</td>
<td>909.65m</td>
<td>909.65m</td>
</tr>
<tr>
<td>Traffic and Street Name Rehabilitation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Speed Humps and Rumble Strips (Sites)</td>
<td></td>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pedestrian Crossings</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments

909.65m² of road line marking was done in numerous Wards for pedestrian crossings and Speed Humps during the month under review. These were mostly around the Schools in the City to facilitate safe passage of the students using these crossings.

Traffic signs

During the month of May, the number of traffic and street name signs replaced was 39. Most signs replaced were Street Names and Information signs.

Speed Humps

A list of requested speed hump was shown in the table below. The teams had been deployed to do emergency works on overlays and pothole patching. The program for humps erection was due to commence in the month of June 2017.

Table 2.8 Status of Hump Requests

<table>
<thead>
<tr>
<th>Entrance/Road Name</th>
<th>Humps</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gampu Primary School</td>
<td>2</td>
<td>one</td>
</tr>
<tr>
<td>Tshabalala SDA Church</td>
<td>2</td>
<td>one</td>
</tr>
<tr>
<td>Sikhulile High</td>
<td>2</td>
<td>one</td>
</tr>
<tr>
<td>Mawaba Primary</td>
<td>2</td>
<td>one</td>
</tr>
<tr>
<td>Inkanyezi Primary</td>
<td>2</td>
<td>one</td>
</tr>
</tbody>
</table>
The section was affected by manpower, transport and materials shortage. However, the tender to replace traffic signs in the CBD had been awarded.

**TRAFFIC CONTROL**

Discussion ensued and Councillor P. Moyo was concerned that although he had requested for zebra crossing or humps near Emakhandeni Primary School nothing had been done yet. In view of this he requested that urgent action be taken on this issue.

In response the Acting Deputy Director of Engineering Services advised that there was a programme in place for all road markings and zebra crossings in the city. He confirmed that his Department was working on the outstanding humps dating back to 2016.

On this understanding it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(5) SEWERAGE SECTION

The Director of Engineering Services submitted (9th June, 2017) the attached report relating to the abovementioned matter:-

<table>
<thead>
<tr>
<th>Road</th>
<th>Suburbs</th>
<th>Description</th>
<th>Width</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entumbane</td>
<td>Mthombo Wesizwe</td>
<td>2</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Umqolo Road</td>
<td>Approaches to Conrod Rd.</td>
<td>1</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Entumbane</td>
<td>Catholic Pre-School</td>
<td>2</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Conrod Approach to Masiye Phambili Drive</td>
<td></td>
<td>2</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Nketa Drive</td>
<td></td>
<td>Rumble strips</td>
<td>Not done</td>
<td></td>
</tr>
<tr>
<td>Cowdray Park 2</td>
<td>15m Road Cowdray Park</td>
<td>2</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Park Road Suburbs</td>
<td>Montessori Pre-School</td>
<td>1</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Winnies Way Suburbs</td>
<td>Girls College Sportsfield</td>
<td>1</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Newall Avenue, Kumalo</td>
<td>Bowhill Road, Toddler Road</td>
<td>1</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Trenance</td>
<td>Trenance Primary</td>
<td>1</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>McGee Road, Sauerstown</td>
<td>Hugh Beadle Primary</td>
<td>1</td>
<td>one</td>
<td></td>
</tr>
<tr>
<td>Pumula Rd- Pumula North &amp; East</td>
<td>Amhlolpe / Babambeni and St Bernards Schools</td>
<td>2</td>
<td>Not done</td>
<td></td>
</tr>
<tr>
<td>Nkulumane</td>
<td>Intemba Road</td>
<td>2</td>
<td>Not done</td>
<td></td>
</tr>
</tbody>
</table>
Discussion ensued and Councillor T. Moyo was concerned about sewerage bursts which continued to increase in Luveve. Urgent action was required to address this problem was a health hazard to affected residents in the area.

In response the Acting Deputy Director Engineering Services advised that the sewer bursts were caused by the servicing project at Luveve 5. However a tender had been flighted for contractors to tender as and when required basis to attend to sewer bursts. In the meantime powder was available for use on sewer bursts.

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(6) SEWERAGE TREATMENT WORKS

The Director of Engineering Services submitted (9th June, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was:-

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(7) WATER QUALITY MAY 2017

The Director of Engineering Services submitted (9th June, 2017) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor P. Moyo was concerned about poor response on reports for burst pipes as repairs were not carried out on time. Up to 3 or more days were taken to attend to bursts and leaks. He questioned the effectiveness of the call centre on such reports.

Councillor S. Musonda said that although several reports about a burst pipe along Thorngrove road had been made nothing had been done resulting in loss of clean water/treated water. As a result this had caused an outcry amongst residents in the local area.

Councillor T. Moyo sought clarification on who should remove trees growing on top of water pipes within resident’s properties, in case there was a burst under such trees? She referred to an incident which happened in Luveve where the tenants and Council workers were in disagreement on who should remove the tree. The water burst/leak was never attended to because of this tree.

Councillor C. Mlalazi requested the Engineering Services Department to refill holes dug during repairs of bursts. Such holes were dangerous especially to children. She said that the call
centre was not effective and as a result she had resorted to using direct lines which were more helpful than the call centre.

In response the Acting Deputy Director of Engineering Services advised that there was a difference between a leak and burst. Therefore Councillors should report accordingly through the call centre, failure to get response from the call centre direct lines may be used. The advantage of using the call centre was that the report would have a reference number for future purposes and tracing etc. Funding from the Africa Development Bank would help upgrade the call centre. The burst at Thorngrove would be investigated. There was a possibility that the burst was for reclaimed water and not treated water. Trees growing on water pipes affecting repairs to burst/leaks should also be reported to Parks Section, which would then take appropriate action.

The Town Clerk advised that there were challenges in the operation of the call centre. However funding from African Development Bank would help improve the call centre to meet the required standards.

On this understanding it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(8) **ELECTRO MECHANICAL**

The Director of Engineering Services submitted (9th June, 2017) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor P. Moyo was concerned about lack of street lighting in the area between Luveve and Emakhandeni resulting in mugging of residents in the area at night.

Councillor M. Lubimbi said that street lights in her Ward area known as ku60 had not been working for a long time now. She had made several reports, but no action had been action.

Councillor T. Moyo reported that there was a Tower light at Luveve which had not been working for 6 years. She requested the Department to look into the matter urgently as the area continued to be a black spot.

Councillor S. Musonda also said that streetlighting along Happy Valley were not working. Attention was required.

Councillor E. Rafamoyo highlighted that the Committee represented all wards. Therefore it was necessary for the Department to look into the street lighting problems in the whole city.

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(9) **STATUS REPORT OF ALL TENDERS FOR ALL PROJECTS**
The Director of Engineering Services submitted (9th June, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(10) **GEOGRAPHICAL INFORMATION SYSTEMS**

The Director of Engineering Services submitted (9th June, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(11) **BUILDING PLANS**

The Acting Director of Housing and Community Services reported (14th June, 2017) as follows on the abovementioned matter:-

**MAY 2017 MONTHLY STATISTICAL REPORT FOR BUILDING CONTROL SECTION**

**GENERAL**

A total of 210 building plans with a value of $4 312 392 were approved in the month of May 2017 as compared to 224 building plans with a value of $3 599 361 approved in April 2017. That constituted a decrease of 7%. There were 261 building plans submitted in May 2017 with a value of $5 044 161 as compared to 223 building plans with a value of $5 514 288 submitted in April 2017 constituting an increase of 17%. In the month of May 1 578 building inspections were carried out compared to 1 055 building inspections carried in April 2017 constituting an increase of 33%.

**CHALLENGES**

The section was still faced with staff shortages which mainly affected building inspectors. Vacant posts that needed to be filled were as follows:-

(i) Three district building inspectors who were in grade 9
(ii) Three building inspectors who were in grade 8 and
(iii) Two senior clerical assistants who were in grade 5.
The section was also still waiting for computerisation of the plan processing system which was promised to be implemented in 2017 by the IT Section.

**STATISTICS**

Shown below were statistical figures of approved plans, submitted plans and building inspections carried out in the month of May 2017.

**ANNEXURE A**

**TOTALS OF APPROVED PLANS FOR MAY 2017**

<table>
<thead>
<tr>
<th>D</th>
<th>OF DEVELOPMENTS</th>
<th>NUMBER</th>
<th>VALUE ($)</th>
<th>FLOOR AREA (M²)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MERCIAL</td>
<td>7</td>
<td>38 200</td>
<td>69</td>
</tr>
<tr>
<td></td>
<td>I C</td>
<td>1</td>
<td>6 000</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>8</td>
<td>44 200</td>
<td>69</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>1</td>
<td>65 500</td>
<td>369</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>1</td>
<td>65 500</td>
<td>369</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>30</td>
<td>1 690 190</td>
<td>8 890</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>30</td>
<td>1 690 190</td>
<td>8 890</td>
</tr>
<tr>
<td></td>
<td>RESIDENTIAL</td>
<td>14</td>
<td>877 291</td>
<td>4 615</td>
</tr>
<tr>
<td></td>
<td>I C</td>
<td>1</td>
<td>40 900</td>
<td>273</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>15</td>
<td>918 191</td>
<td>4 888</td>
</tr>
<tr>
<td></td>
<td>NIL</td>
<td></td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td></td>
<td>MERCIAL</td>
<td>6</td>
<td>191 200</td>
<td>931</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>3</td>
<td>75 930</td>
<td>426</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>9</td>
<td>267 130</td>
<td>1 357</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>2</td>
<td>19 100</td>
<td>156</td>
</tr>
<tr>
<td></td>
<td>MERCIAL</td>
<td>1</td>
<td>6 000</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>3</td>
<td>25 100</td>
<td>156</td>
</tr>
<tr>
<td></td>
<td>NIL</td>
<td></td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>4</td>
<td>27 100</td>
<td>213</td>
</tr>
<tr>
<td></td>
<td>I C</td>
<td>1</td>
<td>18 300</td>
<td>262</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>5</td>
<td>45 400</td>
<td>475</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>2</td>
<td>5 400</td>
<td>55</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>2</td>
<td>5 400</td>
<td>55</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>2</td>
<td>9 600</td>
<td>91</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>2</td>
<td>9 600</td>
<td>91</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>2</td>
<td>11 500</td>
<td>107</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>2</td>
<td>11 500</td>
<td>107</td>
</tr>
<tr>
<td></td>
<td>NIL</td>
<td></td>
<td>NIL</td>
<td>NIL</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>2</td>
<td>6 400</td>
<td>64</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>2</td>
<td>6 400</td>
<td>64</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>3</td>
<td>25 200</td>
<td>222</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>3</td>
<td>25 200</td>
<td>222</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>7</td>
<td>84 000</td>
<td>820</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>7</td>
<td>84 000</td>
<td>820</td>
</tr>
<tr>
<td></td>
<td>DENTIAL</td>
<td>1</td>
<td>5 000</td>
<td>48</td>
</tr>
<tr>
<td></td>
<td>L</td>
<td>1</td>
<td>5 000</td>
<td>48</td>
</tr>
<tr>
<td>DEVELOPMENT</td>
<td>NUMBER</td>
<td>VALUE IN US$</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>--------</td>
<td>--------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RESIDENTIAL</td>
<td>228 810</td>
<td>2 281</td>
<td></td>
<td></td>
</tr>
<tr>
<td>INDUSTRIAL</td>
<td>25 551 280</td>
<td>5 510</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMERCIAL</td>
<td>244 4 051 612</td>
<td>26 981</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PUBLIC</td>
<td>3 140 650</td>
<td>901</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>210 4 413 392</td>
<td>28 377</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS OF APPROVED PLANS FOR MAY 2017**

<table>
<thead>
<tr>
<th>TYPE OF DEVELOPMENT</th>
<th>NUMBER</th>
<th>VALUE IN US$</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIDENTIAL</td>
<td>244</td>
<td>4 872 541</td>
</tr>
<tr>
<td>INDUSTRIAL</td>
<td>1</td>
<td>31 400</td>
</tr>
<tr>
<td>COMMERCIAL</td>
<td>10</td>
<td>45 280</td>
</tr>
<tr>
<td>PUBLIC</td>
<td>6</td>
<td>94 940</td>
</tr>
<tr>
<td>TOTAL</td>
<td>261</td>
<td>5 044 161</td>
</tr>
</tbody>
</table>

**TOTALS OF BUILDING INSPECTIONS FOR MAY 2017**
<table>
<thead>
<tr>
<th>Type of Development</th>
<th>Number</th>
<th>Value in US$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation Inspection</td>
<td>720</td>
<td>7,200</td>
</tr>
<tr>
<td>Open Drainage Test</td>
<td>92</td>
<td>920</td>
</tr>
<tr>
<td>Routine Inspection</td>
<td>742</td>
<td></td>
</tr>
<tr>
<td>Occupation Certificates</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,578</strong></td>
<td><strong>8,120</strong></td>
</tr>
</tbody>
</table>

**Tотals of Encroachments, Hoarding, Scaffolding, Advertising Signs and Plan Searching for May 2017**

<table>
<thead>
<tr>
<th>Type of Development</th>
<th>Number</th>
<th>Value in US$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoarding</td>
<td>4</td>
<td>685.00</td>
</tr>
<tr>
<td>Scaffolding</td>
<td>1</td>
<td>40.00</td>
</tr>
<tr>
<td>Advertising Signs</td>
<td>1</td>
<td>105.80</td>
</tr>
<tr>
<td>Plan Searching</td>
<td>13</td>
<td>210.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>19</strong></td>
<td><strong>1,040.80</strong></td>
</tr>
</tbody>
</table>

Discussion ensued and the Chairperson (Councillor E. Rafamoyo) enquired whether there was any improvement in the approval period for plans submitted by residents/organisations?

Councillor S. Chigora felt that there was not yet any improvement as his plan took 6 weeks to be approved. He also said that the cost of plan submission was still too high and this discouraged development. He recalled that a proposal was made to reduce the plan fees to reasonable charges in terms of the “Ease To Do Business” concept. Even subdivision costs were prohibitive.

In response the Town Clerk advised that Plan approval was now approximately 2 weeks. Some delays for approvals were caused by applications who did not follow up on plans in cases where there was need for corrections/amendments.

Thereafter it was:-

**Resolved to recommend**

That the abovementioned report be received and noted.

(12) **Swimming Pools Monthly Report for May 2017**

The Acting Director of Housing and Community Services reported (14th June, 2017) as follows on the abovementioned matter:-

**Closure of Swimming Pools for Winter**
Three (3) Bulawayo operational swimming pools namely Barham Green, North End and Bulawayo closed to the public for winter on the 7\textsuperscript{th} May 2017. The swimming pools were expected to open on the 18\textsuperscript{th} August for 2017/2018 Swimming Season.

