NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND SECOND MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 3RD MAY, 2017 AT 4.30 P.M. IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.

S. ZHOU
CHAMBER SECRETARY

28th April, 2017
MEETING OF THE CITY COUNCIL:
WEDNESDAY, 3 MAY, 2017 AT 4.30 P.M

AGENDA

(1) CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 5TH April, 2017.

*** Attached ANNEXURE ‘A’ Pages A to V

(2) REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 4TH APRIL, 2017

*** Attached ANNEXURE ‘B’ Pages 1 to 15


*** Attached ANNEXURE ‘C’ Pages 16 to 28


*** Attached ANNEXURE ‘D’ Pages 29 to 53


*** Attached ANNEXURE ‘E’ Pages 54 to 74


*** Attached ANNEXURE ‘F’ Pages 75 to 108

(7) APPLICATIONS FOR LEAVE OF ABSENCE.

The following applications for leave of absence have been received:-

___________________________________________________________________
ANNEXURE ‘A’
CITY OF BULAWAYO

MINUTES:
NO. 3302
2017

MINUTES OF THE THREE THOUSAND THREE HUNDRED AND FIRST SECOND MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 5TH APRIL, 2017 AT 4.30 P.M.

PRESENT:

Councillor

C. Ndhlovu (Chairing)

S. Chigora

M.V. Chunga

M. Dube

N. Hlabani

R.D. Jele

S. Khumalo

M. Lubimbi

G. Mangena

G. Masuku

S. Mataka-Moyo

C. Mlalazi

L. Mlilo

C. Moyo

T. Moyo

P. Moyo

S. Musonda

E. Ncube

M. Ncube

T. Ncube

T. Ngwenya

E. Rafomoyo

N. Sibanda

J. Sithole

L. Siziba

C. Zana

ALSO:

The Town Clerk
The City Legal Officer
The Director of Engineering Services
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The Human Resources Officer
(1) **MINUTES**

**RESOLVED:**

That the minutes of the Council meeting held on the 1st of March, 2017 and the Special meeting held on the 8th March, 2017 be taken as read and signed.

(2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 7TH MARCH, 2017. TOGETHER WITH EXTRACT FROM THE MINUTES OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD 4TH APRIL, 2017**

**RESOLVED:**

That the report of the Future Water Supplies and Water Action Committee and the extract from the Minutes of the Future Water Supplies and Water Action Committee, as submitted be received and the various recommendations contained therein be adopted.

(3) **REPORT ON THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 14TH MARCH, 2017**

**RESOLVED:**

That the report of the Health, Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

*Cleansing Services - Item 2*

Discussion ensued and Councillor M. Ncube recalled that when this year’s budget was being prepared, one Councillor had proposed and was duly seconded that more street sweepers be added in the Central Business District (CBD). He enquired when the request would be implemented?

Councillor N. Hlabani confirmed that the Central Business District did not have sweeping groups like in other wards. He said that the idea was that sweeping groups as introduced in the CBD to enhance cleaning. However in other wards the minimum number of street sweepers was 10 and the maximum was 15. It had been suggested that at least 5 people be added in the CBD.
Thereafter it was:-

**RESOLVED:**

The recommendation of the Health Housing and Education Committee be adopted.

(4) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE MEETING HELD ON THE 21ST MARCH, 2017**

**RESOLVED:**

That the report of the Town Lands and Planning Committee as submitted be received and the various recommendations contained therein be adopted.

(5) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 27TH MARCH, 2017**

**RESOLVED:**

That the report of the Environmental Management and Engineering Services Committee as submitted be received and various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:

(a) **Traffic Control And Safety – Item 5**

Councillor T. Ncube applauded the work done in terms of creating humps. In response, some Councillors raised concern on the state of the roads. It had been noted that lives had been lost on the roads due to invisible markings and therefore there was need to create humps and clear lines to curb road carnage.

In addition, Councillor S. Chigora felt that there was need to accompany primary schoolchildren to their respective schools, so that they were safe from such road dangers.

On that note it was:-

**RESOLVED:**

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.
(b) **Sewerage Section – Item 10**

Councillor N. Sibanda raised concern on the number of sewer bursts in his ward. Most of these sewer bursts were as a result of residents who were deliberately blocking main holes. He wanted to know if there was any way these main hole covers could be locked or properly secured. He also sought clarification on the grant for water and sanitation that Council had secured sometime last year from the AFDB. Had the funds been utilised?

In response, Councillor M. Ncube explained that Council was attending to all sewer blockages. He said that most of the responsibility lay with Councillors and Civil Societies to educate people about the blocking main holes. In addition to that, there was no need to understand that most of Council’s infrastructure had deteriorated over a long period, however Council was working tirelessly to repair the burst sewers.

Councillor S. Chigora felt that there was need to appreciate that it took time for sewer bursts to be attended to. He confirmed that Council had received a grant from the AFDB. Councillors had also undertaken a site visit to Saurcetown, at the Deep Tunnel to have an appreciation of what was happening. The sewer lines were being attended to through the grant Council had received.

(c) **Parks Section – Item 17**

Discussion ensued and Councillor J. Sithole was concerned about trees that had caused accidents in his ward. He felt that there was need for the Housing and Community Services department to take note of all overgrown trees and trim them.

Thereafter it was:

**RESOLVED:**

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.
REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON THE 20TH FEBRUARY, 2017

RESOLVED:

That the recommendation of the General Purposes Committee together with reports on:-

(a) The Pre-retirement and counselling sessions held in the month of March across Council Departments by the Human Resources Section;

(b) General Staff Loss and Injury on Duty for the Month of February, 2017;

(c) Authorised and Actual Establishment Comparison Summary Sheet as at 28th February, 2017;

(d) Post Entry Study Scheme: Diploma In Midwifery : Registered General Nurse : Nobuhle Khumalo : Sr Number 26389: For The Period 1st May, 2017 to 30th April, 2018;

as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned item which be dealt with as follows:-

(a) Request For Free Use of The Large City Hall for the Bulawayo Arts Awards and Sponsorship of a Mayoral Award - Item 19

Discussion ensued and Councillor R. Jele sought clarification on the award. He wanted to know if the group would also receive the Mayoral award.

Councillor M. Ncube advised that an award could not necessarily be in terms of money it could be anything and therefore felt that the floating trophy was appropriate in this case.

Councillor S.Khumalo also felt that the artist should be given a floating trophy as well as free use of the Large City Hall because they deserved assistance from Council.

Councillor T. Ncube concurred.
Councillor C. Ndlovu said that there was need to consider costs such that as electricity and water. The 50% catered for such expenses.

Councilor N. Sibanda also indicated that this would create an undesirable precedence and felt that the 50% rebate was appropriate.

Councilor C. Moyo, M. Dube, and C. Mlalazi also concurred with S.Khumalo for the betterment of Bulawayo.

Councilor T. Ngwenya proposed a 30% rebate.

In view of the divergent views the matter was then put vote and the motion for free use of the Hall plus the Mayoral Trophy received the majority vote.

It was accordingly:-

**RESOLVED:**

That the 50% on the high charges for the large city hall for the arts awards and sponsorship of a mayoral award on the 29th June, 2017 be not supported, instead Council avails the Hall at no charge to the artists plus the mayoral trophy in view of the nature of the event.

(7) **APPLICATIONS FOR LEAVE OF ABSENCE**

**RESOLVED**

That the following applications for leave of absence be approved/confirmed as appropriate:-

Councillor M.V. Chunga - 6th April to 21st April, 2017 (inclusive)

“ S. Khumalo - 7th April to 21st April, 2017 (inclusive)

“ E. Rafomoyo - 8th April to 21st April, 2017 (inclusive)
(8) **EXTRACT FROM THE MINUTES OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON 4TH APRIL, 2017 RELATING TO WATER RATIONING – ITEM (8)**

**RESOLVED:**

That the various recommendations as submitted be adopted – copy of the extract attached to the signed minutes.

**RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE COUNCIL IN COMMITTEE**

(9) **REQUEST TO CARRY OUT INFRASTRUCTURAL DEVELOPMENT SURVEY IN MAHATSHULA SURBUBS: MS V. MADIRO – DEN OD FACULTY OF THE BUILT ENVIRONMENT – NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY.**

The Town Clerk reported (5th April, 2017) that the following letter (28th March, 2017) had been received from the Dean of Faculty of the Built Environment National University of Science and Technology:

“The Faculty of the Built Environment and National University of Science and Technology would like to carry out a survey on the state of housing and infrastructural development in Mahatshula residential area from the 3rd of April 2017 to the 21st of June 2017. This study contributes to a broader understanding of residential housing and infrastructure contribution to economic development of Bulawayo. The study provides relevant information to the built environment practitioners and users. The findings will contribute to knowledge on residential development and it will also highlight significance of operational environments (social, technological, political) to form, quality and type of housing and infrastructure.

As such the Faculty is

1. Requesting the City Council of Bulawayo to participate in the research
2. Requesting for the City Council’s permission to access files and maps, carry out interviews and focus group discussions and carry out house assessments and household interviews.

Your assistance will be greatly appreciated.”

In view of the time factor, the Town Clerk in consultation with His Worship the Mayor, authorised the applicant to carry out the survey subject to the usual conditions i.e:-

(a) Applicant submits copy of his/her research findings upon completion
(b) Council be indemnified against any accidents/mishaps that might befall the researcher during this period.

RESOLVED:

That the above applicant Ms V. Madiro - National University of Science and Technology be granted permission to carry out a survey subject to the usual conditions i.e.

(a) That the applicant submits copy of the research document to Council on completion of this exercise including the Executive Summary.

(b) That Council to be indemnified against any accidents/injury which may occur during this period.

(10) APPLICATION FOR PERMISSION TO CARRY OUT ACADEMIC RESEARCH: VARIOUS STUDENTS

The Town Clerk reported (5th April, 2017) that applications had been received from the following students wishing to carry out academic research in Council departments.

1. Majahamahle Nene Mthethwa (University of KwaZulu-Natal)
2. Sanelisiwe Mnaphi (National University of Science and Technology)
3. Mondliwethu Mkosana (National University of Science and Technology)
4. Sithabile Mlobani (National University of Science and Technology)
5. Blessing Mpofu (Lupane State University)
6. Tafadzwa Marambire (National University of Science and Technology)
7. Archgirl Sesa (Lupane State University)
8. Girlie Gandawa (Lupane State University)
9. Beatrice Ponela (Lupane State University)
10. Willard Mudenda (Lupane State University)
11. Simwami Siavasimbi (Lupane State University)
12. Lindiwe Gabi (Lupane State University)


“Majahamahle Nene Mthethwa, a PhD student in the School of Built Environment and Development studies formally requests permission to interview staff in your institution/department and use data collected on/ OR use the data collected by your institution. I would like to use this data for my PhD dissertation entitled: Place making elements in traditional settlements as identity generators of contemporary urban built form, A case of Bulawayo, Zimbabwe. The dissertation will acknowledge the Bulawayo City Council and the research outcomes will be shared with the Bulawayo City Council if requested.”
2. **Sanelisiwe Mnaphi (27th March, 2017)**

“I am a student at the national university of Science and Technology studying towards a Bachelor of Commerce Degree in Accounting. As partial fulfilment of the completion of my studies I am required to carry out an academic research.

My research topic is: An analysis of revenue mobilisation in urban local council authorities in Zimbabwe. A case study of Bulawayo City Council. The findings of this research will be used for academic purposes only will be available to Council.

I hope my application will be favourably considered.”

3. **Mondliwethu Mkosana (24th March, 2017)**

“I am a fourth student at National University of Science and Technology, studying towards a Bachelor of Commerce Honours Degree in Accounting. In partial fulfilment of my studies i am required to carry out an academic research. I am conducting a research entitled; An analysis of the factors influencing the effectiveness of inventory management in a local government to improve service delivery (A Case study of Bulawayo City Council). Please be assured that the information gathered will be used for academic purposes and the research findings can be used by the City of Bulawayo. It will be treated confidentially.

I hope to receive a favourable response.”

4. **Sithabile Mlobani (24th March, 20170**

“I Sithabile Mlobani request for permission to conduct a research at your organisation and my research topic is “Salvaging and recovery of Local Government records; A case of Bulawayo City Council. I am currently doing my fourth year at the National University of Science and Technology and doing Records and Archives Management.

I hope my request will be accepted favourably.”

5. **Blessing Mpofu (24th March, 2017)**

“My name is Blessing Mpofu, a lady aged 23. I am studying for a Bachelor of Social Science Honours Degree in Development Studies, Lupane State University. I do hereby ask for permission to conduct within Bulawayo City Council organisation and officials. My topic is “An assessment of the Operating Conditions of the Urban Vendors in Zimbabwe: A case of Bulawayo CBD Fruit and Vegetables Street Vendors”

Your assistance will be greatly appreciated.”
6. **Tafadwa Marambire (22 March, 2017)**

“I am an undergraduate student doing part four at the National University of Science and Technology for the Bachelor of Commerce Honours Degree in Fiscal Studies and I am asking for permission to do a research on the topic which reads: The effectiveness of expenditure control in the public finance management of Local authorities; a case of Bulawayo City Council in the department of finance.

I am a gentleman aged 2 and have seen your company suitable for the research topic that I am undertaking and therefore I ask for permission to have access to records such as expenditure trends and disbursement chats which I will use solely for academic purposes.

I hope my request will be considered. Thank you.”

7. **Dr C Ncube Chairperson – Lupane State University (27th January, 2017)**

“I am writing to introduce the following students who are studying for a Bachelor of Social Sciences Honours Degree in Development Studies at the Department of Development Studies, Lupane State University, Zimbabwe:

- Archgirl Sesa (L0110598C)
- Girlie Gandawa (L0150203L)
- Beatrice Ponela (L0140978U)
- Willard Mudenda (L0150455Y)
- Simwani Siavasimbi (L0130404A)
- Lindiwe Gabi (L0150799G)

As part of the fulfilment of the said degree programme, the students have been tasked to undertake a research to produce a research paper of limited scope under the Sustainable livelihoods in Zimbabwe module. Their topic is “Urban Agriculture, Food Security and Sustainability Issues”.