**BULAWAYO SWIMMING POOL**

In seven (7) operational days of May the pool recorded a slight increase in attendance and revenue although the water temperatures were low and not conducive to the public.

**HEATING SYSTEM**

The heating system test run was conducted at Bulawayo Swimming Pool on the 11\textsuperscript{th}, 12\textsuperscript{th} and 17\textsuperscript{th} May 2017. The heating system could not function properly.

**NORTH END AND BARHAM GREEN SWIMMING POOLS**

When compared to the same period last year an increase in revenue this year in May was recorded at North End Swimming Pool whilst Barham Green Swimming Pool recorded a decrease in both revenue and attendance.

Below were the revenue and the attendance figures for the three swimming pools

**BULAWAYO SWIMMING POOL**

<table>
<thead>
<tr>
<th>ATTENDANCE</th>
<th>NUE US$</th>
<th>ARKS/COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adults</td>
<td>11</td>
<td>125.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>10</td>
<td>11.50</td>
</tr>
<tr>
<td>Children</td>
<td>80</td>
<td>46.40</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>101</strong></td>
<td><strong>83.20</strong></td>
</tr>
</tbody>
</table>

During the same period last year 34 bathers had used the pool whilst revenue collected was $31.76.

**NORTHEND SWIMMING POOL**

<table>
<thead>
<tr>
<th>ATTENDANCE</th>
<th>NUE US$</th>
<th>ARKS/COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adults</td>
<td>8</td>
<td>18.40</td>
</tr>
<tr>
<td>Children</td>
<td>63</td>
<td>36.54</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>71</strong></td>
<td><strong>54.94</strong></td>
</tr>
</tbody>
</table>

Only 20 bathers used the pool during the same period last year and $148.64 in revenue was collected.

**BARHAM GREEN POOL**

<table>
<thead>
<tr>
<th>ATTENDANCE</th>
<th>NUE US$</th>
<th>ARKS/COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


During the same period in 2016, 754 bathers had used the pool and $341.76 was collected in revenue.

**WINTER MAINTENANCE WORKS**

The swimming pools staff had continued with their routine maintenance of swimming pools gardens in preparations for the next season.

**SAND RE-GRADING**

Part of another major work to the filtration system which was sand regrading was done during the course of the month.

**BUILDING MAINTENANCE**

The renovations in the kiosk and chemicals storeroom by Mzilikazi builders were almost complete.

More work was also done in the construction of the security wall by vocational students under supervision of Mzilikazi builders.

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

(13) **PARKS SECTION**

The Acting Director of Housing and Community Services submitted (14th June, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was:-

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.
ANNEXURE “E’
REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE:
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS
ON TUESDAY, 20TH JUNE, 2017 AT 4:00 P.M.

PRESENT:

Councillor C. Ndhlouv (Chairman)
“ T. Ngwenya (Deputy Chairperson)
“ L. Mlilo
“ N. Sibanda
“ G. Masuku
“ C. Moyo
“ J. Sithole

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Deputy Director of Engineering Services
The Assistant Director of Housing and Community Services

ON LEAVE:

His Worship the Mayor (Councillor M.K. Moyo)
Councillor M.V. Chunga
“ S. Khumalo

(1) PROPOSED EXTENSION OF BRENTWOOD ROAD : RIVERSIDE

The Town Clerk (16th June, 2017) recalled that the Town Lands and Planning Committee (20th April 2017) had resolved that consideration of the abovementioned matter be deferred pending a site visit by members of the Town Lands and Planning Committee to the proposed extension of Brentwood road Riverside.

The site visit was accordingly undertaken on Tuesday 20th June 2017 at 2.30pm.

The relevant minutes were attached.

RESOLVED TO RECOMMEND:

(1) That for short term purposes Council adopts alternative one
and creates a temporary access road through property 18AREAL
and 18B REAL as depicted in the diagram TPA 8483. This will be done under the expense of whoever wants to access their property.

(2) That in the long run option 3 be implemented the Extension of Brentwood road through Lot 16A Matsheumhlope along the existing registered roadway servitude, buildings to be demolished as depicted in the diagram TPA 8485 and compensation be paid as appropriate.

(2) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A DUPLEX ON STAND 568 MARVEL TOWNSHIP 2 OF MARVEL A (568 ELIE ROAD): NQOBANI SITHOLE: AREA: 4 077 SQUARE METRES

The Town Clerk reported (16th June, 2017) that an application dated 9 May 2016 for a development permit to establish a duplex had been received from Nqobani Sithole. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the stand was vacant.

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>491 Marvel</td>
<td>Mr&amp;Mrs S&amp;R Gama</td>
<td>491 Elie Road, Killarney, Byo</td>
</tr>
</tbody>
</table>
On the recommendation of the Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a duplex on Stand 568 Marvel Township 2 of Marvel A be granted to Nqobani Sithole subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once payment of US$1 000

(3) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PRESCHOOL (EARLY CHILDHOOD DEVELOPMENT CENTRE) ON SUBDIVISION A OF STAND 1164 BULAWAYO TOWNSHIP (28A JOSHUA MQABUKO NYONGOLO NKOMO STREET, CENTRAL BUSINESS DISTRICT): AUXILLIA NYARONGWE: AREA: 595 SQUARE METRES

The Town Clerk reported (16th June, 2017) that an application dated 26 April 2017 for a development permit to establish a pre-school (early childhood development centre) had been received from Auxillia Nyarongwe. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property was being used for offices.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 BT</td>
<td>The Trustees Of Brethren In Christ Church In Zimbabwe</td>
<td>P O Box 1890, Byo</td>
</tr>
<tr>
<td>2 BT</td>
<td>Kings Court Flat Owners Association</td>
<td>2 Fort St City centre, Byo</td>
</tr>
<tr>
<td>103 BT</td>
<td>Mr E Takawira</td>
<td>32 JMN Nkomo Street, Byo</td>
</tr>
<tr>
<td>104 BT</td>
<td>Hassbro Properties (Pvt) Ltd</td>
<td>30A Cnr 1st Ave &amp; JMN Nkomo St, Byo</td>
</tr>
<tr>
<td>105 BT</td>
<td>Self Help Development Foundation of Zimbabwe</td>
<td>29B JMN Nkomo St, Byo</td>
</tr>
<tr>
<td>208 BT</td>
<td>Zimbabwe Nat Army</td>
<td>The QSO2, HQ 1 BDE, Q Branch, P BAG 698, Byo</td>
</tr>
<tr>
<td>RE/1161 BT</td>
<td>The Zimbabwe National League Of The Blind</td>
<td>23A Fort Street/1st Ave, Byo</td>
</tr>
<tr>
<td>1162 BT</td>
<td>Amba Properties (Pvt) Ltd</td>
<td>25 Fort Street, 1st Avenue, Byo</td>
</tr>
<tr>
<td>1163 BT</td>
<td>Apostolic Faith Mission In Zimbabwe</td>
<td>27 Fort Street, City Centre, Byo</td>
</tr>
<tr>
<td>RE/1164 BT</td>
<td>Mr A Sidat</td>
<td>28 JMN Nkomo Street, Byo</td>
</tr>
<tr>
<td>RE/1165 BT</td>
<td>Mr S Tsatsi</td>
<td>26 JMN Nkomo St, Byo</td>
</tr>
<tr>
<td>1166 BT</td>
<td>Ascendant Investments (Pvt) Ltd</td>
<td>56 Fort St, Btwn 3rd &amp; 4th Ave, Byo</td>
</tr>
<tr>
<td>1190 BT</td>
<td>Mr RK Karbanee</td>
<td>25 JMN Nkomo St, Byo</td>
</tr>
<tr>
<td>1191A BT</td>
<td>Lindensham (Pvt) Ltd</td>
<td>27A JMN Nkomo St, Byo</td>
</tr>
<tr>
<td>1192 BT</td>
<td>Mr R Pragji</td>
<td>28 Jason Moyo Street, Byo</td>
</tr>
</tbody>
</table>

On the recommendation of the Town Clerk it was:-

**RESOLVED TO RECOMMEND:**

That a development permit to establish a pre-school (early childhood development centre) on Subdivision A of Stand 1164 Bulawayo Township be granted to Auxillia Nyarongwe subject to full compliance with the
requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy of US$10. Such levy to be subject to review at Council’s pleasure.

(4) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CRECHE ON STAND 10811 BULAWAYO TOWNSHIP. (33 BATH ROAD, SOUTHWORLD): CECILIA MAPHOLISA, AREA: 2750 SQUARE

The Town Clerk reported (16th June, 2017) that an application dated 6 April 2017 for a development permit to establish a crèche had been received from Cecilia Mapholisa. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were being used for residential purposes.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY BT</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>10812 BT</td>
<td>Mr F Jones</td>
<td>34 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10813 BT</td>
<td>Mr T Wright-Ingle</td>
<td>36 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10814 BT</td>
<td>Mr A Shamba</td>
<td>38 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10810 BT</td>
<td>Mr R Hwadaya</td>
<td>32 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10809 BT</td>
<td>Mr J Magagula</td>
<td>31 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10808 BT</td>
<td>Mr S Siziba</td>
<td>30 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10807 BT</td>
<td>Ms M Sabeta</td>
<td>29 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10806 BT</td>
<td>Mr G Maponga</td>
<td>28 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10805 BT</td>
<td>Mr T Khoza</td>
<td>27 Bath Road, Southwold, Byo</td>
</tr>
<tr>
<td>10803 BT</td>
<td>Mr&amp;Mrs J&amp;Fe Engleton,&amp;,Suzuki</td>
<td>25 Bath Road, Southwold, Byo</td>
</tr>
</tbody>
</table>
On the recommendation of the Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a crèche on Stand 10811 Bulawayo Township be granted to Cecilia Mapholisa subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a monthly levy of $10.00 subject to review at the pleasure of Council.

(5) APPLICATION FOR A DEVELOPMENT PERMIT TO CONSTRUCT A COTTAGE MEASURING 100 SQUARE METRES ON STAND 14724 BULAWAYO TOWNSHIP LANDS (23 IMBABALA WAY, SELBORNE PARK):
SILINDILANGA SINYONDE : AREA: 1201 SQUARE METRES

The Town Clerk reported (16th June, 2017) that an application dated 14 February 2017 for a development permit to construct a cottage measuring 100 square metres had been received from Silindilanga Sinyonde. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the construction had begun as there was a slap for the cottage, as such the application shall attract a regularisation fee of $200.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>14698 Selbourne Park</td>
<td>Mr S Ndebele</td>
<td>Block 2/79 Mpopoma, P.O. Mpopoma, Byo</td>
</tr>
<tr>
<td>14699 Selbourne Park</td>
<td>Mr D Moyo</td>
<td>980 Nkulumane, P.O Nkulumane, Byo</td>
</tr>
<tr>
<td>14700 Selbourne Park</td>
<td>Mr &amp; Mrs P&amp;J Bepswa</td>
<td>14700 Selbourne Park, P.O Ascot, Byo</td>
</tr>
<tr>
<td>14722 Selbourne Park</td>
<td>Mr M Velempini</td>
<td>7 Pembroke Rd, Hillside, Byo</td>
</tr>
<tr>
<td>14723 Selbourne Park</td>
<td>Mr H Van-Der-Merwe</td>
<td>P.O Box 9128, Hillside, Byo</td>
</tr>
<tr>
<td>14725 Selbourne Park</td>
<td>Mr W Siziba</td>
<td>14725 Selbourne Park, P.O Ascot, Byo</td>
</tr>
<tr>
<td>14726 Selbourne Park</td>
<td>Miss B Ndlovu</td>
<td>19 Annabel Drive, Eloana, Byo</td>
</tr>
<tr>
<td>14751 Selbourne Park</td>
<td>Mr D Haraan</td>
<td>P.O Box 2636, Byo</td>
</tr>
<tr>
<td>14752 Selbourne Park</td>
<td>Mr M Nekati</td>
<td>P.O Box 2643, Byo</td>
</tr>
</tbody>
</table>

On the recommendation of the Town Clerk it was:-

**RESOLVED TO RECOMMEND:**

That a development permit to construct a cottage measuring 100 square metres on Stand 14724 Bulawayo Township Lands be granted to Silindilanga Sinyonde subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US$500 (Excluding VAT) and a regularisation fee of $200.
The Town Clerk reported (16th June, 2017) that an application dated 28 January 2017 for a development permit to construct a cottage measuring 100 square metres had been received from Mr. & Mrs. M &T Sibanda. The application had been advertised and adjacent property owners notified. No objections have been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the stand was vacant.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>192 Waterford T/S</td>
<td>Mr P Gumpo</td>
<td>14656 Inungu Road, Selborne Park, Byo</td>
</tr>
<tr>
<td>218 Waterford T/S</td>
<td>Mrs E Mnikwa</td>
<td>1 Gunners Crescent, Waterford, Byo</td>
</tr>
<tr>
<td>219 Waterford T/S</td>
<td>Mr LK&amp;M Sibanda</td>
<td>8 Dold Avenue, Waterford, Byo</td>
</tr>
<tr>
<td>220 Waterford T/S</td>
<td>Mr N Gombe</td>
<td>6 Dold Avenue, Waterford, Byo</td>
</tr>
<tr>
<td>221 Waterford T/S</td>
<td>Mr R Nyoni</td>
<td>4 Dold Avenue, Waterford, Byo</td>
</tr>
<tr>
<td>334 Waterford T/S</td>
<td>Heymoon Investments P/L</td>
<td>53 Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>335 Waterford T/S</td>
<td>Mr&amp;Mrs HT&amp;V Masamba</td>
<td>41 Duncan Road, Suburbs, Byo</td>
</tr>
<tr>
<td>343 Waterford T/S</td>
<td>Mr E Chihambakwe</td>
<td>65187 Tshabalala, Bulawayo</td>
</tr>
<tr>
<td>342 Waterford T/S</td>
<td>Mrs C Shirichena</td>
<td>P O Box 2398, Byo</td>
</tr>
</tbody>
</table>

On the recommendation of the Town Clerk it was :-

**RESOLVED TO RECOMMEND:**

That a development permit to construct a cottage
measuring 100 square metres on Stand 344 Waterford Township of 270 Waterford Township be granted to Mr & Mrs M&T Sibanda subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US$500 (Excluding VAT).

(7) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH COMPANY OFFICES ON THE REMAINING EXTENT OF STAND 203 BULAWAYO TOWNSHIP (NO. 40A JASON MOYO STREET): KENNETH MHLOPHE: AREA- 694 SQUARE METRES.

The Town Clerk reported (16th June, 2017) that an application dated 03 March 2017 for a development permit to establish offices had been received from Kenneth Mhlophe. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the premises were already being used as offices without licensing.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 109A BT</td>
<td>Zimbabwe Cristian Council</td>
<td>40 Main Street, Byo.</td>
</tr>
<tr>
<td>Stand 110 BT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand 202BT</td>
<td>National Railways Of Zimbabwe</td>
<td>P O Box 603, Byo</td>
</tr>
<tr>
<td>Stand 213 BT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand 216 BT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand 111 BT</td>
<td>Mr &amp; Mrs A &amp; Z Tshuma</td>
<td>41 Main Street, Byo.</td>
</tr>
<tr>
<td>Stand 112 BT</td>
<td>Mr Dd Holland</td>
<td>112 Main Street, Byo.</td>
</tr>
</tbody>
</table>
On the recommendation of the Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish company offices on The Remaining Extent of Stand 203 Bulawayo Township (City Centre) be granted to Kenneth Mhlophe subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement. A once off regularization fee of $200 is to be paid.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LICENCED RESTAURANT (SPECIAL) ON STAND 982 BULAWAYO TOWNSHIP (NO.34, 2ND AVENUE, CITY CENTRE): MILBURN FOODS (PVT) LTD: AREA- 1110 SQUARE METRES

The Town Clerk reported (16th June, 2017) that an application dated 07 April 2017 for a development permit to establish a licensed restaurant (special) had been received from Milburn Food (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property were being used as a restaurant operating under a temporary licence numbered 00015408.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>872 BT</td>
<td>C/O Ian &amp; Co Real Estate</td>
<td>10 Westbourne Suites,J Tongogare St</td>
</tr>
<tr>
<td>873A BT</td>
<td>Mr Z. Mlilo</td>
<td>4242 Nkulumane, P.O, Byo</td>
</tr>
<tr>
<td>874 BT</td>
<td>Organization Of Rural</td>
<td>54 George Silundika St, P.O, Box 877, Byo</td>
</tr>
<tr>
<td>981 BT</td>
<td>Thespian Trading P/L</td>
<td>56 George Silundika St, Byo</td>
</tr>
<tr>
<td>1021A BT</td>
<td>National Railways Of Zimbabwe</td>
<td>P O Box 603,Bulawayo</td>
</tr>
<tr>
<td>1022 BT</td>
<td>National Railways Of Zimbabwe</td>
<td>P O Box 603,Bulawayo</td>
</tr>
<tr>
<td>1021 BT</td>
<td>National Railways Of Zimbabwe</td>
<td>P O Box 603,Bulawayo</td>
</tr>
<tr>
<td>1020B BT</td>
<td>National Railways Of Zimbabwe</td>
<td>P O Box 603,Bulawayo</td>
</tr>
<tr>
<td>983 BT</td>
<td>Melruse (Pvt) Ltd</td>
<td>31Chaplin Road,Kumalo,Bulawayo</td>
</tr>
</tbody>
</table>

On the recommendation of the Town Clerk it was :-

**RESOLVED TO RECOMMEND:**

That a development permit to establish a licensed restaurant (special) on Stand 982 Bulawayo Township (City Centre) be granted to Milburn Foods (Pvt) Ltd subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement.
The Town Clerk reported (16th June, 2017) that an application dated 04 April 2017 for a development permit to establish training and breeding of guard dogs had been received from Key Props (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property were still under renovations and vacant.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 B.L.I.S of B.T.L</td>
<td>Dollarsense Investments P/L</td>
<td>P O Box 2169, Byo</td>
</tr>
<tr>
<td>3 B.L.I.S of B.T.L</td>
<td>Fawcett Security Organisation</td>
<td>P O Box 2169, Byo (Byo) (Pvt) Ltd</td>
</tr>
<tr>
<td>4 B.L.I.S of B.T.L</td>
<td>Curfew Enterprises P/L</td>
<td>P O Box 2169, Byo</td>
</tr>
<tr>
<td>9A B.L.I.S of B.T.L</td>
<td>Bamboo Investments P/L</td>
<td>5 Preston Street, Belmont, Byo</td>
</tr>
<tr>
<td>11 B.L.I.S of B.T.L</td>
<td>Matabeleland Hauliers P/L</td>
<td>9 Preston Street, Belmont, Byo</td>
</tr>
<tr>
<td>13 B.L.I.S of B.T.L</td>
<td>Arenel (Pvt) Ltd</td>
<td>P O Box 1157, Byo</td>
</tr>
<tr>
<td>3009 B.T</td>
<td>Textile Mills Holdings</td>
<td>1 Josiah Chinamano, Belmont, Byo (1947) Ltd</td>
</tr>
<tr>
<td>3010C B.T</td>
<td>Bon Accord Buildings P/L</td>
<td>20 Birkenhead Rd, Byo</td>
</tr>
</tbody>
</table>
On the recommendation of the Town Clerk it was :-

**RESOLVED TO RECOMMEND:**

That a development permit to establish training and breeding of guard dogs on Stand 2 Bulawayo Light Industrial Site of Bulawayo Township Lands be granted to Key Props (Pvt) Ltd subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a monthly levy of US$30 and such levy to be subject to review at the Council’s pleasure.

(10) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CRECHE AND AN EARLY CHILDHOOD DEVELOPMENT CENTRE (ECD) ON STAND 42079 BULAWAYO TOWNSHIP- MAKOKOBA (ALONG CHURCH STREET-METHODIST CHURCH MAKOKOBA): MR PHILEMON MABANDA: AREA-1.2400 HECTARES

The Town Clerk reported (16th June, 2017) that an application dated 12 April 2017 for a development permit to establish a crèche and an early childhood development centre (ECD) had been received from Mr. Philemon Mabanda. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the building to be utilised was vacant and closed.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 42020</td>
<td>African Reformed Church</td>
<td>P O Box 1421, Bulawayo</td>
</tr>
<tr>
<td>Stand 42003</td>
<td>Presbyterian Church</td>
<td>42003 Makokoba Po Mzilikazi Bulawayo</td>
</tr>
<tr>
<td>Stand 42001</td>
<td>SDA Church House 39</td>
<td>Church St, P O Mzilikazi Bulawayo</td>
</tr>
<tr>
<td>Stand 42006</td>
<td>Tenants (Nos 1-24)</td>
<td>42006 Hlalani flats (Nos 1-24) P.O Mzilikazi Byo.</td>
</tr>
<tr>
<td>Stand 42007</td>
<td>Tenants (Nos 1-24)</td>
<td>42007 Hlalani flats (Nos 1-24) P.O Mzilikazi Byo.</td>
</tr>
<tr>
<td>Stand 42004</td>
<td>Tenants (Nos 1-24)</td>
<td>42004 Hlalani flats (Nos 1-24) P.O Mzilikazi Byo.</td>
</tr>
<tr>
<td>Stand 42005</td>
<td>Tenants (Nos 1-24)</td>
<td>42005 Hlalani flats (Nos 1-24) P.O Mzilikazi Byo.</td>
</tr>
<tr>
<td>Stand 42010</td>
<td>Church of Christ Makok</td>
<td>6 Cunningham Road Richmond Bulawayo.</td>
</tr>
<tr>
<td>Stand 42019</td>
<td>Lotshe School</td>
<td>PO Box 352 Bulawayo</td>
</tr>
</tbody>
</table>

RESOLVED TO RECOMMEND:

That a development permit to establish a crèche and an early childhood development centre (ECD) Stand 42079 Bulawayo Township (Makokoba) be granted to Mr Philemon Mabanda subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a monthly levy of US$50

(11) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE MAY 2017 TOWN LANDS AND PLANNING COMMITTEE

The Director of Engineering Services reported (14th June, 2017) that the following applications for Development Permits that had been submitted into the April 2017 Town Lands and Planning Committee were approved by Council on the 7th June 2017 and the respective permits had been issued as tabulated below:

<table>
<thead>
<tr>
<th>Property</th>
<th>Applicant</th>
<th>Permit No</th>
<th>Permit Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>BT</td>
<td>River of Life International</td>
<td>1112/17</td>
<td>07/06/2017</td>
</tr>
</tbody>
</table>
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(12) DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996

The Director of Engineering Services reported (14th June, 2017) that the following permits have been granted:

<table>
<thead>
<tr>
<th></th>
<th>March</th>
<th>April</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Areas</td>
<td>193</td>
<td>129</td>
<td>265</td>
</tr>
<tr>
<td>Industrial Areas</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Business Areas</td>
<td>8</td>
<td>5</td>
<td>9</td>
</tr>
<tr>
<td>Community Areas</td>
<td>4</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>TOTAL</td>
<td>206</td>
<td>137</td>
<td>280</td>
</tr>
</tbody>
</table>

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS

The Director of Engineering Services reported (14th June, 2017) that SDC 09/2017 for the Subdivision of Subdivision 3 of Subdivision A of Sourinijus Hundred Acre Lot. The subdivision of Subdivision 3 of Subdivision A of Sourinijus Hundred Acre Lot to be known as Lots 1 of Subdivision 3 of Subdivision A of Sourinijus Hundred Acre Lot. Lot 1 of Subdivision 3 of Subdivision A of Sourinijus Hundred Acre Lot shall be used for residential purposes. The property owner was Josiah Ndhlovu. The property was along Patridge Road.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.
The Director of Engineering Services reported (14th June, 2017) that an application had been received from the Provincial Public Works Director, Bulawayo Metropolitan Province from the Ministry of Local Government Public Works and National Housing. The letter read as follows “as a follow up to our initial correspondence with the above captioned matter dated 31 May 2017. The proposed development strategy when implementing the scheme is through joint ventures where the Ministry facilitates or sources finance for the infrastructure, the Local Authority may in this case provide the land for the construction of the flats. Another option could be the Local authority partnering directly with financier towards construction of the flats. Similar cases in point in which the above strategy has been implemented are Iminyela Flats or the Entumbane cluster houses were Government provided the finance to construct the flats/houses on Council land…”

Following this proposal my department therefore sought permission to form an interdepartmental committee that would engage the Ministry towards a mutually beneficial partnership towards housing delivery. Meanwhile the application letter had been responded to and prospective flat site have been indicated to them in writing in view of them getting approval and investors.

**RESOLVED TO RECOMMEND:**

1. That an interdepartmental Committee be set up to establish the best possible partnership agreement between Council and The Ministry of Local Government, Public Works and National Housing towards the construction of Flats on stand 21302 Cowdray Park and stand 2977 Emganwini.
2. That the allocation of stands 21302 Cowdray Park and stand 2977 Emganwini to the partnership be approved in principle.

The Director of Engineering Services submitted (14th June, 2017) the attached report relating to the abovementioned matter :-

**RESOLVED TO RECOMMEND:**

1. That the truck Inn site (TPA3386/1) be relocated from stand 991 Marvel Township to Lot 1 of Lot 2 Marvel Township.
2. That Lot 1 of Lot 2 Marvel Township be title surveyed at Council’s cost.
The Director of Engineering Services submitted (14th June, 2017) the attached report relating to the abovementioned matter:

Discussion ensued and Councillor C. Moyo sought clarification on the number of churches in the layout. He felt that Churches should be reduced to create more stands for residential purposes. He also enquired about water courses and Local Authority land? What criteria was used here to determine stands for various uses?

Councillor J. Sithole supported the number of churches in the layout as churches played an important role in moulding residents behaviour especially young people.

In response the Acting Deputy Director of Engineering Services (Town Planning) explained that there were design guideline that were used to come up with layouts which informed the decision on a number of church sites. Water courses were undevelopable land where there was a stream or other water bodies. Some open spaces were active while others not active. Local Authority land could be utilised if there was land shortages. The total number of stands in the layout was 787.

The Assistant Director of Housing and Community Services also explained that some of these social facilities would be used for joining purposes.

Thereafter it was:

**RESOLVED TO RECOMMEND:**

That the proposed Low Density Residential Layout Plan Killarney East as shown on plan TPD421 be approved by Council and be submitted to the Ministry of Local Governance Public Works and National Housing in terms of Urban Councils Act.

The Director of Engineering Services submitted (14th June, 2017) the attached report relating to the abovementioned matter:

The Committee considered the matter and discussion ensued. Councillor C. Moyo noted that F.B.C had good relations with Council and as such it would be prudent to have this partnership. Council policy allowed for engagements with Financial Institutions without going to tender. Engaging Financial institution was prudent as other organisations had left unfinished works, thereby inconveniencing, beneficiaries.
Councillor N. Sibanda sought clarification on the application. He wanted to know how F.B.C Bank would recover its from such partnership with Council?

Councillor J. Sithole felt that Council should be consistent in its decisions and as such he did not support the application. Such development should go through the tender system as had been the case in the past.

In response the Acting Deputy Director of Engineering Services (Town Planning) explained that Council policy allowed for financial institutions to be engaged. Proposals were done to look for finance and F.B.C. Bank was given the proposal and provided a counter proposal to Council. The proposal by F.B.C. Bank was not inline with Council policy, hence the Departments recommendation that the proposal be not acceded to.

The Town clerk advised that proposals made by the banks resulted in expensive houses. Banks recovered their money through selling stands after servicing the land.

Thereafter it was:-

**RESOLVED TO RECOMMEND:**

That the proposal for the Joint Venture with FBC be not acceded to, for reasons detailed in the report above.

(18) **PROCEDURE AND PROCESSES OF MINING AT GOOD HOOPE AND AISBLEY FARM**

The Director of Engineering Services submitted (14th June, 2017) the attached report relating to the abovementioned matter:-

The Committee considered the matter and discussion ensued. Councillor J. Sithole sought clarification about the report as the issue on Expression of Interest had not been discussed before in the previous report. He also wanted to know if applications to be considered would only be restricted to those who had already applied before.
There was need to shorten the procedures and ensure resolutions were implemented in time. Delays would result in illegal mining activities. An advertisement should be published accordingly after the relevant decision was made.

Councillor N. Sibanda supported the expression of interest as such ventures should be opened up to interested residents. He recalled that the decision to express interest had been made by the Business Committee to allow residents to mine at Good Hope and Aisleby Farms. Residents should therefore be encouraged to express their interest in this regard.

Councillors T. Ngwenya and G. Masuku also shared the same views. They wanted to know how residents would be informed about this development so that they also participate in such ventures.

The Chairperson (Councillor C. Ndhlovu) felt that any available applications should be considered opening up for more applications would create complications and Council should clear those who had applied before.

In response the Acting Deputy Director of Engineering Services (Town Planning) explained that many applications had been received regarding mining at Goodhope and Aisleby Farms. He confirmed that Mining business was a risk venture which required capital inputs.