To enable them to undertake this study, the students require access to relevant public organisations/institutions and officials in the area of your jurisdiction. The department and Lupane State University would like to ask for your cooperation and support during their field research.

I should be grateful if you could facilitate their work and help them in any way possible.”

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of the research findings and also indemnify Council against any accidents which might occur during the research exercise.
RESOLVED:

That the above named students (12) be granted permission to do their research based on the above stated conditions i.e.

(a) the applicant submits copy of his/her research findings upon completion.

(b) that Council be indemnified against any accidents/mishaps that may befall the researcher during the conduct of the research.

(11) APPLICATION FOR PERMISSION TO CARRY OUT RESEARCH: LINDA MKUMBUZI

The Town Clerk reported (5th April, 2017) that the following application (3rd April, 2017) had been received from Linda Mkumbuzi – National University of Science and Technology:

“This is to certify that Linda Mkumbuzi is a bona fide student currently studying a Bachelor of Commerce Honors Degree in Risk Management and Insurance at the National University of Science and Technology. She is doing dissertation project and undertaking the research topic. “A critical analysis of risk management knowledge: Case of Bulawayo City Council.” You are kindly requested to assist in providing the necessary information in the form interviews and questionnaires.

All information provide will be strictly confidential and purely for academic purposes.”

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of the research findings and also indemnify Council against any accidents which might occur during the research exercise.

RESOLVED:

That the above named students – Linda Mkumbuzi be granted permission to do their research based on the above stated conditions i.e.

(a) That the applicant submits copy of his/her research findings upon completion.

(b) That Council be indemnified against any injury/mishaps that may befall the researcher during the conduct of the research.
The Town Clerk reported (5th April, 2017) that the following letter has been received from the National Social Security Authority (27th March, 2017):

“In line with the ILO Resolution of the Geneva Conference of 2003, Government, Employer Organisations and Trade Unions as Social Partners commemorate World Day for Safety and Health on April 28 every year. However, this day falls in the week of ZITF and therefore the need for us to commemorate it on May 5, 2017.

The National Social Security Authority (NSSA) is charged with, among other things, the administration of Occupational Safety and Health in Zimbabwe. On this day we highlight the importance of preventing occupational accidents and ill health and remember those who perished or were injured on duty.

We are therefore kindly requesting the use of the City Hall car park space to hold the event.

The event will be marked by a marching procession from Fifteenth Avenue (15th Avenue) led by Drum Majorities and the Army Band along Joshua Mqabuko Nkomo Street, turning right into Leopold Takawira Avenue, and proceed to camp in the car park at the Large City Hall.

The event will culminate in official addresses by the Minister of Public Service, Labour and Social Welfare representing Government, the President of EMCOZ, the representative of Trade Unions and the ILO country office representing the ILO Director General.

Because of the critical role you have played in the past in enabling the success of such event, we are kindly requesting CITY OF BULAWAYO to be part of our planning process for this day. We greatly appreciate your past and present participation in the World Day for safety and health proceedings. We are all workers in a sense and the safety and health we are commemorating is our own.

Should you require any further clarification on this matter, please do not hesitate to contact the writer on 880067 or 0712862 309 or Mr. L. Maoche on 71013/5 or 0773 896 905.

Thanking you in advance and looking forward to seeing you on the 5th of May, 2017.”

Council attached great importance to the Safety and Health of its employees and had programmes in place to ensure that its work places were safe for its employees and members of the public. Commemorating the World Day for Safety and Health at work was one of the ways of increasing awareness on Safety and Health.
Council had in the past participated and granted permission to conduct a street march and to use the City Hall car space for the commemorations of the World Day for Safety and Health subject to the following conditions:-

- Payment of a levy of $92 (VAT exclusive) for the use of the car park for the commemorations.
- A once off town planning fee of $200 shall be paid into vote 074/50322 in the first instance.

Councillors and staff would thus participate in the commemoration as usual with promotional material to mark the day that is, one hundred t-shirts and one hundred hats at a cost of $1 900 to be worn by Councillors and staff attending the event.

In view of the above, it was:-

**RESOLVED:**

(i) That His Worship the Mayor, Town Clerk, Councillors, Heads of Department together with representatives from their Health and Safety Committees including the ambulance and fire crew with their vehicle appliances participate.

(ii) That Council supplies the commemoration team with one hundred t-shirts and hats that will have the day’s theme inscribed on them.

(iii) That Council authorises the use of the City Hall car park as the venue for the proceedings at the prescribed levy fee.

**APPLICATION FOR PERMISSION TO CONDUCT A STUDY AT PELANDABA, KHAMI ROAD AND NKULUMANE CLINICS: PLAXEDIS NDLOVU : LUPANE STATE UNIVERSITY**

The Town Clerk reported (5th April, 2017) that a request had been received from Plaxedis Ndlovu. It read as follows:

“I am a student from Lupane State University (LSU) currently undertaking a project on the problem of non-adherence to drugs and the strategies that have been implemented in order to enhance drug adherence among HIV and TB patients.

I would like to interview Pelandaba, Khami Road and Nkulumane clinics in relation to my study”. "

The department had no objection to the request on condition that Plaxedis Ndlovu indemnified Council against any mishaps that might befall her whilst on Council premises and that she submit a copy of her study.
RESOLVED:

That the above named students be granted permission to do her research based on the above stated conditions i.e.

(a) the applicant submits copy of her research findings upon completion

(b) that Council be indemnified against any accidents/ mishaps that may befall the researcher during the conduct of the research.

REQUEST FOR PERMISSION TO CONDUCT A STUDY ON “FACTORS RELATED TO THE UPTAKE OF BREAST CANCER SCREENING METHODS” IN BULAWAYO: COWDRAY PARK CLINIC: NOKUTHABA NDLOVU: UNIVERSITY OF ZIMBABWE

The Town Clerk reported (5th April, 2017) that a request had been received from Nokuthaba Ndlovu for permission to carry out a research at the above clinic. It reads as follows:

“My name is Nokuthaba Ndlovu, a final year Bachelor of Science Health Education and Health Promotion student at the University of Zimbabwe. I am currently working on a research project in partial fulfilment of the requirements for my certification. The research is entitled “Factors related to the uptake of Breast Cancer screening methods”. The aim of the study is to determine behavioural factors, knowledge, perceptions and attitudes of women towards Breast Cancer screening.

I hereby seek your consent to hold individual discussions with at least three hundred and fifty women who visit Cowdray Park Clinic and as well as to access data through interviews of key personnel”.

The department had no objection to the request on condition that Nokuthaba Ndlovu indemnified Council against any mishap that might befall her whilst on Council premises and that she submit a copy of the study.

RESOLVED:

That the above named students be granted permission to do her research based on the above stated conditions i.e.

(a) the applicant submits copy of her research findings upon completion

(b) that Council be indemnified against any accidents/ mishaps that may befall the researcher during the conduct of the research.
(15) REQUEST FOR PERMISSION TO CARRY OUT SITUATIONAL ANALYSIS STUDY AT MZILIKAZI CLINIC: CLARA KHMALO: HEALTH SERVICES DEPARTMENT - UNISA

The Town Clerk reported (5th April, 2017) that a request had been received from Clara Khumalo a Registered Community Health student of the Department of Health Studies at the University of South Africa. It read as follows:

“I am requesting for permission to be allowed to carry out a situational analysis study at any one of your clinics. This is a requirement to be fulfilled by a student pursuing a Bachelor of Science in Nursing degree. The major purpose of this analysis is to provide the student with insight knowledge of the management component of a health service. Furthermore, a student is required to spend a minimum of 10 hours doing situational analysis.

I am also requesting to be attached to anyone in charge of a health service for 40 hours. i.e. (From 26 to 30 June 2017). The aim of this attachment is to gain insight into the activities and responsibilities of a health services manager of an institution”.

The department had no objection to the request on condition that Clara Khumalo indemnified Council against any mishaps that might befall her whilst on Council premises and that she submits a copy of her results at the end of her study.

RESOLVED:

That Clara Khumalo be allowed to carry out her study at Mzilikazi Clinic, based on the above stated conditions i.e
(a) That the applicant submits copy of her research findings upon completion
(b) That Council be indemnified against any injury/mishaps That may befall the researcher during the conduct of the research.


The Town Clerk reported (5th April, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above workshop. The basis for the assessment process was the new tool developed by Food and Agriculture Organisation and World Health Organisation which was anchored in the latest Codex Alimentarius guidance on national food control systems.
The objective of the three days validation workshop was to discuss the findings validate the recommendations, set priorities that would contribute to refining the content of the report and inform the drafting of a national food safety strategy for long-term perspectives.

The Acting Director of Health Services nominated Mr C. Malaba a Divisional Environmental Health Officer to attend the above workshop.

In view of the dates of the workshop, the matter was discussed with the Acting Town Clerk who authorized Mr C. Malaba’s attendance.

All costs would be borne by the organisers. Authority to use a Council vehicle. Fuel would be reimbursed.

**RESOLVED:**

That Mr C. Malaba (Divisional Environmental Officer S.R. No.21330) be granted special leave from 4 to 7 April 2017 to attend the above workshop and be paid an incidental allowance and meals in transit accordingly, as other costs were met by the organisers, and use of a municipal vehicle, which fuel would be re-imbursed, be confirmed.

(17) **APPLICATION FOR FREE USE OF THE SMALL CITY HALL BY MATEBELELAND BUSINESS INITIATIVES TRUST**

The Town Clerk reported (5th April, 2017) that he was in receipt of a letter from E. Mathibela of Matabeleland Business Initiatives Trust, with the following contents;

“This is a follow up from my physical call at your office requesting the kind gesture to use the city hall this coming Saturday. Our organization called MATEBELELAND BUSINESS INITIATIVES TRUST will be conducting an economic business plan and would be grateful if you could please allow us to use the hall. We are expecting the Vice President, Hon. Mphoko to grace the occasion. I hope you will treat our request with fervent response.”

The cost of hiring the hall for the period 09:00hours to 13.00hours at professional rates was $377.94, inclusive of VAT (15%). In the past Council had granted discounted rates on merit.

The matter was considered and Councillor S. Khumalo felt that there was need to avail the hall at no charge.
Councillor M. Dube proposed 50% and Councillor T. Moyo concurred.

Councillor C. Moyo also felt that there was need to charge the applicant because infrastructure had to be maintained.

Councillor C. Zana said that Council should learn to be consistent with its decision. The matter was then put to vote and the motion that the applicant should pay normal hire charges for the hall was put and declared carried.

It was accordingly :-

**RESOLVED:**

That the request for free use of the Small City Hall by the Matabeleland Business Initiatives Trust be not acceded to in view of financial constraints instead the organisation be charged the professional rates, i.e. $377.94, inclusive of VAT – normal hire charges for the event.


The Town Clerk reported (5th April, 2017) that an invitation letter had been received from International City/Country Management Association and reads as follows:-

“On behalf of the EPIC-N Team I am pleased to inform you that you have both been selected to participate in the EPIC-N Training in Bonn Germany. The funding for this opportunity will cover travel and related expenses to the EPIC-N training on May 3rd & Resilient Cities Congress 4-6 May 2017 at the Gustav. Stresemann Institutein Bonn, Germany.

We received an overwhelming number of letters from interested and qualified individuals eager to participate in this opportunity. As such, please confirm your willingness to participate by March 10, 2017. We ask that participants accepting this opportunity commit to the following upon completion of the training:

- Work together to introduce, build support for, and implement the EPI-N model in a manner befitting of local circumstances.
- Institutionalize and operationalize a locally relevant and effective version of the EPIC-N model that can be sustainable over time.
- Share the fundamentals of the EPIC-N training with local and regional sister institutions so as to help set the stage for the model’s possible adoption elsewhere in the region.
Remain part of the EPIC-N network to share experiences within and beyond the network over time.

Furthermore, funded participation in the training is contingent upon participants acquiring the necessary visas (and passports if necessary) to travel to the event.

Next Steps:
1. If you are accepting this opportunity please reply to this email by March 10, 2017.
2. Once you have confirmed your acceptance of this offer via email, you will receive an official letter that you can provide to your employer and that will help facilitate your visa process.
3. Upon confirmation the organizers of the event will reach out to you regarding your flight and hotel arrangements. As a participant your flight, hotel, meals, incidentals, and participation in the Resilient Cities 2017 Forum, May 4-6, will be covered.

Congratulations for being selected and we look forward to working with you”.

Travel Estimate Cost

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<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tr>
<td>Special unapproved supplementary allowance</td>
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<tr>
<td>Supplementary foreign currency</td>
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<td></td>
</tr>
</tbody>
</table>

RESOLVED:

(i) That Authority be granted to Mr S. Ncube (SR. No. 31083) to attend the above stated training at Gustav, Strecemann Institute in Bonn, Germany as from 3rd to 6th May 2017.

(ii) That Council pays incidentals and that Special leave covering the period be granted.

(19) CONTRIBUTION TO THE LOCAL GOVERNMENT INVESTMENT CONFERENCE (LOGIC) OPERATION BUDGET: URBAN COUNCILS ASSOCIATION OF ZIMBABWE

The Town Clerk reported (5th April, 2017) that the following letter (24th March, 2017) had been received from the Urban Councils Association of Zimbabwe:-
The above caption refers:-

The LOGIC Organising Committee at its meeting of 10 March 2017 held at the UCAZ Boardroom, agreed among other things that the dates for the conference be from 08-10 August 2017. The venue for the meeting will be the Harare International Conference Centre (HICC).

In order to secure the venue and meeting other operating costs, your Council is required to make a payment of $9,345 to cover the deposit of $102,795 required to secure the venue and meeting other initial operating costs. This is part of the total operating budget of $229,892.25 required to successfully host the conference.

The organising committee expects to raise the balance of the operating budget through various fundraising efforts.

The success of the LOGIC hinges on securing the venue through making the initial commitment. The procurement of services and materials need to be done well in time before the date of the conference.