The Town Clerk advised that this mining venture should be opened to all residents who would be informed through Council minutes. Council minutes were a public document and residents could access them.

Council would ensure that the piece of land would be demarcated. Expression of interest was a lengthy process that could encourage illegal mining activities. After the Council resolution an application window period would be opened for a month and thereafter Council management Committee would consider such applications accordingly. Advertising was not necessary but there was need to grant adequate time so that interested persons could apply.

On the understanding that there would be no advertising it was:-

**RESOLVED TO RECOMMEND:**

(1) That the necessary procedure and processes be approved
(2) That the applicants in the files and other interested persons/organisations be requested to submit the detailed proposals for the Goodhope and Aisleby Farms so that management can examine them.
(3) That payment for the grant be held in abeyance pending the signing of lease agreement for Goodhope Farm
(4) That applications to go through the normal procedures of disposal of Council land through the relevant Council Committees.
LAND SURVEY REPORT – MAY 2017

The Director of Engineering Services submitted (14th June, 2017) as follows :-

(i) Pelandaba West Progress Report

a) Stands 905-1251, 1291-1293 and 1295-1299- Developer E.T. Shoniwa
Survey records had been lodged at the Surveyor General’s office - G.Thonye.

b) 173 Stands had been approved by the Surveyor –General, 42 Stands still awaiting approval – Surveyor - D Chigumbu.

(ii) Emhlangeni Resurvey of 19 Stands – Surveyor S. Mkandla
Awaiting approval by the Surveyor - General.

(iii) Stands 18774 - 18784 TPA 9013 – 11 stands – Surveyor Mr. G. Thonye
The Survey records had been submitted to the Surveyor General’s office for examination and approval.

(iv) Title stands instructed (layouts) = nil
(v) Relocations instructed out – 0
(iv) Relocations internal – 12.
(v) Leases instructed out – 0
(vi) Leases instructed internal – 6
(vii) Single title subs instructed – 0
(viii) Pointings Out Of Stands To Beneficiaries- 26 – done by survey section
(ix) Engineering surveys - 1
(x) Administrative tasks ongoing- 6

b) Cancellation – Stand 59949 BT – Mpopoma
c) Reframing of diagram SG 85/2006.
d) Cancellation of diagram SG 190/2002
e) Attending to circulations - Applications
f) Sending out survey instructions to private Land Surveyors.

SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>May 2017</th>
<th>Year To Date</th>
</tr>
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<tbody>
<tr>
<td>Total approved presale stands</td>
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<td>297</td>
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<tr>
<td>Total other stands approved</td>
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<td>12</td>
</tr>
<tr>
<td>Relocations instructed out</td>
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<tr>
<td>Engineering surveys</td>
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<td>8</td>
</tr>
<tr>
<td>Administrative tasks</td>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>
The Committee considered the matter and Councillor C. Moyo sought clarification on the report. He enquired about cancellation of Stand 59949 B.T Mpopoma. He also wanted an update regarding residential stands which had been serviced, but not yet allocated to beneficiaries.

Councillor T. Ngwenya was concerned about estimated costs of stands with and without designs?

In response the Acting Deputy Director of Engineering Services (Town Planning) explained that when a resident applied for a piece of land near his/her property, a cancellation was made to allow that extension. He confirmed that Council was awaiting the finalisation of Emhlangeni 11, Magwegwe Extension and Pumula South layouts by relevant Government Departments.

Estimates done without designs produced high stand costs. Estimates with designs had a danger of under pricing or over pricing the stands.

He advised that pre –sale scheme had created profits that would be used to develop more land. Highmount would be tendered out soon and there after stands would be allocated. Thereafter it was:-

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

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THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE
ANNEXURE “G”
(1) SUSPENSION FROM OFFICE OF COUNCILLOR FOR WARD 23: COUNCILLOR THOBANI Ncube: MINISTRY OF LOCAL GOVERNMENT, PUBLIC WORKS AND NATIONAL HOUSING.

The Town Clerk reported (23rd June, 2017) that he had received the following copy of a letter dated (29th May, 2017) addressed to Thobani Ncube of Ward 23 (Nkulumane) from the Minister Of Local Government, Public Works and National Housing:-

“Pursuant to the outcome of criminal charges in a case held at the Western Commonage Magistrate Court where you were convicted of fraud, I hereby suspend you, with immediate effect, from the office of councillor for ward 23 of Bulawayo City Council, in terms of Section 114 (2)(c) of the Urban Councils Act (Chapter 29:15), as amended by Section 3 of the Local Government Laws Amendment Act, Number 8 of 2016. Note that this suspension is in the interest of ensuring sound local governance.
Allegations against you are as follows:

A. Contravening section 114 (1) (d) that is being convicted of an offence involving dishonest, corruption or abuse of office;

In that,

On the 13th April 2017 you were convicted of fraud and sentenced to imprisonment for 36 months of which 6 months imprisonment was wholly suspended for 5 years on condition that you do not within that period commit an offence involving dishonesty for which you were sentenced to imprisonment without a fine. A further 12 months was also suspended on condition that you restitute the complainant Vainah Moyo in the sum of $9 500 on or before the 30th June 2017. The remaining 18 months imprisonment was wholly suspended on condition that you complete 630 hours of community service at ZRP Hillside CID (she attached extract from the Criminal Record Book of the Magistrate for the Province of Bulawayo sitting at W/C).

You are required to make your response to these allegations to this office within seven days of receiving this notice in terms of Section 114 subsection (2) paragraph (d) and (e) of the Urban Councils Act (Chapter 29:15) as amended by Section 3 of the Local Government Laws Amendment Act 8 of 2016.

During the period of the said suspension, you shall not conduct any business for or on behalf of Council, within or outside Council premises, and you shall not be eligible to receive any form of remuneration.”

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(2) 14TH PROVINCIAL MERIT AWARDS CEREMONY: 28TH JULY, 2017: HIRE OF LARGE AND SMALL CITY HALLS: REQUEST FOR DISCOUNT : MINISTRY OF PRIMARY AND SECONDARY EDUCATION.

The Town Clerk reported (23rd June, 2017) that the Acting Deputy Provincial Education Director in the Ministry of Primary and Secondary Education had submitted (23rd May, 2017) as follows on the abovementioned matter:-

“The Ministry of Primary and Secondary Education Bulawayo Metropolitan Province, will be holding its annual provincial merit awards on the 28th July, 2017.

We are thereby seeking authority to be allowed to use the Large and Small City Hall for the function on the 28th of July, 2017.

As per tradition we request the City Council to consider a discount in giving us the hire charges.”
In the past this event had been conducted jointly with the Housing and Community Services Department and Council had also granted a 50% rebate on the hire charges in view of the nature of the event.

The normal hire charge of both City Halls for such an event (9.00 a.m. – 6.00 p.m.) would be $1 141 inclusive of 15% Vat and 50% refundable security deposit.

Discussion ensued and the Acting Director of Housing and Community Services confirmed that Council had always granted the Ministry rebates on the use of these facilities on such events. He felt that there was need to further reduce the hire charges as the children involved were from Bulawayo.

Councillor E. Rafomoyo concurred and pointed out that the charges should be reduced to 25%, as this amount would be adequate to cover water and toilets expenses etc.

Thereafter it was –

RESOLVED TO RECOMMEND:

That authority be granted for a 75% discount on the hire charges to the Large and Small City Hall in respect of the 14th Provincial Merit Award Ceremony to be held on 28th July 2017 in view of the nature of the event ie. Applicant to only pay 25% of the normal hire charges for the Hall

(3) REQUEST FOR FREE USE OF THE CITY OF BULAWAYO LARGE CITY HALL AS VENUE FOR THE MADLELA SIKHOBOKHOBO MUSICAL ALBUM LAUNCH ON 7TH OCTOBER, 2017.

The Town Clerk reported (23rd June, 2017) that he had received the following letter (15th May, 2017) from Shilolo Media House requesting free use of the Large City Hall for the abovementioned matter:-

“‘The above subject refers. Please accept this letter as an official request for the free use of the Large City Hall as a venue for the Madlela Sikhobokhobo musical album launch on the 7th October, 2017. Madlela Sikhobokhobo is produced by Shilolo Media House with bases in Bulawayo and South Africa.

Shilolo Media House is an arts platform which specialises in nurturing local Matabeleland talent in story telling dramas and music. Our flagship is the MADLELA SIKHOBOKHOBO brand of the NGAMNANKA usaMamo. The project has successfully made it in the film and music industry, especially here in the city and entire Matabeleland: Uplifting ‘Ubuntu bukaMthwakazi’.”
Madlela Sikhobokhobo project has been based in Johannesburg – South Africa since 2013 but fast gaining recognition in Zimbabwe and now that ZBC has finally listened to the voice of the Matabeleland, we would like to have our official album launch in the City of Kings on the 7th of October, 2017. Part of the proceeds will be channelled towards the 2017 Mayor’s Christmas Cheer Fund in support of the great work you are doing to help the underprivileged communities of Bulawayo.

This is our humble request to the office, Sir, to kindly assist us by donating the Large City Hall as a venue for the official launch of our brand as a product of the City of Bulawayo hailing from Tshabalala’s Indlovu Youth Centre in early year 2000. As proud sons and daughters of this majestic city, we have unlimited faith that Bulawayo will remain the capital of arts and culture.

We await your favourable response.

Bayethe!!”

The view on this application was that the launch was meant to publicise the applicant’s product so that the public could buy it. The applicant should bear the costs that go with the publicity. Other artists e.g. Sandra Ndebele had had launches and had paid for them. The applicant should seek corporate sponsorship. Acceding to his request would set a bad precedent which Council could ill afford to replicate to other artists. Council was in the business of providing services to its stakeholders and not of collecting resources from them so that it subsidised business activities of an individual.

The other view was that while the proposal to hold the musical show and give part of the proceeds was noble, the concern had been that the letter did not give a specific amount or percentage of how much would be given to the Cheer Fund. This thus opened up the option to abuse as the ‘part’ could range from as little as $1 or nothing at all, to thousands of dollars. The interpretation of the ‘part’ was being left to the organisers. It would be thus prudent if they would have out rightly named a figure to at least guide the Council in its decision as well as be held accountable by the Cheer Fund Trustees on the pledge made.

In the past various organisations had made similar proposals to Council but after their sales or fundraising programmes, nothing had been received for the Mayor’s Christmas Cheer Fund. Such events had affected the reputation on the Cheer Fund as some events had been poorly organised leading to the discrediting of the Mayor’s Christmas Cheer Fund.

It was thus noted that when organisations wanted free use of the City Hall or other Municipal facilities they tended to use contributions to the Cheer Fund as an excuse and afterwards did not honour their obligations. Council should thus be wary of such proposals if they were ambiguous.

It was also noted that the organisers would charge a fee entry and as such should be made to pay for the use of the Large City Hall with or without their pledge to the Cheer Fund.
The normal hire charge for the use of the Large City Hall on the date requested from 0900hrs to 1400hrs would be $1 364.22.

The matter was considered and it was observed that Council also had financial challenges and organisers would charge an entry fee.

It was accordingly –

**RESOLVED TO RECOMMEND:**

That the request for free use of the Large City Hall as venue for the Madlela Sikhobokhobo Musical Album Launch on 7th October 2017 be not acceded to and instead the applicant pays normal hire charge of $1 364.22 for the Large City Hall.

(4) **NATIONAL WORLD AIDS DAY COMMEMORATIONS 2017: REQUEST FOR SUPPORT.**

The Town Clerk reported (23rd June, 2017) that the following letter (20th March, 2017) had been received from the National Aids Council:-

“World Aids Day is commemorated on 1 December each year. It is a day specifically set aside to raise awareness, commemorate those who have passed on, call for action in the national response to HIV and celebrate successes which have been achieved in accessing HIV prevention and management services. The day was first commemorated as World Aids Day in 1988 when the World Health Organisation designated it so.

National Aids Council Bulawayo would like to notify your office that Bulawayo Metro province is hosting the National World Aids Day on Friday 1st December, 2017. Selection of the host province decided on a rotational policy and Bulawayo Metropolitan Province hosted the event in 2006.

We have already secured White City Stadium for the function at a cost of one thousand two hundred and seventy-one dollars and thirty-eight cents which we borrowed from our HIV prevention budget. We are therefore requesting the City Fathers to donate the venue for free to host this very important National event so that the borrowed funds can be taken back to the prevention budget.

In view of this important national event, we also request the following departments to participate in the various sub-committees that have been set up. We request the Bulawayo City Council to give a representative for each of the sub-committee that are working in preparation of the national event.

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>SERVICES REQUESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing and Community Services</td>
<td>• Stage preparation</td>
</tr>
</tbody>
</table>
The following are the sub-committees that have been set up;

- Advocacy, media and publicity
- Information, education and communication
- Resource mobilisation
- Exhibition
- Catering
- Prelaunch
- Venue and decoration
- Transport and logistics
- Ushering
- Edutainment
- Security and protocol

Thank you.”

Apparently the National Aids Council was seeking Council’s support by way of free use of the White City Stadium as well as secondment of staff to the various working committees on the preparations for this event.

The normal hire charge for the White City Stadium was $1271 which the organisation had already paid and they now sought refund of the sum for reasons stated in the report.

The matter had been circulated (7th June, 2017) to the relevant departments for their views and the following comments had since been received.
Acting Director of Housing and Community Services (7th June, 2017)

“Council is presently facing serious financial challenges. I would not support granting the applicant free use of the stadium. They will have to hire like everyone else. On the grounds preparations, our staff are always available to clean and maintain the stadia and the environs.”

Acting Director of Health Services (5th April, 2017)

“Giving them the stadium for free is supported, the rest of the requested support other departments are better placed to comment.”

The Committee considered the matter and the Human Resources Manager advised that there were a number of items that were being requested for but free use of the venue could be supported.

The Principal Engineer explained that water was usually made available at such events and with regards to transport, the City Legal Officer advised that transport should only cater for Council employees taking part in this event and not outsiders, due to the insurance requirements for Municipal vehicles.

The Acting Director of Health services confirmed that this was a national event and his department was part of the Organising Committee. The organisation had a budget for the other items, requested for.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the request by the National Aids Council for free Use of the White City Stadium only for the National World Aids Day Commemorations 2017 be acceded to and requests for other items be not acceded to as the applicant had a budget allocation catering for such costs.

APPLICATION FOR FREE USE OF THE SMALL CITY HALL: COMBINED ZONE MEETING PLANNED FOR 28th JUNE & 19th JULY, 2017 : ZDDT.

The Town Clerk reported (23rd June, 2017) that the following letter (6th June, 2017) had been received from ZDDT requesting free use of the Small City Hall:-

“ZDDT Zone Meeting are a platform for group discussion where different wards share news of community development – both positive and negative. Participants contribute to suggested solutions by sharing how challenges are managed in their wards. The different wards learn from each other. Councillors, their representative (if they cannot attend) and their community action team members are invited to attend.
To complement the relevant ward efforts, it has been suggested that ZDDT hold ‘combined Zone meeting – Ideas forum’ so that the different zones can interact and share. In this light we ask if you can assist ZDDT to secure the Small City Hall as a central venue – 9am to 12 noon on the 28th June and 19th July, 2017. Unfortunately we have no budget for this activity so we ask if the use of the venue can be a donation from the LA.

ZDDT will be inviting Zone 1 (wards 1 to 7), Zone 2 (wards 8-14) and Zone 3 (wards 15, 16, 28, and 29). Formal invitations will be sent to Councillors, CATs and other stakeholders once we have a venue.

ZDDT hopes to invite CSO’s such as Legal Resources Foundation and TRINITY project to share the platform so then address issues of birth and national registration.

ZDDT looks forward to your reply.”

In the past Council had not acceded to free use of its facilities except in respect of national events such as Independence Celebrations etc.

Charitable/welfare organisations had however been granted rebates against the hire charges on individual merit basis

The normal hire charge for use of the Small City Hall for the specified dates and time would total to $1299.01

The matter was considered and the Human Resources Manager advised that the organisation fell under the category of charitable organisations.

Councillor N. Hlabani observed that the organisation always came in handy in terms of clean up campaigns in difficult times and therefore should be granted free use of the Small City Hall.

The City Legal Officer advised that it had always been granted free use of this facility in respect of various training programmes involving Councillors.

It was accordingly –

**RESOLVED TO RECOMMEND:**

That authority be granted for free use of Small City Hall by ZDDT in respect of the Combined Zone Meeting planned for 28th June and 19th July, 2017 respectively, in view of the nature of the event.

(6) **APPLICATION FOR DISPLAY OF BILLBOARDS AND BANNERS: ZITF AND MINE ENTRA 2017: 19TH JULY – 21ST JULY, 2017.**
The Town Clerk reported (23rd July, 2017) that the following letter (12th June, 2017) had been received from Zimbabwe International Trade Fair Company:-

“On behalf of the Management and Staff of the Zimbabwe International Trade Fair Company, I would like to thank the City of Bulawayo for partnering with us to ensure maximum visibility and mileage for ZITF 2017. The billboards and banners which you allowed us to put up around the City added a unique touch to the show by creating positive hype around the event.

The ZITF Company is focusing on its next major calendar event, Mine Entra, an annual business-to-business trade exhibition catering for the mining, engineering, transport as well as construction and infrastructure sectors. The exhibition has been an integral part of Bulawayo’s economic profile for the past 22 years, providing an integral business and networking platform to business visitors to the city. This year the exhibition runs from 19 – 21 July 2017 under the theme, “Exploring Linkages in the Mining Value Chain.”

In order to profile and promote the show we would like to carry over the billboard and banner concept which worked well during the last show.

1. **BILLBOARDS**

   We would like to display two billboard banners at the city limits point along Airport and Harare Road. The billboards would be put up from 19th June to 22nd July, 2017.

   **SPECIFICATIONS**
   - The billboard structure consists of a steel frame with a facing made of galvanised sheets
   - The artwork would be printed on vinyl sheets that are pasted onto the facing
   - The facing size is 3 metres x 6 metres and set at a height of 1.5 to 2.5 metres above the ground.

2. **STREET BANNERS**

   In addition to the billboard, we would like to put up street banners to hype the event within the city. These would go up on 3rd July, 2017 up to 21st July, 2017.

   **SPECIFICATIONS**
   - The banners will be made out of PVC material and will be 1.5 metres x 1 metre in size
   - The banners will be mounted on steel posts secured by adjustable brackets at a height of 5-6 metres above the ground.
   - ZITF has planned to mount 100 banners
   - ZITF plans to put the said banners along Airport Road/ Robert Mugabe Road, Samuel Parirenyatwa Road, Leopold Takawira Avenue and Fife Street.

The relationship between our two organisations is a symbiotic one which cannot be over emphasized. It goes without saying therefore that the success of the
Mine Entra hinges on the strength of this relationship and is in this light that as has been the case in the past, we request that the City Council consider giving ZITF Company concessionary rates for this important exercise.

Should you require further details please do not hesitate to contact us. We trust our request will meet your approval and be considered in the most favourable light.”

Comments had been sought from various departments and the Director of Engineering Services had commented (19th June, 2017) that:-

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“The applicant has requested to set up banners and billboards on the outskirts of the City along Airport and Harare roads for the ZITF Mine Entra Trade Exhibition. There are no Town Planning objections to the display of ZITF banners on street poles and billboards provided that the organisation pays the usual fees as determined by the City Valuer. The usual terms and conditions apply.

In the past Council had consented to the display of the ZITF banners subject to the following conditions:-

(i) Payment of the relevant fee as appropriate ($5 per banner)
(ii) The banners to be erected during the relevant period thereafter all banners and their supporting structures should be removed from the street poles.
(iii) The banners should not interfere with those erected by other companies which have contracts with Council.
(iv) The ZITF banners to be displayed on selected street poles along the following roads:

Airport Road/Robert Mugabe Way
Samuel Parirenyatwa Road
Leopold Takawira Avenue
Fife Street

RESOLVED TO RECOMMEND:

That authority be granted for the ZITF Company to display billboards and banners in respect of the Mine Entra 2017 event subject to the usual conditions namely:-

(i) Payment of the relevant fee as appropriate ($5 per banner)
(ii) The banners to be erected during the relevant period thereafter all banners and their supporting structures should be removed from the Street poles.
(iii) The banners should not interfere with those erected by other companies which have contracts with Council.
(iv) The ZITF banners to be displayed on selected street poles along the following roads:-
    Airport/Robert Mugabe Way
    Samuel Parirenyatwa Road
    Leopold Takawira Fife Street
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HOSTING OF HLANGANANI/SANGANAI TRAVEL EXPO 2017 IN BULAWAYO.

The Town Clerk reported (23rd June, 2017) that the following letter dated 8th June 2017 had been received from the Zimbabwe Tourism Authority:-

“HOSTING OF HLANGANANI / SANGANAI 2017 IN BULAWAYO

Allow me Sir to express our sincere gratitude for the support you continue to give to the tourism sector. Thank you very much for sending us your representative Mr B. Hlongwane, the Development Officer to meet with us to deliberate on the hosting of Hlanganani / Sanganai 2017.

As you know Hlanganani/Sanganai came back to Bulawayo last year and we are intending to keep the travel show running in Bulawayo until the tourism sector thrives. We are tirelessly working on reviving the tourism economy in Bulawayo hence the vision for running Hlanganani in Bulawayo again.

It is against this background that we would like to request your support and partnership as the host in the following areas:

1. Authority to end our procession for the World Tourism Day at the City Hall. We are currently mapping out a route for the procession but we intend to end at the City Hall.
2. The Zimbabwe Tourism Authority to use the Centenary Park for the Awards Ceremony and the 10th Anniversary Celebrations.
3. Hoisting of Hlanganani/Sanganai flags a month before the event.
4. The use of the Bulawayo City Council logo for core branding t-shirts for buyers.
5. We will also be happy if you could exhibit at Hlanganani/Sanganai from your pavilion to showcase the City of Bulawayo.
6. Ensuring the city is clean, we will be happy if you could provide adequate refuse bins and refuse collection.

The Zimbabwe Tourism Authority is working on a Memorandum of Understanding to formalise our cordial relationship, a draft will be submitted to your offices for your input. We were also delighted to note that your Economic Development Department is working on having a Tourism Office, this will certainly enhance our efforts in developing tourism in the City of Bulawayo.

This year Hlanganani/Sanganai will be celebrating its 10th Anniversary after rebranding from Zimbabwe International Travel Expo(Shanyai/Vakatshani) and this will be celebrated together with the World Tourism Day under the theme “Sustainable Tourism – A Tool for Development”. The Zimbabwe Tourism Authority is therefore kindly inviting you to be part of the celebrations. The programme will run from 27 September, - 01 October 2017 at the Zimbabwe International Exhibition Centre (ZITF Grounds).
The Zimbabwe Tourism Authority avails itself to continuously engage the Bulawayo City Council in fostering the growth of tourism in Bulawayo.

Once again thank you very much for giving us an opportunity to discuss with yourselves regarding hosting Hlanganani/Sanganai in the City of Kings.”

Comments had been sought from departments and these were outlined below:-

The Chamber Secretary advised (16th June 2017) that processions and assembly at the City Hall car park normally attracted a levy of $200 and $92 respectively. With respect to the flags/banners, for display, these were pegged at $5 per banner.

The Acting Director of Health Services (20th June 2017) had no objections to compliance with the request subject to Council’s conditions. He further stated that the department would ensure the city was maintained clean and would liaise with the ZITF on the issue of refuse collection in the grounds during the event.

In his memo of 22nd June, 2017, the Acting Director of Housing and Community Services was of the opinion that “the Centenary and Central Parks constitute one of the most fragile ecosystems of the city and are thus protected by our Bulawayo Protection of Lands and Natural Resources By laws, the Master Plan and Local Plans.

The choice of Bulawayo for the 2017 Sanganani/Hlanganani World Tourism Expo was however a welcome development that would impact positively on the economy of the city and project the City as a focal Tourist destination by exposing its great potential in the sector. The sector also dovetailed with the parks environments and its ambiance. Under the circumstances the inclination was to recommend that the request be explored further to obtain further details that would assist in the processing of the application vis: the size of area required to host the event, the expected number of participants to be sited, whether or not a tent would be pitched..

There was therefore a need to strike a balance between environmental protection and economic survival of the city.

Should Council approve of the application in principle then there would be need for the project coordinator to liaise with our office to pick the exact locality to facilitate logistics and planning and mitigate the impact of the proposal on the environment.

Whilst the indication from the applicant was that Council provides the venue on a complimentary basis there were unavoidable attendant costs related to this application and the City Valuer would no doubt provide the nominal charges for hosting the event so as to recoup our expenses.

The area would also need special attention and resources for its titivation between now and the event date to ensure that we deliver a good site for this special event.

Other service departments would no doubt comment on matter in principle and provide technical information on matters affecting them vis: health issues and traffic management issues etc”
In view of the sentiments by the Acting Director of Housing & Community Services, the City Valuer would be requested to make his recommendations to the next meeting of the Finance and Development Committee.

With respect to the use of the City logo for branded attire, there would be no objections to its use provided that this would be at no cost to Council. It was also proposed that Council exhibits at the Expo in support of the event and promoting the city profile.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the request by the Zimbabwe Tourism Authority in hosting of the Hlanganani/Sanganai Travel Expo 2017 in Bulawayo be acceded to subject to the following conditions:-

i) The project coordinator to liaise with Council in identifying the exact locality to facilitate logistics and planning aspects.

ii) The City Valuer to provide nominal charges for hosting the event so as to recoup Council expenses.

iii) Use of Council logo for branded attire be acceded to at no cost to Council.

iv) Council to exhibit at the expo in support of the event and promoting the city profile

(8) APPLICATION FOR PERMISSION TO CARRY OUT ACADEMIC RESEARCH: VARIOUS STUDENTS:

The Town Clerk reported (23rd June, 2017) that the following applications had been received from the following students wishing to carry out academic research in Council premises/ departments:-

1. Mzwanele W. Tshuma (Midlands State University)
2. Pamella Sibanda (Midlands State University)
3. Mkwebu Melusi (Midlands State University)
4. Sandisiwe Moyo (Rhine-Waal University of Applied Sciences)
5. Nomvelo Bhebhe (Zimbabwe Open University)
6. Nicholas Muleya (University of the Free State)
7. Teresa Chikerema (North West University)

1. **Mzwanele W. Tshuma (13th June, 2017)**

“The above stated matter refers

I am a student at MSU studying towards a Bachelor of Science in Politics and Public Management Honours degree.
As part of the programme a research is a requirement as a partial fulfilment of the degree program, the research will be used solely for academic purposes. My research topic is as follows: Decision making autonomy and service delivery in Local Authorities: The case of Bulawayo City Council.

I hope my application will meet your favourite consideration.”

2. **Pamella Sibanda (13th June, 2017)**

“The above mentioned matter refers

My name is Pamella Sibanda and I am a student at Midlands State University studying Politics and Public Management.

As partial fulfilment for undergraduate studies a research is a requirement and I have chosen a topic in relation to your City Council. My research topic reads: Challenges of Local Service delivery in local authorities: The case study of Bulawayo City Council.

I hope to hear from you soon.”

3. **Mkwebu Melusi (8th June, 2017)**

“This letter serves to introduce Mkwebu Melusi R142131Z who is a student at Midlands State University in the department of Land and Water Resources Management. In fulfilment of my Bsc (hons) degree, i am working on my dissertation titled : The effect of land use changes on catchment hydrological parameters in Mzingwane Catchment. For this purpose land use data changes is required on this research as well as hydrological data parameters.

I call upon your organisation to consider being involved in my research and assist me in the requirements of land use and hydrological data. This information is strictly academic.”

4. **Sandisiwe Moyo (7th June, 2017)**

“I am a registered Bachelor student in the department of Environment & Energy at Rhine-Waal University of applied Sciences, under the supervision of Professor Dr. Daniela Lud. I am currently working on my Bachelor Thesis and my proposed topic of research is:

Systems approaches in developing effective and intergrated solid waste collection program at the Municipality of Moers in Germany (ENNI Stadt & Service) in relation to challenges faced in Zimbabwe.

Not only does thereby, need great assistance in gathering information on how the Municipality of Bulawayo has achieved its collection system, the collection methods used to best suit the city and towns, if the planned methods have been successful and if there are any challenges faced.
I hereby seeking your consent in contributing to my research by means of an Interview (Telephone/ Skype) and access to a couple of documents required.

To assist you in researching decision, I have attached to this letter:

a) A copy of an ethical clearance certificate issued by the University
b) An outline of Thesis Research and an overview of data required.

Should you require any further information, please do not hesitate to contact me or my supervisor. Our contact details are as follows:

Your permission and the opportunity to pursue my research work with you would be of great honour.”

5. Nomvelo Bhebhe (7th June, 2017)

“I am 4th year student at Zimbabwe Open University studying BSCH in Records and Archives Management. I am currently attached at Bulawayo City Council Records office. One of the academic requirements is to do research project. I am requesting permission to conduct a research on the status of the records Management at Bulawayo City Council in the Chamber Secretary Records Office. All the data gathered shall be kept confidential and used exclusively for this study.