The payment should be made into the following UCAZ Conference Account.

Name : Urban Councils Association of Zimbabwe
Bank : Stanbic
Branch : Minerva
Account No. : 9140001620559

Payment must be made by 30 April 2017.

Looking forward to your usual cooperation.”

RESOLVED:

That the request by the Urban Councils Association of Zimbabwe for payment of $9345 to cover the deposit of $102,795 in order to secure a revenue for housing of the Local Government. Investment Conference from 8th – 10 August, 2017 be acceded to.
REQUEST FOR AUTHORITY FOR MR W. SIZIBA S.R. NO. 31940 TO TRAVEL TO THE RSA TO DO A VIDEO SHOOT OF THE EGOĐINI MALL PROJECT FOR THE ZITF 2017 EXHIBIT

The Town Clerk reported (5\(^{th}\) April, 2017) that the following e-mail dated 31 March 2017 had been received from the developers of the eGodini Mall project.

‘Further to our conversation yesterday we would like to enquire about the following in relation to eGodini Mall display at your stand for ZITF 2017:

1. **Corporate video** – we will be providing you with a DVD with a two short videos and 3D still images on it that will be running as a continuous visual loop. The first short video being the 3D video from last year and the second short video being a new video that will provide details retail to technical challenges with the site and the technical design solutions that the technical team used to resolve the design challenges. The purpose of this video is to provide public with a high level insight and interest into the design aspect of the project. In addition to which we would like to provide BCC with an opportunity to spell out its vision for this site. In this regard, we would like to request the following:

   a. That a technical representative with detailed knowledge of the project be made available by BCC to travel to Johannesburg next week Thursday, 6 April 2017 as the shoot is scheduled for Friday, 7 April 2017. Tearracotta will pay for the flight, accommodation, and meals for the relevant delegate.

   b. BCC officials to accompany camera crew to eGodini site next week Saturday to interview general public (commuters, taxi drivers, informal traders) about their views, wishes and reservations about the eGodini project for inclusion in the corporate video.

2. **TV Screen & DVD machine** – please confirm that there are TV screens and DVD machines that will be at the display so as to play the corporate video.

3. **Wall Displays** – kindly advise how many pictures we can have on the wall and the sizes of each picture.

4. **Banners** – please confirm that the banners that were supplied and used last year are still in your possession and can still be used this year.

5. **Flyers & caps** – kindly advise whether you will be able to provide persons to distribute flyers and caps to the public.’

The e-mail was a culmination of discussions with the developer on the prospects of featuring the project on the Council’s ZITF 2017 exhibit. It was our feeling that this would restore public confidence on the project implementation.
It should be pointed out that the video would also be used Council’s website and other social media platforms as well as during community engagements. It was suggested that Mr Wisdom Siziba be the point man at the RSA shoot. The other issues raised would be dealt with administratively.

Authority was therefore sought for Mr W. Siziba to travel to South Africa to assist in the development of the DVD at no cost to Council apart from the relevant incidentals.

The matter was considered and Councillor S. Khumalo sought clarification on the project. Had any progress been made here? In response the Town Clerk advised that the project was still on course and more detailed would be availed in due course.

The Director of Engineering Services further explained that the project was still going forward. Simela Architects were now doing the design and these would be soon be completed.

Thereafter it was :-

**RESOLVED:**

That Mr. W. Siziba Acting Deputy Director Services (Town Planning) be granted authority to travel to South Africa to assist in the development of the DVD at no cost to Council, apart from the relevant incidental allowances.

(21) **INVITATION TO THE 2017 INDEPENDENCE CHARITY BALL: BULAWAYO METROPOLITAN PROVINCE: MINISTER OF STATE FOR PROVINCIAL AFFAIRS**

The Town Clerk reported (5th April, 2017) that the following letter (31st March, 2017) had been received from the Minister of State For Provincial Affairs – Bulawayo Metropolitan Province:-

“Bulawayo Metropolitan Province will join the rest of the country in celebrating the 37th Independence Anniversary.

It is your participation in this year’s national event which will assist to make it a thriving success. I therefore take this opportunity to thank you again for the support you rendered in the previous events.

The Provincial Independence Celebrations Committee is inviting you to attend the **Independence Charity Ball** which is an event held on the eve of **Independence Day Celebrations**, that is, the 17th of April 2017 from 1900hrs – 0100hrs and the Main Independence Celebrations traditionally held on the 18th April at the White
In the past, Council (6th April 2016) was unable to accept the offer for 10 tables at US$200 in respect of the 2016 Independence Charity Ball due to financial constraints as it had already donated its facilities (e.g. Large City Hall for Independence Charity Ball, feeding venue for VIPs and the main celebrations at White City Stadium).

However Council (1st April, 2015) had resolved to purchase a table of 10 ($250) to enable the General Purposes Committee members and relevant heads of Department to attend the 2015 Charity Ball.

The matter was considered and Councillor M. Ncube felt that Independence Celebrations were for all citizens regardless of political, social, religious affiliation. In view of this, there was need to attend such events.

Councillor C. Zana said that only members of the General Purposes Committee and Heads of Department should attend as had been the case in the past. Councillor T. Ncube concurred.

Councillor C. Moyo observed that last year Council did not attend because of financial problems. Councillor J. Sithole also felt that Council should participate because this was a national event.

Thereafter it was:

RESOLVED:

That the invitation to the 2017 Independence Charity Ball be acceded to; and members of the General Purposes Committee as well as Heads of Department to attend the Charity Ball at a cost of $200 – table for (10).

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ANNEXURE ‘B’
REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION
COMMITTEE: MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON TUESDAY, 4TH APRIL, 2017 AT 4.00 P.M

PRESENT:

Councillor N. Hlabani (Chairperson)
“ G. Mangena (Deputy Chairperson)
“ M. Lubimbi
“ L. Siziba

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Deputy Director of Engineering Services (Water)
The Acting Director of Health Services

ON LEAVE:

Councillor R.D. Jele
Councilor E. Rafomoyo

(1) WATER STATISTICS UPDATE

The Director of Engineering services reported (23 March, 2017) that the amount of water in the dams was currently 98.08% a huge increase of about 6.10% from last month’s figure of 91.98%. The total volume was 406,668,706m$^3$ of which the usable volume was 390,083,598m$^3$. During the same period last year, the operational dams contained 162,762,695m$^3$ of water (i.e. 39.26%), which was 52.72% less than the current storage. Five of the water supply dams were spilling. A summary of dam volumes and percentages was as shown in Table 1.

<table>
<thead>
<tr>
<th>DAM</th>
<th>24 MARCH 2017 Volume (m$^3$)</th>
<th>Percent (%)</th>
<th>24 MARCH 2016 Volume (m$^3$)</th>
<th>Percent (%)</th>
<th>24 FEBRUARY 2017 Volume (m$^3$)</th>
<th>Percent (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insiza</td>
<td>175,482,656</td>
<td>98.08</td>
<td>180,319,390</td>
<td>91.98</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inyankuni</td>
<td>70,450,550</td>
<td>87.21</td>
<td>15,246,250</td>
<td>18.87</td>
<td>51,723,750</td>
<td>64.03</td>
</tr>
<tr>
<td>Lower Ncema</td>
<td>18,237,900</td>
<td>100.00</td>
<td>11,615,200</td>
<td>7.84</td>
<td>36,649,700</td>
<td>82.06</td>
</tr>
<tr>
<td>Umzingwane</td>
<td>44,664,500</td>
<td>100.00</td>
<td>11,615,200</td>
<td>7.84</td>
<td>36,649,700</td>
<td>82.06</td>
</tr>
<tr>
<td>Upper Ncema</td>
<td>45,459,100</td>
<td>100.00</td>
<td>3,563,500</td>
<td>7.84</td>
<td>45,459,100</td>
<td>100.00</td>
</tr>
<tr>
<td>Mtshabezi</td>
<td>52,374,000</td>
<td>100.00</td>
<td>36,583,000</td>
<td>70.36</td>
<td>53,832,400</td>
<td>103.53</td>
</tr>
<tr>
<td>Total</td>
<td>406,668,706</td>
<td>98.08</td>
<td>180,319,390</td>
<td>91.98</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(a) Net Inflow, Drawdown and Depletion

The net inflow at the dams increased storage levels by 9.2% (i.e. 24,434,370 m\(^3\)) whereas the rate of storage increase for the month of February 2017 had been 35.9% (i.e. 148,858,846m\(^3\)). An abstraction of 3,826,045m\(^3\) as shown in Table 3 below was realised. The monthly average rate of drawdown in 2016 was 1.66% and using this drawdown rate, the anticipated storage by year end of 2017 would be 312,546,360m\(^3\) (usable storage being 295,961,252m\(^3\)).

Table 2: Comparison of monthly cumulative net inflows per rainy season

<table>
<thead>
<tr>
<th>Month/Year</th>
<th>Cumulative Net Inflow</th>
<th>Month/Year</th>
<th>Cumulative Net Inflow</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2015</td>
<td>68,480</td>
<td>September 2016</td>
<td>-</td>
</tr>
<tr>
<td>October 2015</td>
<td>68,480</td>
<td>October 2016</td>
<td>-</td>
</tr>
<tr>
<td>November 2015</td>
<td>235,450</td>
<td>November 2016</td>
<td>1,722,920</td>
</tr>
<tr>
<td>December 2015</td>
<td>235,450</td>
<td>December 2016</td>
<td>15,291,166</td>
</tr>
<tr>
<td>January 2016</td>
<td>1,462,992</td>
<td>January 2017</td>
<td>120,409,007</td>
</tr>
<tr>
<td>February 2016</td>
<td>1,462,992</td>
<td>February 2017</td>
<td>265,355,516</td>
</tr>
<tr>
<td>March 2016</td>
<td>22,594,574</td>
<td>March 2017</td>
<td>289,789,886</td>
</tr>
</tbody>
</table>

Table 3: Monthly drawdown for the month ending 24 March 2017

<table>
<thead>
<tr>
<th>Month</th>
<th>FEBRUARY 2017</th>
<th>MARCH 2017</th>
<th>DRAWDOWN</th>
<th>ABSTRACTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volume (m(^3))</td>
<td>381,385,506</td>
<td>406,668,706</td>
<td>3,826,045m(^3)</td>
<td>3,826,045 m(^3)</td>
</tr>
<tr>
<td>% full</td>
<td>91.98</td>
<td>98.08</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Combined average Drawdown

Current Total Available Volume in all dams = 390,083,598m\(^3\)
Drawdown (using average monthly drawdown) = 7,908,827m\(^3\)
Lasting period = 49.3months

The monthly average drawdown calculated using the period 2012-2014, when there were no inflows was 7,908,827m\(^3\)/month. Using this figure for drawdown and usable storage of 390,083,598m\(^3\), the expected theoretical depletion period translated to 49.3months. Table 4 showed the expected depletion periods per dam site whereas Table 5 illustrated the maximum abstractions that could be achieved per dam site if still in operation for the year. This was assuming that the population and city development growth remained as it was

Table 4: Expected depletion periods

<table>
<thead>
<tr>
<th>Dam</th>
<th>Volume of Water in Dam(m(^3))</th>
<th>Dead Water</th>
<th>Volume of Available Water(m(^3)) (Less Dead water)</th>
<th>Average Monthly Drawdown (m(^3)/month)</th>
<th>Depletion Period</th>
<th>Depletion Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insiza Dam</td>
<td>175,482,656</td>
<td>6,939,640</td>
<td>168,543,016</td>
<td>3,546,770.00</td>
<td>47.52</td>
<td>February 2021</td>
</tr>
<tr>
<td>Inyankuni</td>
<td>70,450,550</td>
<td>3,231,240</td>
<td>67,219,310</td>
<td>792,504.00</td>
<td>84.82</td>
<td>March 2024</td>
</tr>
</tbody>
</table>
Table 5: Projected daily water abstraction capacities from supply sources from January to December 2017 if there were no further rains.

<table>
<thead>
<tr>
<th>Dam</th>
<th>Depletion Month</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
<th>JUL</th>
<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insiza</td>
<td>Jan-21</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
<td>45</td>
</tr>
<tr>
<td>Inyankuni</td>
<td>Mar-22</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>Upper Ncema</td>
<td>Sep-20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lower Ncema</td>
<td>Sep-20</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
<td>33</td>
</tr>
<tr>
<td>Umzingwane</td>
<td>Aug-19</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
</tr>
<tr>
<td>Mtshabezi</td>
<td>May-24</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
</tr>
<tr>
<td>Nyamandlovu (Rochester)</td>
<td>(10)</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Nyamandlovu (Epping Forest)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
<td>(10)</td>
</tr>
<tr>
<td>Total (ML)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>130 (148)</td>
<td>112 (130)</td>
<td>112 (130)</td>
<td>112 (130)</td>
</tr>
<tr>
<td>Actual Average daily consumption 2017 (ML/d)</td>
<td>117.5</td>
<td>117.4</td>
<td>123.2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual Average daily consumption 2016 (ML/d)</td>
<td>134.4</td>
<td>135.4</td>
<td>127.2</td>
<td>124.9</td>
<td>127.3</td>
<td>117.4</td>
<td>125.8</td>
<td>125.1</td>
<td>124.7</td>
<td>128.9</td>
<td>105.7</td>
<td>107.4</td>
<td></td>
</tr>
</tbody>
</table>

NB: The figures in brackets denote the delivery

(b) Abstraction

Abstraction from supply dams in the month of March 2017 totaled 3,826,045. There was no water received from Mtshabezi for the month since Mzingwane dam was spilling. Table 6 was a comparison of monthly dam volumes, percentages and abstractions for the year 2016 and 2017. Figure 1 was the trending comparison of volume of water in storage for the years 2016 and 2017 whilst Figure 2 was a comparison of abstraction for the years 2016 and 2017.
Table 6: Comparison of monthly dam volumes, percentages and abstractions