I am looking forward to your favourable response.”


“I am a doctoral student in Urban and Regional Planning at the University of the Free State, South Africa. As part of my thesis I am supposed to undertake an empirical research in the subject area titled; Sensation and perception: An exploration of human multisensory experiences, needs and preferences to enhance planning of the public space in the City of Bulawayo.

The particular public spaces selected for the study are the Renkini bus terminus, the Main Street and the combined Public Park area (Centenary, Hume and Central Parks. It is anticipated that knowledge base of the public space would be enriched when the study is applied to a greater range of the environments than studying for example, the streetscape alone.

The study seeks to expose the human multi-sensory experiences, needs and preferences in the public space. This is a multidisciplinary research area that relates and spells out the roles for urban planning, landscape architecture and urban design not only in the creation of a sensory pleasant public space, but also in city branding and city image building. The anticipated findings of this phenomenological research are expected to establish the ‘public space sensory quality standards or guidelines’ in the developing world and thus address a substantial literature gap on the understanding of human needs as served by external urban environment.

With the world evermore urbanising, modernising and globalising, a focus in meeting the human needs in the urban context has become vital more than ever before. The
study is premised on the understanding that human enjoyment, happiness and pleasantness of an environment is directly related to the human senses. Clothed with sensory qualities, public space is thus promising to improve environmental conviviality for the benefit of mankind. In alignment with the New Urban Agenda; the Sustainable development goals number 11.7; the Constitution of Zimbabwe (Amendment No. 20, 2013) and ZIMASSET, the thesis places emphasis on a people-centred approach to place making and remaking the approach that has emphasis on sustainability, livability, resilience and inclusivity.

The following methods will be employed in the study:-

- Key informants, interviews and questionnaires with the relevant Council officials and Councillors
- Walk-byes; walk through analysis; pedestrian counts; and in-depth direct and participant observation of public space and behaviour in the public space and
- Interviews of public space users.

I therefore request for consent to undertake, the research in the aforenamed public spaces. The data is for research purposes only and the identities of the correspondents will not be revealed. I promise to deposit a soft and hard copy of the final thesis to the Bulawayo City Council. May you also kindly find attached the letter from the Academic Head of Department of Urban and Regional Planning who is also my study Director, Dr M. M Campbell.

I hope my request will meet favourable consideration.”

7. Teresa Chikerema (21st June, 2017)

“My name is Teresa Chikerema a student at North West University pursuing a doctoral qualification in Information Systems. My Student ID is 26395150. As a fulfillment of the qualification I am conducting a research entitled: A contextual framework for e-Government adoption in the Southern African Development Community: A case of Zimbabwe

In this regard, I am requesting permission to collect qualitative data using Interviews. My intention is to find out about the e-government initiatives that the council has embarked on, to what extent are the citizens responding to the endeavours and what informs the design of the services.

Please find attached the ethical clearance from the university.”

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of the research findings and also indemnify Council against any accidents which might occur during the research exercise.

RESOLVED TO RECOMMEND:

That authority be granted for the abovementioned students (7) to carry out research in Council premises
as requested subject to the usual conditions i.e.

- That the applicants submit a copy of their research finds was upon completion of the research findings exercise.
- That Council be indemnified against any injury/mishaps that may befall the researcher during the conduct of the research exercise.

(9) APPLICATION FOR PERMISSION TO CARRY OUT ACADEMIC RESEARCH: CLEOPATRA A. TSHUMA

The Town Clerk reported (23rd June, 2017) that the following letter had been received from Cleopatra A. Tshuma requesting for permission to carry out a research in Council Premises:

“The above matter refers

I am a student from the National University of Science and Technology, I do hereby request to carry out a research within the City Council. I will abide by the Council conditions relating to the research project.

For more information I refer you to the attached letter from the National University of Science and Technology.”

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of the research findings and also indemnified Council against any accidents which might occur during the research exercise.

RESOLVED TO RECOMMEND:

That the abovementioned student - Cleopatra A. Tshuma be authorised to carry out academic research in Council premises as requested, subject to the usual conditions:

i) That the applicant should submit a copy of her research findings after completion of the research exercise.

ii) That Council be indemnified against any accidents/mishaps that may occur.

(10) CITY OF BULAWAYO GENDER POLICY.

The Town Clerk reported (23rd June, 2017) that the attached draft gender policy document had been crafted in 2016 with contributions from council departments, consultation of various stakeholders, as well as residents who included men, women, youths and persons with disabilities. The process was further assisted by the Local Authorities Capacity Enhancement Project. A validation workshop was conducted on
The document was aligned with local and international statutes such as the Constitution of Zimbabwe, the International Union of Local Authorities declaration on Women in Local Government and the Post 2015 SADC Protocol on Gender and Development. The policy sought to operationalise gender mainstreaming in council through a defined gender management structure and system that was monitored and evaluated as prescribed.

The Management Committee (20th June, 2017) had recommended the adoption of the draft Gender Policy.

Discussion ensued and the Human Resources Manager explained that for the past 10 years Council had always been the best in terms of gender mainstreaming. However there was no policy on this issue. In 2015 various stakeholders had been consulted to make inputs into such a policy.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the City of Bulawayo Gender Policy as submitted be adopted.

(11) RE: REQUEST TO USE THE FRONT OF THE WELL OF THE CITY HALL, CITY HALL.

The Town Clerk reported (23rd June, 2017) that the Town Clerk had received the following letter from the Alliance Francaise de Bulawayo Zimbabwe dated 19 June 2017:

“Every year the Alliance Francaise hosts World Music Day to promote and recognise the talent within the city of Bulawayo. This year the Alliance Francaise will be hosting World Music Day on Saturday 24 June 2017 from 2:00pm to 6:00pm. Its at the juncture that we kindly request to use the space front of the well of the City Hall for this event to take place as it will afford us the opportunity to entertain the Bulawayo public as well as celebrate one of the city’s most valuable spots. We would be grateful if you permit us to use this venue for our event.”

In the past the City of Bulawayo had assisted other Embassies such as the Embassy of India to host the International Day of Yoga at the Large City Hall on Saturday, 24 June 2017 free of charge, and the United States Embassy to hold YALI Evening reception at the Large City Hall Upper Foyer on Monday, 24 August 2015 at no cost. We had also given free use to the Japanese Embassy to enable them to promote their international scholarships.

The Town Clerk, (Mr C Dube) had approved that Alliance Francaise (the French Embassy) should be allowed to use the front of the well of the City Hall on Saturday, the 24th of June 2017 at no cost.
It had been noted that this was a free event for Bulawayo with Bulawayo artists, thus the need for Council to support the Alliance Francaise as a strategic partner.

On the recommendation of the Town Clerk it was -

**RESOLVED TO RECOMMEND:**

That the French Embassy, Alliance Francaise de Bulawayo be authorised to use the front of the well of the City Hall for the World Music Day at no cost to Council.


The Director of Engineering Services reported (19th June, 2017) that an invitation letter dated 17th May 2017 had been received from Urban Councils Association of Zimbabwe and reads as follows:-

“Invitation to the 2017 SLB Report validation Workshop: 26th May 2017: Holiday Inn, Mutare

The above refers.

The Peer Review Coordinating Committee is extending an invitation to all Town Clerks/Secretaries and their respective Mayors/Chairpersons to receive and validate the 2017 SLB Annual Report to be held on 26th May 2017 at Holiday Inn, Mutare.

**Logistics**

The World Bank will pay for accommodation (bed and breakfast) and conferencing for ALL delegates. In addition, the bank will also pay dinner allowances to Mayors/Chairpersons ONLY for the two nights they will be in Mutare. Local Authorities are kindly requested to pick up transport and other costs not provided by the bank.

Please take note of the following travel itinerary:-

25 May 2017 – Travel to Mutare
26 May 2017 – Validation Workshop
27 May 2017 – Departure to home stations

We look forward to seeing you in Mutare”.

**Travel Estimates Cost**

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Travel by Road 1168 km x 0.67</td>
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<td>Incidental $50/day x 2</td>
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<td>Tollgate Fees</td>
<td>$12.00</td>
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<tr>
<td>Meals</td>
<td>$90.00</td>
</tr>
</tbody>
</table>
RESOLVED (Submitted for Consideration)

That the action taken by the Town Clerk in consultation with the Mayor in authorising Mr S. Dube SR No. 31806 to attend the above mentioned workshop at Holiday Inn, Mutare on 26th May 2017 and payment by Council of transport, incidentals and meals in the usual manner and granting of special leave covering the period be accordingly, confirmed.

(13) INVITATION TO ATTEND STAKEHOLDERS WORKSHOP ON BY-LAWS FOR DEVELOPMENT OF ELECTRICITY BACKBONE INFRASTRUCTURE: ZESA NATIONAL TRAINING CENTRE, GANGES ROAD: BELVEDERE, HARARE: 31ST MAY 2017: MR M. R. NDLOVU SR NO. 31087 ; ENGINEERING SERVICES DEPARTMENT.

The Acting Director of Engineering Services reported (19th June, 2017) that an invitation letter dated 16th May 2017 had been received from Zimbabwe Electricity Transmission and Distribution Company and reads as follows:-

“The Zimbabwe Electricity Transmission and Distribution Company (ZETDC) a subsidiary of ZESA Holdings is inviting stakeholders to a workshop whose objectives are:-

To make a detailed presentation on the proposed Electricity Backbone Infrastructure Regulations and Backbone Infrastructure Implementation Framework

As a key stakeholder in housing projects ZETDC is requesting your organisation/company to nominate one representative to attend the workshop. Please be advised that all stakeholders are responsible for their own accommodation and transport cost where necessary. Herewith find attached the programme for the workshop.

The workshop will be held on the 31st of May 2017 at Zesa National Training Centre, Ganges Road, Belvedere, Harare from 0830 hours to 1230 hours.

Please confirm your attendance with Mrs Chikonyora on 04-750285.

I thank you and look forward to your participation at the workshop”.

Travel Estimates Cost

| Description                              | Cost  
<table>
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<tbody>
<tr>
<td>Accommodation breakfast, dinner</td>
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<tr>
<td>Meals in transit $20.00 x 2</td>
<td>$40.00</td>
</tr>
<tr>
<td>Incidental $50/day</td>
<td>$50.00</td>
</tr>
</tbody>
</table>
Travel by road 888km x $0.67  $594.96
Tollgate fees $2.00 x 5 x 2    $20.00
TOTAL  $817.96

The Town Clerk in consultation with the Mayor had authorised Mr. Ndhlovu’s attendance of the workshop on 1st May, 2017

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Engineering Service in consultation with the Town Clerk in authorising Mr M. R. Ndlovu (SR. No. 31087) to attend the above stated workshop on the 31st May 2017 at the ZESA National Training Centre, Harare and payment by Council of accommodation, transport, meals and incidentals in the usual manner and the granting of special leave covering the period, be confirmed.


The Director of Engineering Services reported (19th June, 2017) that an invitation letter dated 3rd May 2017 had been received from Techwomen and read as follows:-

“Dear Sibusisiwe

On behalf of the U.S Department of States Bureau of Educational and Cultural Affairs (ECA), I am pleased to inform you that you have been selected for the 2017 TechWomen program. Together with my colleagues at IIE, the organisation that manages TechWomen. I would like to congratulate you on your selection as a 2017 TechWomen Emerging Leader.

As a TechWomen Emerging Leader, you and your peers from Africa, Central and South Asia and the Middle East are joining a strong network of women who are committed to advancing their careers and pursuing their dreams while paving way for those who follow. Your acceptance into the TechWomen program is much more than a professional opportunity. We challenge you to think big and view participation in TechWomen as a lifelong commitment to making an impact locally and across the globe. We hope that your time in the United States energizes and invigorates you professionally, while inspiring you to create new initiatives, mentor women and girls in your country and become a change agent in your community.

We look forward to welcoming you to the United States this fall for a five-week mentorship and exchange in the San Francisco Bay Area and Silicon Valley, concluding in Washington, DC. The dates of the Techwomen progam are September 17 to October 23, 2017.
All pre-determined program-related expensed include housing, flights, insurance and meals. IIE will facilitate all Visa, travel and housing arrangements for your stay in the United States.

In order to confirm your participation in the TechWomen program, you will need to read and agree to the TechWomen Terms of Appointment and fill out two initials surveys. You will also be required to submit a letter from your employer stating that you are permitted to take leave and participate in the TechWomen program.

The deadline to confirm your participation is May 14. If you are not able to accept this award for any reason, please immediate inform me or my colleague Enam Haddad (ehaddad@iie.org) so that we may offer your spot to an alternate candidate.

Congratulations on your selection once again. We look forward to meeting you in September”.

All the cost of the programme would be borne by the organisers.

RESOLVED TO RECOMMEND:

1. That Authority be granted to Miss S. Sibanda SR. No. 30320 to attend the above stated workshop at San Francisco Bay Area, Silicon Valley and Washington DC in United States of America as from 17th September 2017 to 23rd October 2017 and all costs be paid by the organisers.

2. That special leave covering the period be granted.

(15) INVITATION TO ATTEND TO DEVELOPMENT CONTROL MANUAL WORKSHOP: HOLIDAY INN HOTEL: MUTARE: 26 - 30 JUNE 2017: MR W. SIZIBA (SR NO. 31940) : ENGINEERING SERVICES DEPARTMENT.

The Director of Engineering Services reported (19th June, 2017) that an invitation letter dated 12th June 2017 had been received from the Ministry of Local Government, Public Works and National Housing and reads as follows:-

“Development Control Manual
In order to create a facilitatory environment in which Urban Local Authorities can operate, Division of Urban Local Authorities is updating the Development Control Manual in partnership with the United Nations Development Programme (UNDP) under the Strengthening Local Government Service Delivery Capacity for Sustainable and Inclusive Development (2016 – 2020). Copy of the same has been sent to the Town Clerk’s Forum and their comments have been received.

The Ministry has organised a five day Workshop to update and finalise the Manual for onward submission to the Ministry for approval and subsequent publishing. The
following individuals have been nominated by the Town Clerks Forum to be part of the exercise, Mr D. Chirundu (Lead Person), Mr N. Desa, Mrs Winnie Mutanda, Mr Kudawashe Daudi, Mr Richard Simbi, Mr Douglas Chimhanda, Mr Wisdom Siziba, Mr Timoty Maregere, Eng. T. Gozo, Mr John Manyara and Mr Panganayi Marange.

The venue for the workshop will be Holiday Inn Hotel (Mutare) with the 25th June 2017 being check in date, 26 – 30 June Conferencing and checking out on the 1st July 2017. The programme will cover accommodation and meals, therefore we kindly request your respective Local Authorities to assist with transport costs and supplementary allowances as these cannot be covered by UNDP.

For further information please get in touch with Mr L. Gopozah who is contacted on (04) 793700 Ext 180, 0772 492 573 and on email, leogops@gmail.com.

Travel Estimates Cost

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Meals in transit</td>
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<td>Travel by road 893km x 2 x $0.67</td>
<td>$781.22</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$1137.22</td>
</tr>
</tbody>
</table>

In view of the time factor the Town Clerk in consultation with the Mayor had authorised Mr. Siziba attendance to the workshop

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Engineering Service in consultation with the Town Clerk in authorising Mr W. Siziba (SR. No 31940) to attend the abovementioned workshop at Holiday Inn, Mutare as from 25th to 30th June 2017 and payment by Council of incidentals in transit meals and transit meals and transport in the usual manner and granting of special leave covering the period, be confirmed.

(16) **INVITATION TO A RENEWABLE ENERGY POLICY DEVELOPMENT VALIDATION WORKSHOP AT RAINBOW TOWERS HOTEL, HARARE: 15TH JUNE 2017: MR M. R. NDLOVU SR. NO. 31087: ENGINEERING SERVICES**

The Director of Engineering Services reported (19th June, 2017) that an e-mail dated 6th June 2017 had been received from the Ministry of Energy and Power Development and read as follows:-

“The Ministry of Energy and Power Development is inviting one representative from your organisation to attend the National Renewable Energy (NRE) Policy validation Workshop that will be held on the 15th of June 2017 at the Rainbow Towers Hotel.
Please find attached programme and a current draft copy of the NRE Policy document for your review and comments. Given your critical role in the Energy Sector, the Ministry is looking forward to your valuable contributions to the final draft Policy document.

Those who are coming from outside Harare will have to cater for their transport and accommodation expenses:

**Travel Estimates Cost**

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel by Council vehicle (100 litres x $1.30)</td>
<td>$130</td>
</tr>
<tr>
<td>Toll gate fees @ $2.00 x 5 x 2</td>
<td>$20</td>
</tr>
<tr>
<td>Accommodation (2 nights) @ $95.00/night</td>
<td>$190</td>
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<tr>
<td>Meals in transit $20.00 x 2</td>
<td>$40</td>
</tr>
<tr>
<td>Incidental $50/day x 2</td>
<td>$100</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$480</td>
</tr>
</tbody>
</table>

In view of the time factor the Director of Engineering Services in consultation with Town Clerk authorised Mr. Ndhlovu attendance at the abovementioned workshop on 15\textsuperscript{th} June, 2017 in Harare.

It was -

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Engineering Service in consultation with the Town Clerk in authorising Mr M. R. Ndlovu (SR. No. 31087) to attend the above stated workshop in Harare at Rainbow Towers on the 15\textsuperscript{th} of June 2017 and payment by Council of incidentals, meals, accommodation and transport costs in the usual manner and granting of special leave covering the period, be confirmed.

(17) **REQUEST TO USE BULAWAYO CITY COUNCIL’S LABORATORY FACILITIES: NUST BIOLOGY AND BIOCHEMISTRY DEPARTMENT.**

The Director of Engineering Services reported (19\textsuperscript{th} June, 2017) that the National University of Science and Technology (NUST) Biology and Biochemistry Department had submitted an application requesting permission to use BCC laboratory facilities for the analysis of their samples for final year students doing projects. Their particular interest would be on the use of High-performance Liquid Chromatography (HPLC) and Atomic Absorption Spectrometer (AAS) instruments. Their application read as follows:-

**“Request to use City of Council laboratory Facilities”**

I hereby request for permission to use the City Council’s laboratory facilities for analysis of our samples. The samples are for our students in the department who
are doing their final year projects. The equipment we need is for High-performance Liquid Chromatography (HPLC) for sugar, amino acid, flavonoid and aflatoxin analysis. We have in some columns and HPLC grade reagents that can be used for analysis of our samples should they not be available at your lab. We also need Flame Atomic Absorption Spectroscopy for analysis of various metals from soils and industrial effluent.

I look forward to your response at the earliest possible convenience.

Yours Sincerely

Thembekile Ncube (PhD”)

In view of the MOU that exist between NUST and BCC it was recommended that authority for NUST Biology and Biochemistry Department to use Bulawayo City Council laboratory facilities be granted on condition that:

- Tests done will be charged for in the usual manner.
- Council shall be indemnified in case of any accidents.
- NUST Biology and Biochemistry Department staff and students shall be in the company of council staff at all times, and shall conduct themselves in a manner that would not endanger the well- being of Council staff and installations.

It was –

**RESOLVED TO RESOLVED:**

That authority be granted for NUST Biology and Biochemistry Department to use Bulawayo City Council Laboratory facilities as requested on the understanding that:

Tests done will be charged for in the usual manner.
Council shall be indemnified in case of any accidents.
NUST Biology and Biochemistry Department staff and students shall be in the company of council staff at all times, and shall conduct themselves in a manner that would not endanger the well-being of Council staff and installations.

**REQUEST TO UTILIZE EXPERTISE FROM LOCAL TESTING LABORATORIES TO ASSIST IN TEST METHOD DEVELOPMENT ON NEWLY ACQUIRED INSTRUMENTS.**

The Director of Engineering Services reported (19th June, 2017) that the laboratory recently got delivery of new sophisticated instruments for use in testing for the quality of water and waste water. Such testing is necessary in order for the concentration of various elements present in water or wastewater to be precisely and accurately determined using modern methods and techniques. Decisions to be made at the treatment plants in terms of water and wastewater treatment are then derived using
test results so obtained. Test method development is one key task that the laboratory has to undertake in order to be able to test for all the elements likely to be present in a water sample. During method development stage the laboratory requires the service of other scientists from industry or universities that have had exposure on use of the same instruments. A request for authority to seek services of such experts is hereby submitted.

Comments:

The city had a well-established institutional knowledge in water/wastewater treatment and testing which had a potential for development by sharing knowledge and expertise with other laboratories in the same field.

The Director of Engineering Services recommended that expertise be sourced from scientists from relevant industries and universities during test method development on the new instruments.

RESOLVED TO RECOMMEND:

That authority be granted for the Director of Engineering Services to utilize local expertise from scientists from relevant industries and University as proposed, this on the understanding that the experts shall be in the company of Council staff at all times, and shall conduct themselves in a manner that would not endanger themselves nor the well-being of Council staff and installations.

(19) REQUEST FOR CRITERION WATER AND THORGROVE WASTEWATER LABORATORIES TO PARTICIPATE IN INTER-LABORATORY TESTING.

The Director of Engineering Services reported (19th June, 2017) that the committee will recall that in the 1990s Criterion Laboratory was an active participant of inter-laboratory testing of water samples which was conducted by the South African Bureau of Standards (SABS). This was necessary in order for the laboratory to gauge its level of competency and also stay abreast with technological advancements. Inter-laboratory testing is one of the key requirements for ISO Accreditation of testing laboratories. The department has plans to have the laboratories ISO Accredited in the near future.

Comments:

The city had a well-established institutional knowledge in water/wastewater treatment and testing which had a potential for development by sharing knowledge and expertise with other laboratories in the same field.

The Director of Engineering Services recommended that authority be granted for Criterion water together with Thorngrove wastewater laboratories to participate in inter-laboratory testing to facilitate inter alia ISO accreditation.
RESOLVED TO RECOMMEND:

That recommendation of the Director of Engineering Services submitted be adopted ie.

- That Criterion Water together with Thorngrove Wastewater laboratories participate in inter – laboratory testing, as shown in the reports, above.

(20) REQUEST FOR A MIDLANDS STATE UNIVERSITY LABORATORY TECHNICIAN TO VISIT BULAWAYO CITY COUNCIL LABORATORIES.

The Director of Engineering Services reported (19th June, 2017) that a letter dated 5th June 2017 had been received from Midlands State University and read as follows:-

“MSU Laboratory Technician to visit Bulawayo City Council Laboratories

I am asking you for permission to allow our Technician, Mr T. Nyomombe to visit your laboratories for a period of 2 days. The visit is aimed at appreciating your illustrious organisation’s laboratories with a goal of bench-marking and improving maiden Faculty of Mining and Mineral Processing Laboratories.

Our main areas of interest are instrumentation, general chemistry lab, safety and environmental issues. Other areas also include inventory management, instrumentation safekeeping and maintenance. Unless you suggest otherwise, my proposed dates of visit are between 11-17 June 2017. The findings of this tour will be strictly for our quality improvement and will not be disclosed or published without your consent and approval.

The University also seeks to create and strengthen cooperation in areas of national researches and community engagement between Bulawayo City Council and Midlands State University.

While I acknowledge your busy schedule, confidential operations and procedures, our Technician will comply with all your regulations”

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

On the recommendation of the Director of Engineering Services it was -

RESOLVED TO RECOMMEND:

That Mr T. Nyomombe, MSU be granted permission to visit the Bulawayo City Council Laboratories based on the above stated conditions ie.
The applicant to submit copy of his research findings including the Executive Summary after completing the research exercise.

That Council be indemnified against any accidents/mishaps that may occur during the process.

(21) **IMPLEMENTATION OF COUNCIL RESOLUTIONS: JUNE 2017.**

The Director of Health Services submitted (20th June, 2017) the attached a report of the previous General Purposes Committee meeting’s resolutions and a report on their implementation.

**RESOLVED TO RECOMMEND:**

That the foregoing report be received and noted.


The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send the following:

The Director of Health Services, the Chief Nursing Officer and an Environmental Health Officer to attend the abovementioned training. The training aimed to strengthening emergency preparedness and response at all levels of operation using International Health Regulations.

The Director of Health Services nominated Dr M. Ncube, Mrs S. Hove and Mr P. Ncube to attend the above training as they would be in a position to impart the knowledge gained to their colleagues.

In view of the dates of the training, the issue had been discussed with the Town Clerk who has authorized Dr M. Ncube, Mrs S. Hove and Mr P. Ncube’s attendance.

All costs would be borne by the organisers. The Acting Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr M. Ncube, Mrs S. Hove and Mr. P. Ncube be granted special leave from 4 to 10 June 2017 to attend the above training and be paid incidental allowances and meals in transit accordingly.
**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Dr. M. Ncube (S.R. NO. 21506), Mrs. S. Hove (S.R. No.23436) and Mr P. Ncube (S.R. No. 21379) to attend the abovementioned meeting in Mutare on 4th to 10th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.


The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:-

“As you might recall, National Programme of Action for Children (NPAC) held a one day sensitisation and consultative workshops with provincial teams on coordination of National Programme of Action for Children (NPAC) activities with greater focus on coordination and implementation of activities on child sexual violence and Sexual Gender Based Violence.

During the consultative meetings, institutional coordinators and Trainer of Trainers (TOTs) on the Care and Management of Survivors of Sexual Violence were identified. That is, each City Health department has one coordinator and a number of Trainer of Trainers (TOTs) from within the department.

To strengthen coordination and for effective programme implementation with smart targets, communication was made to institutions, for the coordinators and the Trainer of Trainers (TOTs) in the institutions to develop costed institutional plans around activities of National Programme of Action for Children (NPAC) inclusive of child sexual violence and sexual gender based violence”.

The Acting Director of Health Services nominated Sister S. Chivasa an Acting Community Health Sister to attend the above meeting. She was in a position to give feedback to other members of staff.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorised Sister S. Chivasa’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Sister S. Chivasa be granted special leave from 5 to 8 June 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.
RESOLVED (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Sister S. Chivasa (S.R. No. 22314) to attend the abovementioned meeting in Gweru on 5th to 8th June, 2017 and the payment of incidental allowances only as other costs were met by the organizers, be confirmed.


The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the National AIDS Council in conjunction with World Vision to send a participant to attend the above meeting.

The main objective of the meeting was to review the Behaviour Change programme being implemented by World Vision in Bulawayo Province. The Behaviour Change Facilitators under World Vision conducted door to door visits to discuss reproductive health issues with the residents and referred patients to health facilities whenever necessary.

The Acting Director of Health Services nominated Mrs. S. Siziba a Senior Health Promotion Officer to attend the above meeting. She was responsible for the behaviour change communication strategies in the city and she was in a position to share information with other members of staff.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Mrs S. Siziba’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Mrs S. Siziba be granted special leave from 7 to 9 June 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Siziba (S.R. No. 23155) to attend the abovementioned meeting at Esikhoveni Training Centre on 7th to 9th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, be confirmed.
The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care has, since 2006 when it adapted the World Health Organisation 12 point policy on TB/HIV collaborative activities, been rolling out these initiatives into its mainstream TB and HIV case management programmes. This has resulted in the following:

- Strengthening collaborative mechanisms between the National TB and HIV programmes at all levels.

- Significant reduction of TB burden among PLWHIV through implementation of the 3 “Is” of TB control (Intensified TB Case finding, Isoniazid Preventive Therapy and Infection Control).

- Significant reductions of HIV burden among TB patients through expansion of HIV testing services and early initiation of ART for those co-infected…”

The meeting would assist to inform future programming and use of experiences and lessons learnt to guide effective and complete roll out of TB/HIV collaborative activities.

The Acting Director of Health Services nominated Mrs P. Nyathi a Deputy Chief Nursing Officer and Sister C. Chakarisa a Community Health Sister in the department to attend the meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorised Mrs P. Nyathi and Sister C. Chakarisa’s attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs P. Nyathi and Sister C. Chakarisa be granted special leave from 7 to 9 June 2017 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mr. P. Nyathi (S.R. No. 23160) and Sister C. Chakarisa (S.R. No. 25153) to attend the abovementioned meeting in Masvingo on 8th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, be confirmed.
The Acting Director of Health Services reported (20th June, 2017) that Health Services department had received funding from Global Fund for a six (6) day Training of Trainers (TOT) workshop in TB Case Management for Provincial level health care workers from the Southern Region Provinces. The training would be conducted using updated training materials from Ministry of Health and Child Care, National TB Programme.

The objective of training was to equip Provincial level health workers with the knowledge and skills to train district level health workers on TB case management in order for the district level workers to implement up to date care and treatment of patients suffering from susceptible TB and thus contribute to improved patient outcomes.

The listed health workers would attend the workshop in conjunction with health care workers from Central Hospitals and the private sector.

The Acting Director nominated the listed members of staff from the department to attend the training.

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In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorised the above listed members of staff’s attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that the above listed members of staff be granted special leave from 11 to 16 June 2017.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing the above listed members of staff to attend the abovementioned meeting in Gweru on 12th to 16th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.