<table>
<thead>
<tr>
<th></th>
<th>Volume (m$^3$)</th>
<th>Percentage</th>
<th>Abstraction (m$^3$)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2016</td>
<td>2017</td>
<td>2016</td>
</tr>
<tr>
<td>Jan</td>
<td>172,078,964</td>
<td>232,526,660</td>
<td>41.50%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,967,455</td>
</tr>
<tr>
<td>Feb</td>
<td>162,762,695</td>
<td>381,385,506</td>
<td>39.26%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4,257,565</td>
</tr>
<tr>
<td>Mar</td>
<td>180,319,390</td>
<td>406,668,706</td>
<td>43.49%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,567,180</td>
</tr>
<tr>
<td>Apr</td>
<td>171,313,247</td>
<td></td>
<td>41.32%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,795,098</td>
</tr>
<tr>
<td>May</td>
<td>163,154,698</td>
<td></td>
<td>39.35%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,848,625</td>
</tr>
<tr>
<td>Jun</td>
<td>155,394,873</td>
<td></td>
<td>37.48%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,622,911</td>
</tr>
<tr>
<td>Jul</td>
<td>150,388,663</td>
<td></td>
<td>36.27%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,527,939</td>
</tr>
<tr>
<td>Aug</td>
<td>141,031,615</td>
<td></td>
<td>34.01%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,769,096</td>
</tr>
<tr>
<td>Sep</td>
<td>133,713,790</td>
<td></td>
<td>32.25%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4,071,523</td>
</tr>
<tr>
<td>Oct</td>
<td>126,452,645</td>
<td></td>
<td>30.50%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,800,012</td>
</tr>
<tr>
<td>Nov</td>
<td>117,966,080</td>
<td></td>
<td>28.45%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2,867,188</td>
</tr>
<tr>
<td>Dec</td>
<td>128,226,446</td>
<td></td>
<td>30.93%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3,340,176</td>
</tr>
</tbody>
</table>

Figure 1: Comparison of monthly storage for 2016 and 2017
It was:-

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

(2) **WATER DELIVERY**

The Director of Engineering Services reported (23 March, 2017) as follows on the above mentioned matter:-

(a) **Ncema and Fernhill**

Ncema delivered a total of 2,969,804 m³ raw water to Criterion for treatment and 735,420 m³ treated water to Fernhill station for distribution.

(b) **Available pumping Capacities**

Ncema water works had a capacity to pump a maximum of 50ML out of 70ML/day clear water and 107ML out of 140ML/day raw water per day. On the other hand, Fernhill had a maximum capacity of pumping 52ML out of 70ML/day clear water and 110ML out of 140ML/day raw water on a daily basis.

(c) **Nyamandlovu**

A total of 83,366 m³ was delivered from Nyamandlovu for the month of March 2017, of which 69,984 m³ was pumped from Cowdray Park to Magwegwe reservoir. The average daily delivery was 2,332 m³.
Mzingwane was spilling, whereas in February pumping totaled 215,995 m$^3$. The total pumping for the year 2016 was 4,239,508 m$^3$ with a monthly average of 353,292 m$^3$. The desired monthly average was 486,667 m$^3$ at 16 ML per day when the dam was not spilling.
A total of 31 leaks were encountered on the transmission pipelines. 25 leaks were done and the repair of the remaining 6 leaks was ongoing.

Discussion ensued and Councillor M. Lubimbi was concerned about the continued leaks of clean/treated water. She therefore requested the relevant departments to carry out repairs as soon as possible.

In response, the Acting Deputy Director of Engineering Services advised that, repair teams were working hard on repairing the leaks. The ground was still wet and this contributed to the delays on repairs due to mud e.t.c.

Thereafter it was:

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

(3) **WATER SUPPLY AUGMENTATION**

The Director of Engineering Services reported (23 March, 2017) as follows on the above mentioned matter:

(a) **Epping Forest Project**

The project was subdivided into two lots A for the pipeline and B for the borehole rehabilitation.
Lot A
Contractor:  Multi force Contractors P/L
Tender sum:  $4,013,914.00
Amount spent to date:  $694,458.13
The expected completion date was the 10th of April 2017

Scope:
The construction of a 1 x 2,280m$^3$ water reservoir
4.5km of 600mm diameter pipeline.

Pump House Construction

Progress
Site establishment was complete.
The pump house roof had been installed and 100% complete.
3.2 out of 5.5km of AC pipes had been laid whilst 4.5km of AC pipes were onsite and were awaiting to be laid.
The reservoir concrete had been poured to 2.1m, almost roof level, whereas 16 columns of 2.4m had been poured.

Figure 6: 2280m$^3$ Reservoir under construction.
Lot B: Drilling and Equipping of 20 Boreholes  
**Contractor:** Conduit Investments P/L  
**Tender sum:** $1,174,643.58  
**Amount spent to date:** $ Nil  
**Project Duration:** 6 months

**Scope:**  
Drilling and equipping of 20 boreholes.

**Progress**  
The procurement decision was challenged by the losing bidder. The contract was still pending in the administrative court.

(b) **Refurbishment of Existing Rochester Nyamandlovu Boreholes**  
There were 23 out of 72 operational boreholes in Nyamandlovu, a reduction from the 21 operational boreholes last month. 15 boreholes had been affected by ZETDC power supply, whereas ZETDC cannot access the borehole sites due to water logging. The remaining boreholes were still under repairs by ZINWA. The refurbishments would augment water supply from Nyamandlovu to an average 12ML/day in comparison to the current average of 3.43ML/day.
RESOLVED TO RECOMMEND

That the above mentioned report be received and noted.

(4) TREATMENT CAPACITY AND CONSUMPTION

The Director of Engineering Services reported (23 March, 2017) as follow on the above mentioned matter:-

a) Available water treatment capacities

Water treatment capacities for the city’s two water treatment plants were as follows;

<table>
<thead>
<tr>
<th>Plant</th>
<th>Design Capacity (m$^3$/d)</th>
<th>Estimated Current (m$^3$/d)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ncema</td>
<td>80 000</td>
<td>30 000</td>
<td>Five filters out of twenty were operational. Tender for Rehabilitation works for 12 filters was awarded to Tziralle Brothers P/L pending supply of materials. Tender for the supply of materials was still under procurement.</td>
</tr>
<tr>
<td>Criterion</td>
<td>180 000</td>
<td>110 000</td>
<td>Twelve filters out of sixteen were operational. The works on the remaining four filters was in progress. The tender was awarded to Hydro project and Ncube Burrow P/L.</td>
</tr>
<tr>
<td>Total</td>
<td>260 000</td>
<td>140 000</td>
<td></td>
</tr>
</tbody>
</table>

NB. The treatment capacity was based on hydraulic loading.

a) Available Water Treatment Capacities

The total consumption for the month of March 2017 was 3,826,045 m$^3$ with a daily average of 123,205 m$^3$. This was illustrated in Figure 6 and Figure 7 below.
RESOLVED TO RECOMMEND

That the above mentioned report be received and noted.
The Director of Engineering Services reported (23 March, 2017) as follows on the above mentioned matter:-

(a) General maintenance

In the month of March 2017, the Workshops received a total of 840 reports on water related jobs and attended to 775 of the reports. 273 of the reports were done within 24 hours, 221 done within 3 days and 436 done beyond the 3 day service level standard. Leaks repaired on service lines totaled 674. The leaks were due to the continued ageing of the City’s water reticulation pipes and on the service connections just before the meter. Most of the connections were in galvanized pipes which corrode quite easily. A total of 21 leaks were done on valves whereas 7 leaks were done on hydrants. To date there was a backlog of 430 water leaks. BCC intends to do the some of the leaks under the AfDB Funded water mains renewal project in the Criterion and Magwegwe Reservoir. The rest would be done under BCC revenue funded project under Rifle Range zone. There was a continuous blitz repair of the leaks city wide to reduce the backlog.

(b) Burst pipes report

A total of 113 reports on burst pipes were received in the month of March 2017 and were all attended to. This has been mainly attributed to above normal rainfall received this year which was affecting the stability of the old AC pipes within the system. Table 7 below illustrated the intensity of burst pipes per reservoir zone.

Table 7: Comparison of water bursts per reservoir zone

<table>
<thead>
<tr>
<th>Reservoir Supply Zone</th>
<th>Reservoir Capacity (ML)</th>
<th>Length Of Reticulation Mains(m)</th>
<th>Number Of Bursts (/100km) in January 2017</th>
<th>Number Of Bursts (/100km) in February 2017</th>
<th>Number of Bursts in March 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 J</td>
<td>45</td>
<td>363 187</td>
<td>7</td>
<td>13</td>
<td>45</td>
</tr>
<tr>
<td>Criterion</td>
<td>90</td>
<td>473 822</td>
<td>1</td>
<td>5</td>
<td>17</td>
</tr>
<tr>
<td>Hillside</td>
<td>45</td>
<td>344 654</td>
<td>1</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>Magwegwe</td>
<td>108</td>
<td>372 634</td>
<td>10</td>
<td>15</td>
<td>27</td>
</tr>
</tbody>
</table>
It was:

**RESOLVED TO RECOMMEND**

That the above mentioned report
be received and noted

(6) **CITY BOREHOLES AND WATER QUALITY**

The Director of Engineering Services reported (23 March, 2017) that a total of 244 boreholes that were in working order at the time of sampling were tested in 2016. The quality of the water at most of the boreholes was fairly good. A few boreholes had a high degree of saltiness. Borehole water was naturally salty because it was drawn from deep-down the ground and the degree of saltiness would depend on the nature of rocks in the water table from which it was drawn from. Bacteriological quality of borehole water cannot be guaranteed since the water was untreated and subject to contamination at any time from environmental factors like sewer overflows and bacteriologically contaminated soil. Residents were therefore advised to boil borehole water before drinking.

**TABLE 8: BOREHOLE STATISTICS**

<table>
<thead>
<tr>
<th></th>
<th>Total number of boreholes</th>
<th>Total number of functional boreholes</th>
<th>Total number of motorized boreholes</th>
<th>Total number of boreholes with bush pumps</th>
<th>Total number of boreholes tested for potable water in 2016</th>
<th>Total number of boreholes mapped</th>
<th>Total number of boreholes not functioning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>338</td>
<td>295</td>
<td>61</td>
<td>277</td>
<td>244</td>
<td>338</td>
<td>43</td>
</tr>
</tbody>
</table>

BCC would continue to do the repairs of the nonfunctioning city wide.

Discussion ensued and Councillor G. Mangena enquired about the reduction of the number of boreholes from 355 to 338? Previous reports showed that boreholes were 355, and yet there was no explanation for this variance. Councillor M. Lubimbi was concerned about lack of boreholes in her ward.

In response, the Acting Deputy Director of Engineering Services advised that mapping of boreholes was conducted recently and the result (338 boreholes) allinate in terms of this exercise. He confirmed that some areas (wards) did not have any boreholes due to lack of underground water in such places and lack of funding.
There after it was:-

RESOLVED TO RECOMMEND

That the above mentioned report
be received and noted.

(7) PUBLIC AWARENESS AND WATER SAVING CAMPAIGNS

The Director of Engineering Services reported (23 March, 2017) that Water conservation, anti-vandalism and bill payments awareness campaigns and education would be done targeting mainly schools this year under AfDB funded project as well as under BCC funds.

It was:-

RESOLVED TO RECOMMEND

That the above mentioned report
be received and noted.

__________________________________

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE
PRESENT:

Councillor  L.  Mlilo (Chairperson)
           “  L.  Siziba (Deputy Chairperson)
           “  M.  Lubimbi
           “  N.  Sibanda

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Director of Health Services
The Acting Director of Housing and Community Services

ON LEAVE:

Councillor  M.V.  Chunga
           “  S.  Mataka – Moyo
           “  C.  Moyo
           “  T.  Ngwenya
(1) **FOOD HYGIENE: REGISTRATION OF PREMISES FOR THE MONTH OF MARCH 2017**

The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:

**Renewals** - There were seventy three (73) renewals during the month of March 2017.

<table>
<thead>
<tr>
<th>New</th>
<th>Name and Address</th>
<th>Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butcheries</td>
<td>Tsanos Meat Market</td>
<td>Prince Kuzvidza</td>
</tr>
<tr>
<td></td>
<td>Stand 4093</td>
<td>Owner</td>
</tr>
<tr>
<td></td>
<td>Magwegwe North</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cloud Fire Enterprises</td>
<td>Cloud Fire</td>
</tr>
<tr>
<td></td>
<td>Stand 1 of SD 102</td>
<td>W. King</td>
</tr>
<tr>
<td></td>
<td>90 Burnside Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Pelandaba Butchery</td>
<td>Barmcode Investments (Pvt)</td>
</tr>
<tr>
<td></td>
<td>Stand 61519</td>
<td>Limited</td>
</tr>
<tr>
<td></td>
<td>Pelandaba</td>
<td>B. Dube</td>
</tr>
<tr>
<td></td>
<td>T &amp; H Meat Hub</td>
<td>Monocyte Trading (Pvt) Limited</td>
</tr>
<tr>
<td></td>
<td>Stand 459A Alexandra Road</td>
<td>T.J. Chiborise</td>
</tr>
<tr>
<td></td>
<td>Queens Park</td>
<td></td>
</tr>
<tr>
<td>Restaurants</td>
<td>Mzilikazi Garden R.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Madechawo</td>
<td></td>
</tr>
<tr>
<td>New Royal Zone</td>
<td>Stand 437-8 B.T</td>
<td>E. Mumvumi</td>
</tr>
<tr>
<td></td>
<td>65 George Silundika Street</td>
<td></td>
</tr>
<tr>
<td>Fish Chip King</td>
<td>Stand 280 B.T.</td>
<td>Airwaves Investments</td>
</tr>
<tr>
<td></td>
<td>18-9th Avenue</td>
<td>T. Ncube</td>
</tr>
</tbody>
</table>

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(2) **CLEANSING SERVICES**

The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:
a) **Street Littering and Illegal Dumping**

The Department endeavoured to keep the city clean through daily sweeping of streets in the Central Business District and in the residential areas using community sweeping groups. Residents who engaged in the illegal activity of roasting of mealies continued to be a challenge as they littered everywhere.

Herentals College was once again caught littering with their fliers. The Department had liaised with the Environmental Management Agency on this since the college has become a repeat offender. Efforts to engage the college had not been fruitful as the college seemed to be continuing with its littering activities. A docket had since been opened with the Zimbabwe Republic Police by Environmental Management Agency (EMA) with the view of having the college prosecuted in a court of law where according to law a fine of up to $5000 could be imposed on them.

The Department in partnership with the Public Relations Section had conducted two radio programs in the SkyzFM to educate residents on the need to keep the city clean and the resultant penalties that would be imposed on people found contravening the by-laws.

Furthermore, the city had embarked on an Enhanced Enforcement and Compliance Program where officials visited shops in the Central Business District to see whether they had adequate refuse receptacles. This program also targeted people who littered in the Central Business District and had seen after hours surveillance of illegal dumping hot spots being done.

b) **Bulawayo Clean Up Campaign**

Four cleanup programmes had been conducted during the month. The efforts by these partners to clean the city were appreciated.

c) **Refuse Collection**

The weekly domestic refuse removal service in the residential suburbs was conducted satisfactorily. Disruptions to the refuse collection schedule in the Central Business District and residential areas had been experienced due to vehicle breakdowns.

**Vehicle Situation**

<table>
<thead>
<tr>
<th>Vehicle Type</th>
<th>In Operation</th>
<th>At Workshop</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refuse Compactors</td>
<td>10</td>
<td>12</td>
<td>22</td>
</tr>
<tr>
<td>Refuse box truck</td>
<td>2</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Landfill Tipper</td>
<td>2</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Three tonne trucks</td>
<td>3</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>Vans</td>
<td>9</td>
<td>3</td>
<td>12</td>
</tr>
</tbody>
</table>

**Refuse Removal Vehicles in Workshop**

<table>
<thead>
<tr>
<th>BC</th>
<th>Type of Vehicle/Plant</th>
<th>Date in Workshop</th>
<th>Nature of Problem</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO</td>
<td>Refuse compactor</td>
<td>Date</td>
<td>Issue</td>
<td>Action</td>
</tr>
<tr>
<td>-----</td>
<td>------------------</td>
<td>------------</td>
<td>--------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>59</td>
<td>Refuse compactor</td>
<td>22/01/16</td>
<td>Faulty main operating cylinders</td>
<td>To be decommissioned engine limited runner</td>
</tr>
<tr>
<td>47</td>
<td>Compactor</td>
<td>10/14</td>
<td>Compaction</td>
<td>To be decommissioned engine limited runner</td>
</tr>
<tr>
<td>15</td>
<td>Compactor</td>
<td>11/14</td>
<td>Faulty gear box and engine</td>
<td>To be decommissioned engine limited runner</td>
</tr>
<tr>
<td>054</td>
<td>Refuse compactor</td>
<td>12/09/16</td>
<td>Overheated engine</td>
<td>Work in progress.</td>
</tr>
<tr>
<td>77</td>
<td>Refuse compactor</td>
<td>10/08/16</td>
<td>Tipping control valve faulty</td>
<td>Work in progress.</td>
</tr>
<tr>
<td>069</td>
<td>Refuse compactor</td>
<td>22/02/16</td>
<td>G/box faulty. Engine excessive oil consumption</td>
<td>To be decommissioned engine limited runner and faulty gear box</td>
</tr>
<tr>
<td>072</td>
<td>Refuse compactor HOWO</td>
<td></td>
<td>Damaged wheel studs, brake drum and hubs, PTO valve</td>
<td>Work in progress.</td>
</tr>
<tr>
<td>02</td>
<td>UD95</td>
<td>16/05/16</td>
<td>Engine exhausting oil through cylinder-6</td>
<td>To be decommissioned engine limited runner.</td>
</tr>
<tr>
<td>03</td>
<td>UD95</td>
<td>11/14</td>
<td>Compaction beyond repair and faulty engine</td>
<td>To be decommissioned engine limited runner and its compaction beyond repair.</td>
</tr>
<tr>
<td>064</td>
<td>UD95</td>
<td>11/14</td>
<td>Chassis broken on 2 positions</td>
<td>To be decommissioned due to broken chassis.</td>
</tr>
<tr>
<td>060</td>
<td>UD95</td>
<td></td>
<td>Broken rear leaf springs, leaking holding cylinder and needs tyres</td>
<td>Requisition at Main Stores.</td>
</tr>
<tr>
<td>022</td>
<td>UD330</td>
<td>20/01/17</td>
<td>Hard starting, smoking engine, engine warning light not switching off.</td>
<td>With Duly Motors for repairs.</td>
</tr>
<tr>
<td>062</td>
<td>UD95</td>
<td>23/02/17</td>
<td>Bent operating cylinder</td>
<td>Work in progress.</td>
</tr>
</tbody>
</table>

**d) Landfill Management**

Operations at the landfill were satisfactorily done. The following amounts of refuse had been disposed of at Richmond landfill site during the month of March 2017.

| Type of Refuse Deposited | Amounts |
Look and Learn Visits

The Department hosted Beitbridge Town Council and Chitungwiza Municipality who came to learn how the city was running its solid waste management activities particularly the community sweeping and community refuse removal project. More enquiries had been received from other cities who intended to come and learn more about solid waste management in the city.

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) PEST CONTROL

The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:-

Mosquito Control

Stream bank clearing continued throughout the city. A total of 12,429 metres was cleared during the month. Light to heavy breeding of mosquitoes was noted and 3kgs of B.T.I. was used to control the breeding. Three payments for indoor residual spraying were made consuming 19 sachets of pesticide and raising $340.00.

Rodent Control

The activity was currently suspended due manpower challenges.

Injuries on Duty

Two members of staff were injured on duty while clearing stream banks, both were attended to at the clinic and had since recovered.

Transport Situation

The section was facing a serious transport challenges with the section completely grounded at one time in the month.

RESOLVED TO RECOMMEND:

That the abovementioned
The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:-

**Inspection of Residential and Business Premises**

Routine inspections had been carried out as usual. A blitz on shop licences and registration certificates continued during the month with one half of the city centre being completed. The month saw an increase in the number of trading permits received as a result of the blitz. Complaints were also investigated.

The following activities were carried out:

**Dog Bites**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog bites investigation forms received</td>
<td>21</td>
</tr>
<tr>
<td>Dog bites investigated</td>
<td>26</td>
</tr>
<tr>
<td>Dog with valid vaccination certificates</td>
<td>15</td>
</tr>
<tr>
<td>Dogs with valid licences</td>
<td>4</td>
</tr>
<tr>
<td>Dogs kept in secure premises</td>
<td>14</td>
</tr>
<tr>
<td>Victims given anti-rabies vaccine</td>
<td>12</td>
</tr>
<tr>
<td>Dog owners issued with deposit fine tickets</td>
<td>1</td>
</tr>
<tr>
<td>Stray dogs</td>
<td>3</td>
</tr>
<tr>
<td>Wrong addresses</td>
<td>6</td>
</tr>
<tr>
<td>Dog bite investigation forms referred out</td>
<td>0</td>
</tr>
<tr>
<td>Dogs taken to SPCA/Outside Bulawayo</td>
<td>1</td>
</tr>
</tbody>
</table>

**Malaria Cases**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Malaria notification forms received</td>
<td>10</td>
</tr>
<tr>
<td>Malaria cases investigated</td>
<td>9</td>
</tr>
<tr>
<td>Imported cases</td>
<td>8</td>
</tr>
<tr>
<td>Cases pending</td>
<td>1</td>
</tr>
</tbody>
</table>

**Notices**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of notices served</td>
<td>0</td>
</tr>
<tr>
<td>Number of notices complied with</td>
<td>0</td>
</tr>
<tr>
<td>Number of premises closed with ZRP assistance</td>
<td>0</td>
</tr>
</tbody>
</table>

**Water Sampling**

A total of 184 bacteriological samples were collected during the month and sent to Criterion Laboratory for analysis. Results of 162 samples revealed that there were 24 unsatisfactory samples the areas concerned had however been attended to after referring them to the Engineering Services Department. 22 sample results were still pending.
Dairy Sampling

A total of 21 dairy samples were collected the month and sent to the laboratory for analysis. Results of 16 of the 21 samples were found to be satisfactory. Quality control managers were advised to ensure that their products were produced under hygienic conditions.

Food Premises Swabbing

Five (5) premises were swabbed during the month. Results revealed that four premises had unsatisfactory results. Health and hygiene education was being scaled up to ensure that food premises were rendered safe. The premises would be re-swabbed after the hygiene education efforts.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) CEMETERIES : MARCH 2017

The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:-

Burials

<table>
<thead>
<tr>
<th>Cemeteries</th>
<th>Females</th>
<th></th>
<th></th>
<th>Males</th>
<th></th>
<th></th>
<th>Paupers</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0-12 Yrs</td>
<td>13+ Yrs</td>
<td>Sub-Total</td>
<td>0-12 Yrs</td>
<td>13+ Yrs</td>
<td>Sub-Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Luveve Old</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>-</td>
<td>1 (0)</td>
</tr>
<tr>
<td>Luveve Extension</td>
<td>44</td>
<td>49</td>
<td>93</td>
<td>33</td>
<td>39</td>
<td>72</td>
<td>-</td>
<td>165 (181)</td>
</tr>
<tr>
<td>Luveve 3</td>
<td>0</td>
<td>4</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
<td>4 (4)</td>
</tr>
<tr>
<td>West Park</td>
<td>0</td>
<td>83</td>
<td>83</td>
<td>0</td>
<td>83</td>
<td>83</td>
<td>-</td>
<td>166 (177)</td>
</tr>
<tr>
<td>Hyde Park (2nd interment)</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
<td>1 (1)</td>
</tr>
<tr>
<td>Athlone Avenue</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>-</td>
<td>2 (4)</td>
</tr>
<tr>
<td>Lady Stanley</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>4 (5)</td>
</tr>
<tr>
<td>Totals</td>
<td>44</td>
<td>139</td>
<td>183</td>
<td>33</td>
<td>127</td>
<td>160</td>
<td>-</td>
<td>343 (372)</td>
</tr>
</tbody>
</table>

The figures in brackets were for the previous month.

West Park Cemetery had received 10 bodies from South Africa for burial and 1 from England while from within the borders of the country the following were recorded: Harare 3; Gweru 2; Bubi 1; Beitbridge 1 and Tsholotsho 1. Ten bodies of a Road Traffic Accident that claimed several lives along Bulawayo - Gwanda highway were buried at West Park Cemetery and burial fees were waived for the 10 victims.

Luveve Cemetery had recorded 6 bodies from Umguza and one each from Gweru, Victoria Falls, Bulilima, Umzingwane, Matobo, Mberengwa and Tsholotsho.
The grave digging machine was back in the workshop following damages that occurred when it was stuck in the mud.

Cremations

A total of six (6) cremations made up of 3 males and 3 females were carried out during the month.

Discussion ensued and Councillor L. Siziba suggested that residents should consider burying their relatives in the rural areas in view of burial space challenges.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) HEALTH PROMOTION : MARCH 2017

The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:

| Health Education sessions held in the clinics and Thorngrove Hospital | 1 772 | (1 570) |
| Number of persons reached    | 72 165 | (59 199) |
| Male condoms distributed during March 2017 | 205 600 | (134 200) |
| Female condoms distributed during March 2017 | 10 900 | (6 620) |

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) CLINIC ACTIVITIES

The Acting Director of Health Services reported (6th April, 2017) as follows on the abovementioned matter:

The following activities were provided at the clinics in the city in March 2017:

Support Services - Laboratory and X-Ray: March 2017

| Chest X rays    | 246 | (296) |
| Sputum for AAFB | 376 New | (272) |
350 Follow up (232)
Urine examination 2 (7)
CD4 1025 (880)
FBC 195 (166)
RPR 0 (4)
Gene X pert 475 (323)
HBsAg 40 (28)
Malaria Parasites 253 (177)
CrAg 134 (67)

Out Patients Department (OPD)

<table>
<thead>
<tr>
<th>Reason attendance</th>
<th>for</th>
<th>New</th>
<th>Repeats</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPD attendances</td>
<td></td>
<td>48252</td>
<td>54158</td>
<td>102410</td>
</tr>
<tr>
<td>Diabetic patients</td>
<td></td>
<td>25</td>
<td>204</td>
<td>229</td>
</tr>
<tr>
<td>Hypertension</td>
<td></td>
<td>98</td>
<td>1324</td>
<td>1422</td>
</tr>
</tbody>
</table>

An increase of 24% was noted in both new and repeat visits.

Reproductive Health Services

<table>
<thead>
<tr>
<th>Reason attendance</th>
<th>for</th>
<th>New</th>
<th>Repeats</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANC</td>
<td></td>
<td>799</td>
<td>1721</td>
<td>2520</td>
</tr>
<tr>
<td>Deliveries</td>
<td></td>
<td>335</td>
<td>BBA 34</td>
<td>369</td>
</tr>
</tbody>
</table>

There was an increase in the number of new ANC bookings as well as deliveries.

VIAC Services

<table>
<thead>
<tr>
<th>Activity</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patients screened for cancer</td>
<td>82</td>
</tr>
<tr>
<td>VIAC positive</td>
<td>8</td>
</tr>
<tr>
<td>Suspected Cancer of the cervix</td>
<td>2</td>
</tr>
</tbody>
</table>

The number of women accessing VIAC services increased in March 2017.

HIV/OI/ART Services

<table>
<thead>
<tr>
<th>Activity</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of patients initiated on ART this month</td>
<td>597 1&lt;sup&gt;st&lt;/sup&gt; line (564)</td>
</tr>
<tr>
<td>Number of patients receiving ART to date</td>
<td>48 143 (47571)</td>
</tr>
<tr>
<td>Number of patients died on ART this month</td>
<td>48 (35)</td>
</tr>
<tr>
<td>ART cumulative deaths</td>
<td>4720 (4672)</td>
</tr>
</tbody>
</table>
Isoniazid Preventive Therapy (IPT) Services in March 2017

<table>
<thead>
<tr>
<th>Activity</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screened for Tuberculosis</td>
<td>16 553</td>
</tr>
<tr>
<td>Eligible for IPT</td>
<td>2 997</td>
</tr>
<tr>
<td>Started on IPT</td>
<td>599</td>
</tr>
<tr>
<td>Stopped IPT due to toxicity</td>
<td>4</td>
</tr>
</tbody>
</table>

- 1 stopped IPT due to General Body weakness, 2 developed rash and 1 had Psychosis.
- 1 patient stopped IPT for personal reasons – discontinued on his own.

Dental Service at Pelandaba Clinic

<table>
<thead>
<tr>
<th>Dental Caries</th>
<th>281</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dental Abscesses</td>
<td>15</td>
</tr>
<tr>
<td>Periodontal</td>
<td>58</td>
</tr>
<tr>
<td>Other conditions</td>
<td>41</td>
</tr>
<tr>
<td>Tooth Extraction</td>
<td>356</td>
</tr>
</tbody>
</table>

Highlights on the High Volume Event held at Sekusile Shopping centre in Nkulumane on 16 March 2017.

Objectives of the high volume event:

- Provide a platform for raising community consciousness on the inter-linkages between gender, culture, values, norms, gender based violence and HIV as a strategy to contribute towards HIV/GBV risk reduction in a girl and young women.
- Create demand for increased uptake of HTS/VMMC/ART among men and boys.
- Mobilize men and boys to join the transformation club for dialogues.

Comments:

Various stakeholders provided services to the community. The Health Services Department offered the following services:

- Health Promotion and Education
- TB screening
- Expanded Program on Immunization
- HIV testing and Counselling
- Screening for Non Communicable diseases such as Diabetes Mellitus and Hypertension
- Involved in Dialogues

Summary on clients reached
<table>
<thead>
<tr>
<th>No.</th>
<th>Services</th>
<th>Attendance</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TB Screening</td>
<td>192</td>
<td>22 (11.5%) were found to be Presumptive TB patients. Sputum specimens were collected from them and results came out DSM negative. These patients were referred to the Doctor for further management</td>
</tr>
<tr>
<td>2</td>
<td>HIV Testing and Counselling</td>
<td>82</td>
<td>4 (4.5%) tested HIV positive. Clients were referred for post test support</td>
</tr>
<tr>
<td>3</td>
<td>BP checks</td>
<td>353</td>
<td>7 (2%) had an elevated BP and were referred to the clinic for further management 3 clients were referred for Nutritional support due to a BMI of less than 18.5.</td>
</tr>
<tr>
<td>4</td>
<td>Screening for Diabetes Mellitus</td>
<td>353</td>
<td></td>
</tr>
<tr>
<td>5a</td>
<td>Immunization of under fives</td>
<td>105</td>
<td>3 children received the Measles/Rubella vaccine. Most children seen did not have Child Health Cards.</td>
</tr>
<tr>
<td>5b</td>
<td>Vitamin A Supplementation</td>
<td>105</td>
<td>15 under-fives were given Vitamin A Supplements</td>
</tr>
<tr>
<td>6</td>
<td>Pamphlets distributed on TB, Paediatric HIV care, Rota virus vaccine, Cancers and hand washing</td>
<td>1550</td>
<td></td>
</tr>
</tbody>
</table>

**Comments**

- PSI and Zimbabwe National Family Planning Council did **not** submit their data on HIV Testing and Counselling services to Nkulumane clinic.

Integration of services during High Volume Events reached out to many people. Attendance was very good. Popular stands were those screening for TB, Diabetes Mellitus and HIV testing and counselling. Communities accessed services until late in the evening especially the HIV testing and counselling.

**Health expo held on 18 -19 march 2017 at Efusini Makokoba**

The Member of Parliament for Makokoba Honourable Minister Colonel Tshinga Dube sponsored a Health Expo at Makokoba Efusini where 15 doctors with different specialties and nurses from Mpilo Central Hospital and Bulawayo Health Services Department offered free services to the community.
Breakdown of Services Rendered:

<table>
<thead>
<tr>
<th>Indicator</th>
<th>18/3/17</th>
<th>19/03/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of patients seen</td>
<td>1121</td>
<td>592</td>
</tr>
<tr>
<td>Prescriptions</td>
<td>492</td>
<td>252</td>
</tr>
<tr>
<td>Children under 5 years</td>
<td>38 BCC, 68 Mpilo</td>
<td></td>
</tr>
<tr>
<td>TB screening attendees</td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>HIV Testing</td>
<td>300</td>
<td>182</td>
</tr>
</tbody>
</table>

A total of 8 clients had signs and symptoms of TB. They were issued with sputum jars for sputum submission on 20 March 2017. Four clients submitted sputum, all were MTB not detected. The clinic followed up the other 4 clients who did not submit sputum and they promised to submit.

Expanded Programme on Immunisation

Total attendance for children below 5 years was 38. Due and overdue vaccines as well as Vitamin A supplementation were administered. A detailed report would follow.

Condom Distribution

| Male condoms distributed | 6 000 |
| Female condoms distributed | 100 |

On 25 March 2017 prescriptions issued were 482.

The event was a success as it benefitted the Bulawayo community.

Thereafter the Acting Director of Health Services confirmed that Council was now offering VIAC services for free at Nkulumane Clinic. Pumula, Luveve and Emakhandeni Clinics were earmarked to offer the same services in due course.

It was:-

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(8) VOLUNTARY MEDICAL MALE CIRCUMCISION (VMMC) CAMPAIGN : 20 MARCH 2017 TO 29 APRIL 2017**

The Acting Director of Health Services reported (6th April, 2017) that Zimbabwe had continued to register HIV and AIDS decline in both the incidence and the overall prevalence owing to the immense contributions by different stakeholders in the National response to HIV and AIDS. Zimbabwe took a further step in consolidating these gains by introducing Voluntary Male Medical Circumcision (VMMC) as another HIV prevention intervention to complement already existing interventions.
Since the inception (2009) of the Voluntary Male Medical Circumcision (VMMC) programme, the country had continued to scale up this intervention in all provinces towards the scale up target of 1.3 million target by 2018. The national annual target for 2017 was 322 436 male circumcisions. The Bulawayo target by 2017 since inception was 88 760 and by December 2016, more than 80 000 of the overall target had since been circumcised.

In an effort to boost the number of males to be circumcised so as to reach the national target, Ministry of Health and Child Care and partners continued to conduct national campaigns on Voluntary Male Medical Circumcision (VMMC). The first campaign for the year was from 20 March 2017 to 29 April 2017. The City of Bulawayo campaign target was 1 524 male circumcisions. Voluntary Male Medical Circumcision (VMMC) in Bulawayo would be offered in some of the city clinics, Lobengula and Bulawayo Voluntary Male Medical Circumcision (VMMC) sites. Social mobilisation on Voluntary Male Medical Circumcision (VMMC) would be done by various stakeholders throughout the city.

An HIV free generation was possible and Male Circumcision was one of the important pieces towards the goal.

It was:-

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(9) **DONATION FROM OPHID TRUST**

The Acting Director of Health Services reported (6th April, 2017) that OPHID Trust donated 48 colour coded bins to 16 clinics in the city to improve waste disposal in the health facilities.

The Department was grateful for the kind donation as it would go a long way in improving the waste disposal in clinics.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted with appreciation.

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THE MINUTES OF THE MEETING ARE UPON THE TABLE
ANNEXURE ‘D’
PRESENT:

Councillor  C. Ndhlovu (Chairman)
    "  T. Ngwenya (Deputy Chairperson)
His Worship the Mayor (Councillor M.K. Moyo)
    "  G. Masuku
    "  L. Mlilo
    "  C. Moyo
    "  J. Sithole

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Principal Town Planner
The Acting Director of Housing and Community Services

ON LEAVE:

Councillor  M.V. Chunga
    "  S. Khumalo
    "  T. Ncube
    "  N. Sibanda
The Town Clerk reported (14th April, 2017) that an application dated 7th November 2016 for a development permit to establish a boarding house had been received from Girls College. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were used for residential purposes.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>-R/E of 1308 Suburbs</td>
<td>Miss P Zimunya</td>
<td>63 Livingstone Rd, Suburbs, Byo</td>
</tr>
<tr>
<td>-R/E of Lot 1 of 1308 Suburbs</td>
<td>Halfmens Investments P/L</td>
<td>63 Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>-Lot 1 of Lot 1 of 1308 Suburbs</td>
<td>Mr B Steyn</td>
<td>63A Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>-1310 Suburbs</td>
<td>John Macdonald &amp; Sons (Pvt) Ltd</td>
<td>67 Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>-Lot 1 of 1343 Suburbs</td>
<td>Mr HM Greenway</td>
<td>68 Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>-Lot 1 of S/D A of 1341 Trust</td>
<td>Adam Hassan Esat</td>
<td>64A Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>-R/E of S/D A of 1342</td>
<td>Mr TI Muzondo</td>
<td>66A Lawley Road, Suburbs, Byo</td>
</tr>
<tr>
<td>-Lot 1 of 1269 Suburbs</td>
<td>Girls College Trust</td>
<td>P O Box FM510, Famona, Byo</td>
</tr>
<tr>
<td>-13758 Suburbs</td>
<td>John Macdonald &amp; Sons (Pvt) Ltd</td>
<td>62, 64, &amp; 66 Paulin Road, Suburbs, Byo</td>
</tr>
</tbody>
</table>
RESOLVED TO RECOMMEND:

That a development permit to establish a boarding house on Stand 1309 Bulawayo Township be granted to Girls College subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements.

(2) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PICK UP AND DROP OFF POINT (TRAVEL CENTRE) FOR LUXURY COACHES ON SUBDIVISION A OF STAND 485 AND THE REMAINDER OF STAND 485 BULAWAYO TOWNSHIP (100 R. G. MUGABE WAY, CBD); AREA: 1298 SQUARE METRES; FELFEE INVESTMENTS

The Town Clerk reported (14th April, 2017) that an application dated 6 February 2017 for a development permit to establish a pick up and drop off point (travel centre) for luxury coaches on Subdivision A of Stand 485 and the Remainder of Stand 485 Bulawayo Township, had been received from Felfee Investments. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises had buses parked on site.

The following adjacent property owners were notified:

- S/D A/485 & RE/485
- 10th Avenue
- Fife Street
- George Silundika Street
- 9th Avenue
- R. G. Mugabe Way
- Samuel Parirenyatwa Street
- 9th Avenue

The following adjacent property owners were notified:
<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>-A/557 BT</td>
<td>Victoria Station P/L</td>
<td>P.O BOX 2994, Harare</td>
</tr>
<tr>
<td>-556 BT</td>
<td>Barclays Bank of Zimbabwe Ltd</td>
<td>97 Robert Mugabe Way, Byo</td>
</tr>
<tr>
<td>-RE/558 BT</td>
<td>Messrs E &amp; G Totri &amp; Patrinos</td>
<td>101 Robert Mugabe Way, Byo</td>
</tr>
<tr>
<td>-486 B.T</td>
<td>Kalvallo Court P/L</td>
<td>98 Robert Mugabe Way, Byo</td>
</tr>
<tr>
<td>-452 B.T</td>
<td>National Railways Pension</td>
<td>P.O. BOX 1887, Byo</td>
</tr>
<tr>
<td>-RE/484 BT</td>
<td>Zim Cinema Investments P/L</td>
<td>12A Norvic Court -S.Parirenyatwa St,Byo</td>
</tr>
<tr>
<td>-487 B.T</td>
<td>Grilmer (Pvt) Ltd</td>
<td>93b Robert Mugabe Way, Byo</td>
</tr>
<tr>
<td>-555 B.T</td>
<td>Wankie Colliery Company Ltd</td>
<td>C/O Cb Richard Ellis,2nd Floor Coal House, 95 R/Mugabe Way, Byo</td>
</tr>
<tr>
<td>-13892 B.T</td>
<td>Tyre House Buildings Ltd</td>
<td>101 George Silundika St, Byo</td>
</tr>
<tr>
<td>-482 B.T</td>
<td>Messrs T &amp; P Giga (Pvt) Ltd</td>
<td>93b Robert Mugabe Way, Byo</td>
</tr>
<tr>
<td>-B/488 BT</td>
<td>National Railways Of Zimbabwe</td>
<td>P O Box 108,Byo.</td>
</tr>
<tr>
<td>-RE/488 BT</td>
<td>B Petker T/A Plus Two Pharmacy</td>
<td>P O Box 384, Bulawayo</td>
</tr>
<tr>
<td>-S/DA 554 BT</td>
<td>Milano Bakery</td>
<td>93b Robert Mugabe Way, Byo</td>
</tr>
<tr>
<td>-RE/554 BT</td>
<td>Blue Riband Dry Cleaners (Pvt) Ltd</td>
<td>93 R.Mugabe Way,9 Th Ave, Byo</td>
</tr>
<tr>
<td>-A/591 BT</td>
<td>Rainbow Tourism Group (Pvt) Ltd</td>
<td>98 Josiah Tongogara Street, Byo</td>
</tr>
<tr>
<td>-RE/589 BT</td>
<td>Bessie Flats Ltd</td>
<td>189 L/Takawira, Byo</td>
</tr>
</tbody>
</table>

**RESOLVED TO RECOMMEND:**

That a development permit to establish a pick up and drop of point (travel centre) for luxury coaches on Subdivision A of Stand 485 and the Remainder of Stand 485 Bulawayo Township be granted to Felfee Investments subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services and Director of Housing and Community Services, and any other municipal by-law requirements, including a monthly levy of $150 subject to review at the pleasure of Council.

(3) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLESTORE WITHIN A SUPERMARKET ON STAND 297A, SUBDIVISION A OF STAND 298 AND THE REMAINDER OF STAND 298 BULAWAYO TOWNSHIP (66 FIFE STREET, CITY CENTRE): GREENVELD INVESTMENTS: AREA-2082M²**

The Town Clerk reported (14th April, 2017) that an application dated 30 January 2017 for a development permit to establish a bottle store within a supermarket had been received from Greenveld Investments. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were still being renovated.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 299 BT</td>
<td>Tams Investments (Pvt)</td>
<td>C/O Mrs M Henry, 4 Wilna Court, 55a Josiah Tongogara Street, Byo</td>
</tr>
<tr>
<td>Stand 295 BT</td>
<td>NRZ Pension Fund</td>
<td>C/O Ernst &amp; Young Chartered Accountants, P O Box 437, Byo</td>
</tr>
<tr>
<td>Stand 333 BT</td>
<td>Ames Engineering Pension Fund</td>
<td>Old Mutual Property Investments, Shop 2 Nkulumane Complex, Byo</td>
</tr>
<tr>
<td>Stand 334 BT</td>
<td>Ames Engineering Pension Fund</td>
<td>Old Mutual Property Investments, Shop 2 Nkulumane Complex, Byo</td>
</tr>
<tr>
<td>Stand 335 BT</td>
<td>Ramvilla Investment (Pvt) Ltd</td>
<td>No. 12a Norvic Court, S Parirenyatwa 9th Avenue, Byo</td>
</tr>
<tr>
<td>Stand 336 BT</td>
<td>Prades Investments (Pvt) Ltd</td>
<td>No. 12a Norvic Court, S Parirenyatwa 9th Avenue, Byo</td>
</tr>
<tr>
<td>Stand 229 BT</td>
<td>Thomas Meikle Properties (Pvt) Ltd</td>
<td>69 Jason Moyo Street, Byo</td>
</tr>
<tr>
<td>Stand A226 BT</td>
<td>Ralema Investments (Pvt) Ltd</td>
<td>c/o R Chitrin &amp; Co, P O Box 690, Byo</td>
</tr>
<tr>
<td>RE of 226 BT</td>
<td>R Chitrin &amp; Co (Pvt) Ltd</td>
<td>c/o R Chitrin &amp; Co, P O Box 690, Byo</td>
</tr>
<tr>
<td>Stand 227 BT</td>
<td>R Chitrin &amp; Co (Pvt) Ltd</td>
<td>c/o R Chitrin &amp; Co, P O Box 690, Byo</td>
</tr>
</tbody>
</table>

**RESOLVED TO RECOMMEND:**

That a development permit to establish a bottle store within a supermarket on Stand 297A, Subdivision A of Stand 298 and the Remainder of Stand 298 Bulawayo Township (City Centre) be granted to Greenveld Investments subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.
The Town Clerk reported (14th April, 2017) that an application dated 30 January 2017 for a development permit to establish a bakery within a supermarket had been received from Greenveld Investments. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were still being renovated and vacant.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 299 BT</td>
<td>Tams Investments (Pvt)</td>
<td>C/O Mrs.M Henry, 4 Wilna Court, 55a</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Josiah Tongogara Street, Byo</td>
</tr>
<tr>
<td>Stand 295 BT</td>
<td>NRZ Pension Fund</td>
<td>C/O Ernst &amp; Young Charterd Accountants</td>
</tr>
<tr>
<td></td>
<td></td>
<td>P O Box 437, Byo</td>
</tr>
<tr>
<td>Stand 333 BT</td>
<td>Ames Engineering Pension Fund</td>
<td>Old Mutual Property Investments, Shop 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nkulumane Complex, Byo</td>
</tr>
<tr>
<td>Stand 334 BT</td>
<td>Ames Engineering Pension Fund</td>
<td>Old Mutual Property Investments, Shop 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nkulumane Complex, Byo</td>
</tr>
<tr>
<td>Stand 335 BT</td>
<td>Ramvilla Investment (Pvt) Ltd</td>
<td>No. 12a Norvic Court, S Parirenyatwa</td>
</tr>
<tr>
<td>Stand 336 BT</td>
<td>Prades Investments (Pvt) Ltd</td>
<td>No. 12a Norvic Court, S Parirenyatwa</td>
</tr>
</tbody>
</table>

STANDS 297A, SUBDIVISION A OF STAND 298 AND THE REMAINDER OF STAND 298 BULAWAYO TOWNSHIP (66 FIFE STREET, CITY CENTRE): GREENVELD INVESTMENTS: AREA- 2082 SQUARE METRES
RESOLVED TO RECOMMEND:

That a development permit to establish a bakery within a supermarket on Stand 297A, Subdivision A of Stand 298 and the Remainder of Stand 298 Bulawayo Township (City Centre) be granted to Greenveld Investments subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A RESTAURANT WITHIN A SUPERMARKET ON STAND 297A, SUBDIVISION A OF STAND 298 AND THE REMAINDER OF STAND 298 BULAWAYO TOWNSHIP (66 FIFE STREET, CITY CENTRE): GREENVELD INVESTMENTS:

AREA: 2082 SQUARE METRES

The Town Clerk reported (14th April, 2017) that an application dated 30 January 2017 for a development permit to establish a restaurant within a supermarket had been received from Greenveld Investments. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were still being renovated and vacant.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 5165 BT</td>
<td>North Manufacturing (Pvt) Ltd</td>
<td>6 Swansea Street, Belmont, Byo</td>
</tr>
<tr>
<td>Stand 5164 BT</td>
<td>Daeco (Pvt) Ltd</td>
<td>4 Swansea Street, Belmont, Byo</td>
</tr>
<tr>
<td>Stand 13665BT</td>
<td>Tedco Retail Pvt Ltd T/A</td>
<td>3 Coventry Street, Belmont, Byo</td>
</tr>
<tr>
<td>Stand 5160 BT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand 5161 BT</td>
<td>Shweppes Exports</td>
<td>P O Box 8111, Belmont, Byo</td>
</tr>
<tr>
<td>Stand 5162 BT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand 5176 BT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand 16376 BT</td>
<td>Woodmade Enterprises P/L</td>
<td>Unit 2, Doncaster Industrial Park, 16th Ave/Fife St, Byo.</td>
</tr>
<tr>
<td>Stand 16377 BT</td>
<td>Peta Construction P/L</td>
<td>Petcon Complex, Doncaster Rd, Belmont Byo</td>
</tr>
<tr>
<td>Stand 5156 BT</td>
<td>Tzircalle Bros (Pvt) Ltd</td>
<td>9 Swansea Street, Belmont, Byo</td>
</tr>
<tr>
<td>Stand 5158 BT</td>
<td>Security Mills</td>
<td>2 Birmingham Road, Belmont, Byo</td>
</tr>
</tbody>
</table>

RESOLVED TO RECOMMEND:

That a development permit to establish a restaurant within a supermarket on Stand 297A, Subdivision A of Stand 298 and the Remainder of Stand 298 Bulawayo Township (City Centre) be granted to Greenveld Investments subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(6) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE WITHIN A SUPERMARKET ON STAND 1115 BULAWAYO TOWNSHIP (NO. 70A FORT STREET, CITY CENTRE): GREENS SUPERMARKET: AREA:1 110 SQUARE METRES

The Town Clerk reported (14th April, 2017) that an application dated 8 February 2017 for a development permit to establish a bottle store within a supermarket had been received from Greens Supermarket. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the supermarket was operating without bottle store.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 1114 BT</td>
<td>Mrs Y Tsai</td>
<td>13 B, 8&lt;sup&gt;th&lt;/sup&gt; Ave/ G.Silundika St, Byo</td>
</tr>
<tr>
<td>Stand 1037 BT</td>
<td>Kamal Properties (Pvt) Ltd</td>
<td>Knight Frank, P O Box 384, Byo</td>
</tr>
<tr>
<td>Stand 1036 BT</td>
<td>Purline Hair Salon</td>
<td>1, Sindhu House, No. 32 5&lt;sup&gt;th&lt;/sup&gt; Ave/ Fort Street, Byo</td>
</tr>
<tr>
<td>Stand 1035 BT</td>
<td>National Railways of Zimbabwe</td>
<td>P O Box 108, Byo</td>
</tr>
<tr>
<td>Stand 1116A BT</td>
<td>Rabco Wholesale (Pvt) Ltd</td>
<td>68 Fort Street, Byo</td>
</tr>
<tr>
<td>Stand 16A BT</td>
<td>Latitude Investments Pvt Ltd</td>
<td>61 Fort Street, Byo</td>
</tr>
<tr>
<td>Stand 17 BT</td>
<td>Old Mutual Properties</td>
<td>No. 28, 5&lt;sup&gt;th&lt;/sup&gt; Ave, Byo</td>
</tr>
<tr>
<td>Stand 18 BT</td>
<td>Old Mutual Properties</td>
<td>No. 28, 5&lt;sup&gt;th&lt;/sup&gt; Ave, Byo</td>
</tr>
</tbody>
</table>

**RESOLVED TO RECOMMEND:**

That a development permit to establish a bottle store within a supermarket on Stand 1115 Bulawayo Township (City Centre), be granted to Greens Supermarket subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.
The Town Clerk reported (14th April, 2017) that an application dated 27 February 2017 for a development permit to establish a factory shop for hardware products had been received from Treger Products (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were still being renovated and vacant.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>5242 B.T</td>
<td>Archer Holdings (Pvt) Ltd</td>
<td>No 1 Leeds Street, Belmont, Byo</td>
</tr>
<tr>
<td>5235A B.T</td>
<td>Treger Plastics (Pvt) Ltd</td>
<td>P O Box 208, Byo</td>
</tr>
<tr>
<td>5218A B.T</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5324 B.T</td>
<td>NMB Bank Limited</td>
<td>4th Unit Court, Corner 1st And Kwane Nkurumah Avenue, Harare</td>
</tr>
<tr>
<td>5323 B.T</td>
<td>Belna Fashions (Pvt) Ltd</td>
<td>P O Box 2434, Belmont, Byo</td>
</tr>
<tr>
<td>5322 B.T</td>
<td>Glasscraft (1991) (Pvt) Ltd</td>
<td>41 Plumtree Rd, Belmont, Byo</td>
</tr>
<tr>
<td>5320 B.T</td>
<td>ACOL Investments (Pvt) Ltd</td>
<td>P.O Box 8268 Belmont, Byo</td>
</tr>
</tbody>
</table>
RESOLVED TO RECOMMEND:

That a development permit to establish a factory shop for hardware products on Stand 5230 Bulawayo Township (Belmont), be granted to Treger Products (Pvt) Ltd subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements. A monthly levy of US$100 is recommended for the grant of this permit. Such levy to be subject to review at Council’s pleasure.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PRESCHOOL (ECD) ON STAND 796 LUVEVE TOWNSHIP (ALONG STATION ROAD, LUVEVE TOWNSHIP): PRUDENCE GWETU: AREA: 2 035 SQUARE METRES

The Town Clerk reported (14th April, 2017) that an application dated 3rd February 2017 for a development permit to establish a preschool (ECD) had been received from Prudence Gwetu. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report premises where the preschool was to be established were under construction.
The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand 795 Luveve</td>
<td>Mr BJ Phiri</td>
<td>795 Luveve,P O Luveve,Byo</td>
</tr>
<tr>
<td>Stand 797 Luveve</td>
<td>Mr O Hlomuka</td>
<td>797 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 769 Luveve</td>
<td>Mr JS Ndlovu</td>
<td>769 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 734 Luveve</td>
<td>Mrs S Mtungwa</td>
<td>734 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 768 Luveve</td>
<td>Mr A Chitambala</td>
<td>768 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 443 Luveve</td>
<td>Mr J White</td>
<td>443 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 442 Luveve</td>
<td>Mr ME Mavurere</td>
<td>442 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 441 Luveve</td>
<td>Mr B Dimungu</td>
<td>441 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 440 Luveve</td>
<td>Mr J White</td>
<td>440 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 798 Luveve</td>
<td>Mr R Chipetiwa</td>
<td>798 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 794 Luveve</td>
<td>Mr J Sibanda</td>
<td>794 Luveve,P.O. Luveve,Byo</td>
</tr>
<tr>
<td>Stand 8628 Luveve</td>
<td>Telecel Zimbabwe (Pvt)Ltd</td>
<td>P O Box Cy232,Causeway, Hre</td>
</tr>
</tbody>
</table>

**RESOLVED TO RECOMMEND:**

That a development permit to establish a preschool (ECD) on Stand 796 Luveve Township, be granted to Prudence Gwetu subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law.
requirements. A monthly levy of US$50 is recommended for the grant of this permit. Such levy to be subject to review at Council’s pleasure.

(9) APPLICATION FOR A DEVELOPMENT PERMIT TO CONSTRUCT STAFF QUARTERS MEASURING 50 SQUARE METRES ON STAND 14601 BULAWAYO TOWNSHIP OF STAND 15038 BULAWAYO TOWNSHIP (30 ISILWANE ROAD, SELBORNE PARK): AMBROSE MOYO: AREA: 2025 SQUARE METRES

The Town Clerk reported (14th April, 2017) that an application dated 20 January 2017 for a development permit to construct staff quarters measuring 50 square metres had been received from Ambrose Moyo. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property was being used for residential purposes.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>14600 Selborne Park</td>
<td>Mr T Bosha</td>
<td>14600 Selborne Park, P O Ascot, Byo</td>
</tr>
<tr>
<td>14589 Selborne Park</td>
<td>Mr B Mancama</td>
<td>73 Ken Drive, Highlands, Harare</td>
</tr>
<tr>
<td>14590 Selborne Park</td>
<td>Mr&amp;Mrs DE&amp;S</td>
<td>14590 Ihlosi Road, Selborne Park, Byo Katema</td>
</tr>
<tr>
<td>14591 Selborne Park</td>
<td>Mr C Munakandafafa</td>
<td>2 Ihlosi Road, Selborne Park, Byo Sibanda</td>
</tr>
<tr>
<td>14592 Selborne Park</td>
<td>Mr&amp;Mrs S&amp;M</td>
<td>14592 Selborne Park, P O Ascot, Byo Sibanda</td>
</tr>
<tr>
<td>14602 Selborne Park</td>
<td>Mr MK Mzheri</td>
<td>4-Fifth Ave, Woodville North, Byo</td>
</tr>
<tr>
<td>14624 Selborne Park</td>
<td>Mr D Sibanda</td>
<td>14624 Selborne Park, P O Ascot, Byo</td>
</tr>
<tr>
<td>14625 Selborne Park</td>
<td>Mr J Ndlovu</td>
<td>P.O. Box Fm649, Famona, Byo</td>
</tr>
</tbody>
</table>
RESOLVED TO RECOMMEND:

That a development permit to construct staff quarters measuring 50 square metres on Stand 14601 Bulawayo Township Of Stand 15038 Bulawayo Township be granted to Ambrose Moyo subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US$400 (Excluding VAT).

(10) APPLICATION FOR A DEVELOPMENT PERMIT TO CONSTRUCT A COTTAGE MEASURING 100 SQUARE METRES ON STAND 18434 PADDONHURST (12 NUNN CLOSE, PADDONHURST): SIZWAKELE NDLOVU: AREA: 1512 SQUARE METRES

The Town Clerk reported (14th April, 2017) that an application dated 10 February 2017 for a development permit to construct a cottage measuring 100 square metres had been received from Sizwakele Ndlovu. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the stand was vacant.

The following adjacent property owners were notified:

<table>
<thead>
<tr>
<th>PROPERTY</th>
<th>OWNER</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>11729 Paddonhurst</td>
<td>Mr F Salvatierra</td>
<td>6 Nunn Close, Paddonhurst, Byo</td>
</tr>
<tr>
<td>11730 Paddonhurst</td>
<td>Miss J Alfred</td>
<td>8 Nunn Close, Paddonhurst, Byo</td>
</tr>
<tr>
<td>11731 Paddonhurst</td>
<td>Mr S Fernandes</td>
<td>61 Netherby Drive, Paddonhurst, Byo</td>
</tr>
<tr>
<td>11732 Paddonhurst</td>
<td>Mr T.P Nqwababa</td>
<td>59 Netherby Drive, Paddonhurst, Byo</td>
</tr>
<tr>
<td>18352 Paddonhurst</td>
<td>Mr V Ncube</td>
<td>67 Netherby Drive, Paddonhurst, Byo</td>
</tr>
</tbody>
</table>
RESOLVED TO RECOMMEND:

That a development permit to construct a cottage measuring 100 square metres on Stand 18434 Paddonhurst be granted to Sizwakele Ndlovu subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US$300 (Excluding VAT).

(11) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LODGING HOUSE ON LOT 1 OF LOT 217 HILLSIDE OF LOTS 201, 218 AND 217 HILLSIDE OF NAPIERS LEASE( NO.13 LEANDER AVENUE, HILLSIDE): THEMBELA DUBE

The Town Clerk reported (14th April, 2017) that an application dated 20 January 2017 for a development permit to establish a lodging house had been received from Thembela Dube. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report premises were still being used as a residential home.

The following adjacent property owners were notified:
PROPERTY | OWNER | ADDRESS
--- | --- | ---
S/D B of 201,217 & 218 Hillside | Mr Af Walker | 1 Carnavon Road, Hillside, Byo
Rem of 217,201,218 Hillside | Mr N Edington | 3 Carnavon Road, Hillside, Byo
S/D B of Lot 200 Hillside | Afro Scientific P/L | 2 Carnavon Road, Hillside, Byo.
S/D 1/199,215 & 216 Hillside | Dumukwa Safaris (Pvt) | 10 EvaCrombie Rd, Ilanda, Byo
Rem of 233 & 234 Hillside | Mr De Starling | 16 Carnavon Road, Hills Byo
Stand 232 Hillside | CogentInvestmentsP/L | 1SiestaMews, 18 Leander Av, Byo
Rem of 202 Hillside | Mwaiti Sibanda Family Trust | 2 Caithness Rd, Hillside Byo
S/D Cof 201,217 & 218 Hillside | Mr C Bhebhe | 4 Caithness Road, Hillside, Byo
Rem of 201,217 & 218 Hillside | Mr WZ Gang | 11 Leander Avenue, Hillside, Byo.

However the following objection was obtained:

**Objection 1**

“Having been on leave outside Zimbabwe for the past six weeks I returned yesterday to find the enclosed letter advising: Application for permit for development to establish a lodging house on Lot 217 Hillside of Lots 201, 218 and 217 Hillside of Napiers Lease: Thembele Dube.

We wish to strongly object to turning 13 Leander Avenue Hillside Bulawayo into a lodging house.”

**Response**

“In response to an objection against the application cited above, I would like to reassure those who may have concerns about this proposed development and I can confirm that:

1) No property shall be divided because of this development. No neighbours’ boundaries would be affected.

2) The property will be rented out to holiday makers for them to use primarily as a home for the duration of their stay. Those renting the property will be required to meet specified criteria, including a requirement to respect the rights and privacy of neighbours. It is therefore not envisaged that the development will result in any disturbances to neighbours in terms of noise nuisance. The development is not going to hold any alcohol selling licence or host large and loud events.

3) There is sufficient parking within the walls of the house to accommodate several cars without any need for guests to park on the streets.

4) Such a development would also be a credit to Bulawayo and will contribute towards marketing Bulawayo as a tourist destination with high quality yet affordable self-catering accommodation. Bulawayo also hosts exhibitions like the International Trade Fair, Ultimate Home, A’sambeni, Mine Entra and many more when high numbers of exhibitors, delegates and visitors require decent and affordable accommodation and this development would help ease the pressure to some degree.”
5) The development would also provide employment in management as well as housekeeping and garden maintenance to locals.

6) In addition to contribution to the City’s revenue through development levy, guests staying at this development would bring business that would contribute to the local economy. Furthermore, to attract business the development will have to be well maintained and that would keep its immediate surroundings clean and tidy which hopefully would enhance the appearance of the area.

I hope the above will be taken into consideration in response to the objection.”

From a town planning perspective the applicant had further stated the nature of what entailed their proposed lodging house, despite that the objection was not specific. Lodging house were permitted through special consent within residential areas, where they operated under specified Development Permit Conditions and by laws.

Should Council see it fit to grant the applicant a development permit then it should be subject to the usual terms and conditions, including payment of a monthly levy of US$10. Such levy to be subject to review at Council’s pleasure.

**RESOLVED TO RECOMMEND**

That a development permit to establish a
A lodging house on Lot 1 of Lot 217 Hillside
of Lots 201,218 and 217 Hillside Napiers lease
(No13. Leander Avenue, Hillside be granted to
Thembela Dube to full compliance with the
requirements of the Director of Engineering Services,
Director of Health Services, Director of Housing
and Community Services and any other municipal
by law requirement including payment of a monthly
levy of US $10 such levy to be subject to review at
Council pleasure.

(12) **IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE MARCH 2017 TOWN LANDS AND PLANNING COMMITTEE.**

The Director of Engineering Services reported (11th April, 2017) that the following applications for Development Permits that had been submitted into the March 2017 Town Lands and Planning Committee were approved by Council on the 5th April 2017 and the respective permits had been issued as tabulated below:
The other items that went to the March 2017 Town Lands and Planning Committee had gone through the Finance and Development Committee and were awaiting full Council.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(13) **DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996**

The Director of Engineering Services reported (11\textsuperscript{th} April, 2017) that the following permits had been granted:

<table>
<thead>
<tr>
<th>Property</th>
<th>Applicant</th>
<th>Use</th>
<th>Permit No.</th>
<th>Permit Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>RE/3o4 BT (CBD)</td>
<td>Bulawayo Electrical Supplies</td>
<td>Lettable unit shops</td>
<td>690/2017</td>
<td>05/04/17</td>
</tr>
<tr>
<td>RE/ S/D D/ (F 7 &amp; Standards 78-85 &amp; Roads) Matsheumhlope</td>
<td>Mluleki Ncube</td>
<td>Guest House</td>
<td>691/2017</td>
<td>05/04/17</td>
</tr>
<tr>
<td>8925 B T</td>
<td>Simbarashe Gomba</td>
<td>Lodging house</td>
<td>692/2017</td>
<td>05/04/17</td>
</tr>
<tr>
<td>10 Eloana/ F2A Matsheumhlope</td>
<td>Ndumiso &amp; Simosami Gumbo</td>
<td>Duplex</td>
<td>693/2017</td>
<td>05/04/17</td>
</tr>
<tr>
<td>S/D 4/107m/ 103m Matsheumhlope</td>
<td>Michelle Calder</td>
<td>Creche</td>
<td>694/2017</td>
<td>05/04/17</td>
</tr>
<tr>
<td>5003 Nketa Township/Lot 400A Umganin</td>
<td>Sithabile Nxumalo</td>
<td>Regularization of a crèche</td>
<td>695/2017</td>
<td>05/04/17</td>
</tr>
</tbody>
</table>

The table below shows the number of permits granted in terms of the Regional, Town and Country Planning Act, 1996:

<table>
<thead>
<tr>
<th></th>
<th>January</th>
<th>February</th>
<th>March</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Areas</td>
<td>269</td>
<td>184</td>
<td>193</td>
</tr>
<tr>
<td>Industrial Areas</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Business Areas</td>
<td>1</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td>Community Areas</td>
<td>5</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>275</td>
<td>190</td>
<td>190</td>
</tr>
</tbody>
</table>
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(14) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS

The Director of Engineering Services reported (11th April, 2017) that SDC 11/2017 for the subdivision of Stand 159 Richmond Township, Portion of Richmond. The subdivision of Stand 159 Richmond Township, Portion of Richmond to be known as Stand 241 Richmond Township of Stand 159 Richmond Township, Portion of Richmond should be used for residential purposes. The property owner was Mr S. M. Nkomo. The property was located along Princess Road.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(15) APPLICATION TO ESTABLISH A SPORTS BAR ON STAND 50363 MPOPOMA (SERVICE INDUSTRY BAYS 4 & 5 MPOPOMA SHOPPING CENTRE):MR. J. MANGENA

The Director of Engineering Services submitted (11 April, 2017) the attached report relating to the above mentioned.

Discussion ensued and Councillor C. Moyo was concerned that the residents in Mpopoma were not happy about approval of sports bars in the local area. He had been threatened about approval of a Sports Bar in his ward until he consulted with and invited the Mayor to address the residents on the criteria used to grant a special consent for a recent sports bar application 22 objections to the proposal had been sent to the Council. He was facing challenges from residents who claimed that Council never considered objections and proceeded with decisions to allow the Sports Bar. In their view there were no benefits from the Sports Bars which caused a lot of noise and fowling of the area by patrons .He therefore felt that the application should be deferred until there was recognisable benefit from the recently approved existing sports bars.

Councillor J. Sithole enquired why the applicant was allowed to construct buildings before the approval of the application .It would be unfair to turn down the application after buildings had been constructed Were people encouraged to apply for change use on existing properties .There was no need for the ward Councillor to succumb to pressure of threats from a certain group of people Each application should be considered on its own merits. Meetings should be arranged in order to inform residents on how objections were dealt with on such applications.

The Chairperson (Councillor C. Ndhlovu) said that even though the applicant had been allocated the stand for service industry people were allowed to change use on their business premises as long as such changes were done according to law and correct procedure
followed. In view of this the applicant should be given a chance to apply for special consent and thereafter wait for any objections and these would be dealt with on their merit.

Councillor G. Masuku and T. Ngwenya concurred saying that the applicant should be given an opportunity to apply for special consent. On receipt of any objections the matter would be dealt with accordingly.

The Acting Principal Town Planning advised that the existing building in question was for service industry activities. The applicant had now requested for change of use of premises to a sports bar.

The Chamber Secretary advised about the procedure to be followed on such applications. She explained that the application was for permission for the applicant to apply for special consent when application for the special consent was received the applicant was advised to advertise in the newspaper and inform adjacent property owners through registered mail and proof of registered slips submitted to council as proof of advertisement. The objection period was stated on the advertisement in terms of the town planning regulations.

Thereafter it was:

**RESOLVED TO RECOMMEND**

That the applicant (Mr J. Mangena) be afforded the opportunity to apply for a special consent in respect of the proposed development as shown in the report above.

(16) **APPLICATION TO ESTABLISH A NIGHT CLUB ON STAND 4370 COWDRAY PARK COUNCILLOR(COMMERCIAL BAYS 24 AND 25 COWDRAY PARK 1 COMMERCIAL CENTRE 2): COUNCILLOR COLLET NDHLOVU.**

Councillor C. Ndlovu excused himself from the meeting during the discussion of this item.

The Director of Engineering Services (11 April 2017) the attached report relating to the above mentioned matter.

Thereafter it was:

**RESOLVED TO RECOMMEND**

That the applicant (Councillor C. Ndlovu) be afforded the opportunity to apply for a special consent in respect of the proposal development.

(17) **PROPOSED AMENDMENT TO LUVEVE NORTH RESIDENTIAL LAYOUT PLAN.**

The Director of Engineering Services submitted (11 April 2017) the attached report relating to the above mentioned matter.
The Acting Principal Town Planning advised that the proposed Luveve North residential area was approved long time ago and stands measured approximately 800m. There was need to reduce the stand sizes to an average of 300m. the area located near Luveve cemetery.

Thereafter it was:

**RESOLVED TO RECOMMEND**

That the proposed Luveve North amendment residential layout as shown on planning TPD 270/2 be approved by council and thereafter be submitted to the minister of the Local Government, Public Works and National Housing for Ministerial approval.

(18) **LAND SURVEY REPORT – MARCH 2017**

The Director of Engineering Services reported (11th April, 2017) as follows on the above mentioned matter:-

(i) **Pelandaba West Progress Report**

   a) Stands 905-1251, 1291-1293 and 1295-1299- Developer E.T. Shoniwa-Survey records had been lodged at the Surveyor General’s office. - G. Thonye.

   b) 173 Stands had been approved by the Surveyor-General, 42 Stands still awaiting approval. – Surveyor - D Chigumbu.

(ii) **Emhlangeni Resurvey of 19 Stands – Surveyor S. Mkandla**

   Awaiting approval by