The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:
The Ministry of Health and Child Care through the PMTCT Program is cordially inviting you our stakeholders to a meeting to develop a new 5-year elimination strategy. We have engaged a consultant who is helping us to develop and conceptualise the Elimination Plan for HIV and Syphilis in Zimbabwe.

The Ministry of Health and Child Care is developing this plan with support from World Health Organisation and other technical partners and values your support and contribution to this plan. The plan will help prepare the nation of Zimbabwe for validation for elimination of Mother to Child Transmission of HIV and Syphilis. Stakeholder participation is valuable in validation, technical input and buy in for implementation of the plan”.

The Acting Director nominated Mrs P. Nyathi a Deputy Chief Nursing Officer to attend this crucial meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorised Mrs P. Nyathi’s attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. P. Nyathi be granted special leave from 13 to 16 June 2017 and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. P. Nyathi (S.R. No.23160) to attend the abovementioned meeting in Harare on 14th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

(28) **INVITATION TO ATTEND A NATIONAL M&E SUB-COMMITTEE MEETING :15 JUNE 2017 : HOLIDAY INN : HARARE : MRS P. NYATHI : (S.R. NUMBER 23160) : HEALTH SERVICES DEPARTMENT.**

The Acting Director of Health Services reported (20th June, 2017) that an invitation has been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care and partners continue to strengthen the TB/HIV M&E systems through strengthening partnerships, Ministry of Health and Child Care would like to hold a quarterly HIV/TB M&E Sub Committee meeting with Ministry of Health and Child Care and partner staff to share lessons and best practices for improved evidence generation. The meeting also
aims to provide a platform where operational challenges and solutions are shared. It is against this background that the AIDS & TB Department is inviting the Provincial HIV focal person for the National M&E Technical Subcommittee meeting”.

The Director nominated Mrs P. Nyathi a Deputy Chief Nursing Officer to attend this crucial meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who has authorised Mrs P. Nyathi’s attendance.

All costs would be borne by the organisers. The Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. P. Nyathi be granted special leave from 13 to 16 June 2017 and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. P. Nyathi (S.R. No..23160) to attend the abovementioned meeting in Harare on 15th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, be confirmed.


The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care has recognized that viral hepatitis is now a condition of public health concern globally more so within the World Health Organization African and Western Pacific region which contribute 68% of the Hepatitis B burden. Of concern is that Zimbabwe as country does not have up to date data on the prevalence of hepatitis B and C for planning purposes; neither does it have a functional hepatitis program. In addition, the country does not have hepatitis plans to guide implementation of hepatitis activities. The process of designing and setting up a viral Hepatitis control program requires concerted efforts from several stakeholders within the private and public health sector. It is against this background that a hepatitis rapid assessment to map out the available management structures and implementation status for viral hepatitis is being carried out to inform the development of a hepatitis control program in Zimbabwe.
The rapid assessment will be carried out during the week 12 – 16 June 2017 and will involve key informant interviews with clinical managers and health care workers at the different tiers of the health care system. As a valuable stakeholder in the rapid assessment, one representative from your institution is being invited to attend the viral hepatitis feedback meeting”.

The Director nominated Mrs. P. Nyathi a Deputy Chief Nursing Officer to attend this crucial meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorised Mrs P. Nyathi’s attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. P. Nyathi be granted special leave from 13 to 16 June 2017 and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. P. Nyathi (S.R. No..23160) to attend the abovementioned meeting in Harare on 16th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

(30) **INVITATION TO THE VOLUNTARY MEDICAL MALE CIRCUMCISION (VMMC) MODELLING WORKSHOP : 21 TO 23 JUNE 2017 : PANDHARI LODGE : HARARE : MRS S. SIZIBA : (S.R. NUMBER 23155) : HEALTH SERVICES DEPARTMENT.**

The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read in part as follows:

“The Ministry of Health and Child Care with support from the Bill and Melinda Gates Foundation and ChAI will be conducting the second phase of the Voluntary Medical Male Circumcision (VMMC) impact modelling following the initial one which was performed in 2015. The initial modelling showed that at the time up to September 2015 the country had managed to avert up to 12 000 infections as direct contribution of the VMMC programme. This was expected to increase exponentially over time in view of the fact that some of the clients circumcised were younger at the time and not sexually active.
The second phase will take into account that nearly 1 million males have been circumcised as at March 2017, further additional data now available from the ZDHS and the ZIMPHIA studies that will also be considered”.

The Director nominated Mrs. S. Siziba to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Mrs. S. Siziba’s attendance.

All costs would be borne by the organizers. The Director sought authority to use council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. S. Siziba be granted special leave from 20 to 24 June 2017 to attend the meeting and be paid an incidental allowance and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Siziba (S.R. No..23155) to attend the abovementioned meeting in Harare on 21st to 23rd June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

(31) ASSESSMENT OF GOOD GOVERNANCE FOR MEDICINES IN ZIMBABWE

STAKEHOLDERS’ MEETING : 22 JUNE 2017 : PANDARI HOTEL : HARARE

MRS R.S. MAPHOSA : (S.R. NUMBER 26437) : HEALTH SERVICES DEPARTMENT.

The Acting Director of Health Services reported (20th June, 2017) that an invitation has been received from the Ministry of Health and Child Care to send a participant to attend the above assessment meeting.

The Acting Director nominated Mrs. R.S. Maphosa a Community Health Sister to attend the above assessment meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Mrs R.S. Maphosa’s attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs R.S. Maphosa be granted special leave from 21 to 23 June 2017 and be paid an incidental allowance and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)
That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. R.S. Maphosa (S.R. No. 26437) to attend the abovementioned meeting in Harare on 22\textsuperscript{nd} June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.


The Acting Director of Health Services reported (20\textsuperscript{th} June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above annual review meeting for TB and HIV.

The main purpose of the meeting was to review implementation progress of both programmes and identify strategic interventions and innovations which would enhance implementation progress and impact.

The Acting Director wished to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Dr E Sibanda’s attendance.

All costs would be borne by the organizers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr E. Sibanda be granted special leave from 21 to 23 June 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Town Clerk consultation with His Worship the Mayor in authorizing Dr. E. Sibanda (S.R. No. 21597) to attend the abovementioned meeting in Kwekwe on 22\textsuperscript{nd} to 23\textsuperscript{rd} June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed be confirmed.
The Acting Director of Health Services reported (20th June, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above. It read as follows:

‘The Ministry of Health and Child Care will be conducting a GAVI In-Country Engagement Framework (CEF) meeting at Kadoma Ranch Hotel from 26 to 28 June 2017. The purpose of the meeting is to brainstorm on possible areas for funding and inclusion in the Expanded Program on Immunization Health Systems Strengthening (HSS) application to GAVI. The current EPI Health Systems Strengthening support is ending in December 2017 and another window for about US$12 million over the next five years (2018-2022) has been opened for Zimbabwe to apply. The meeting is supposed to be attended by representatives of all the levels of health structure in Zimbabwe from head office to services delivery’.

It was important that the city was represented in this planning meeting.

The Acting Director nominated Ms C. Sibanda, the Deputy Chief Nursing Officer, to attend the above meeting.

In view of the dates of the meeting, the matter has been discussed with the Town Clerk who has authorized Ms C. Sibanda’s attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Ms C. Sibanda be granted special leave from 25 to 29 June 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Ms. C. Sibanda (S.R. No..23309) to attend the abovementioned meeting in Kadoma on 26th to 28th June, 2017 and the payment of incident allowances only as other costs were met by the organizers, as well as use of a municipal vehicle for which fuel would be reimbursed be confirmed.
DR E. SIBANDA : (SR NUMBER 21597) : ACTING DIRECTOR OF HEALTH SERVICES.

The Acting Director of Health Services reported (26th June, 2017) that an invitation had been received from the National AIDS Council (NAC). It read as follows:

“You are cordially invited to attend the HIV and AIDS Review Meeting between the National Aids Council (NAC) management and Ministry of Health and Child Care. The meeting will be attended by representatives from National AIDS Council, Provincial Medical Directors, Principal Directors, AIDS and TB Unit, Directors of Pharmacy and Laboratory, Directors of City Health Departments Harare, Chitungwiza and Bulawayo, Chief Executive Officers from Central Hospitals and Directors of Health Services from the Uniformed Forces”.

It was important that the department be represented so as to keep abreast with new trends and share experiences.

The Acting Director of Health Services wish to attend the above meeting.

All costs would be borne by the organizers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

RESOLVED TO RECOMMEND:

That Dr E. Sibanda be granted special leave from 4 to 7 July 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly and use of a Council vehicle for which fuel would be reimbursed by the organizers.

(35) INVITATION TO ATTEND HUMAN RIGHTS PROFESSIONAL TRAINING PROGRAMME AT CRESTA LODGE HARARE FROM 14 TO 20 MAY 2017, SOCIAL WORKER, MR JOHN W. MPFU (SR NUMBER 98474) : HOUSING AND COMMUNITY SERVICES.

The Acting Director of Housing and Community Services reported (23.6.2017) that the City Legal Officer had received an invitation to attend the Human Rights Training Programme in Harare it read as follows:

“Dear Participant,

As you will be travelling to Harare for the Human Rights Professional Training Programme to be held from 15 to 19 May 2017, please kindly note that accommodation has been arranged for you at Cresta Lodge (Samora Machel / Mutare Road) which is the training venue for the programme. Check in date is Sunday May 14 and you may leave on Saturday 20 May.

Dinner will be provided for you at the venue on your date of arrival.

Maya (who is also copied in this email) will give you perdiem on Monday morning for the duration of your stay.
Thank you.

With every best wish
Yvonne K. Juwaki – Gombera
Centre for Applied Legal Research
12 Ashot Road
Alendra Park
Harare”

Due to prior commitments, she would not be able to attend the Training Programme.

She however, consulted the Acting Town Clerk who in agreement with the Mayor, instead nominated Mr John Mpofo of Housing and Community Services department to attend that Training. The invitation had been received late and that there would be no Council meeting to deliberate on the issue before the Training programme commenced.

The programme was relevant and would result in improved service delivery after attendance by the staff member.

All other costs related to this Training programme would be met by the organisers.

**RESOLVED** (Submitted for Confirmation Only)

That the action taken by the Acting Director of Housing and Community Services in consultation with the Town Clerk in authorising Mr. John Mpofo (S.R. No. 98474) to attend the abovementioned training programme in Harare from 14th to 20th May, 2017 and payment by Council of incidental expenses only as other costs were met by the organisers, be confirmed


The Acting Director of Housing and Community Services reported (23.6.2017) that the Zimbabwe Library Association (ZimLA) had invited BMLSto participate at the ZimLA 51st Conference and the 2nd Annual Pre-Conference in School Librarianship on 3 to 7 July 2017 at the Regency Hotel Fairmile in Gweru, Zimbabwe.
The theme of this year’s conference was Libraries in the National Development Agenda: Repositioning Libraries for Sustainable Development’.

The conference would enable BMLS librarians to interact with other information professionals in order to enhance the quality of research to development and growth in the practice of librarianship in line with the Sustainable Development Goals (SDGs). In essence the convening of information professionals from different library and records disciplines would constitute a platform for the establishment of sustainable development and technological transformation in the information field among national and international researchers and experts, as well as introduction of national and international best practices in these fields. Participants would be expected from all types of libraries across Zimbabwe and beyond the borders.

The cost of attending the conference including accommodation at the venue would be as follows:

(1) ZIMLA Members: Registration fee – US120 per person. (Inclusive of lunch and payable directly into the ZIMLA National Account).
(2) Accommodation – 4 nights x $65 per night single = $260.
(3) Conference facility and materials- $11 per day, per person x 3 days = $33.00. Package inclusive of lunch not dinner.
(4) Total Conference Package for single occupation: ZimLA Members - $413.
   • Bank name: ZB Acc. Name: ZIMLA
   • Branch: Gweru Acc. # 4537-543962-080

The cost of participating in the 2017 2nd Annual Pre-Conference in School Librarians Workshop was $50 early registration (closing date 26 June 2017), $55 late registration payable to:

African Banking Corporation (BancABC)
Account name: Zimbabwe Library Association Matabeleland Branch (ZIMLA)
Branch code: 301
Account number: 117306555402021
Swift code: SMFMBZZWHX

On the recommendation of the Acting Director of Housing and Community Services it was –

**RESOLVED TO RECOMMEND:**

1) That Council accepts the invitation for the Acting Senior Librarian Mrs A.S. Madziva S.R. No. 90311, Mr. Shellongton Dube S.R.No. 98229 and Mr Moses J. Zulu S.R. No. 98125 to attend the Zimbabwe Library Association 51st Conference at the Regency Hotel Fairmile in Gweru, Zimbabwe and the 2nd Annual Pre-Conference in School Librarianship to be held on Monday 03 July 2017 in Gweru, Zimbabwe.

2) That Council grants five (5) days special leave to the three above mentioned members of staff to enable them to attend the ZIMLA 51st Conference and Annual Pre-Conference in School Librarians Workshop.
3) That Council pays:
   a) A full conference package of $1239 for the three staff members.
   b) Pre-Conference School Librarians Workshop fee of $50 x 3 = US$150
   c) Bus fare from Bulawayo to and from Gweru $40 per person x 3 = US$120
   d) The cost of Dinner which will be at US$20 per meal/person taken where the evening session would be held at $20 x 4 = 80 x 3 = $240.
   e) Normal incidental allowance for the three delegates for five days ($750).
   f) Total amount to be paid is $2499

(37) INVITATION TO PROFESSIONAL TRAINING PROGRAMME IN ECONOMIC, SOCIAL AND CULTURAL RIGHTS, LUND, SWEDEN, 28 AUGUST TO 8TH SEPTEMBER, 2017 MR JOHN MPOFU SOCIAL WORKER (SR NUMBER 98474).- : HOUSING AND COMMUNITY SERVICES.

   The Acting Director of Housing and Community Services recalled (23.6.2017) that Mr John William Mpofu, Social Worker (SR Number 98474) had attended first session of Professional Training Programme which was held in Harare, from 15 to 20 May 2017. Now he had received an invitation (5 June 2017) to attend the second training programme to be held in Lund Sweden from 28 August to 8 September 2017.

   Please refer to the application pack attached with this report, for details.

   The initial training was found valuable to Council and that this second programme would further enhance quality service delivery and was well supported.

   All other costs related to this Training Programme would be met by the organizers

   **RESOLVED TO RECOMMEND:**

   (1) That Mr John William Mpofu be granted special leave from 27 August to 9 September 2017 to attend the meeting in Lund Sweden be paid incidental allowance and meals in transit

   (2) That Council pays Schengen Visa (equivalent Euro 60), payable in US Dollars.

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THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE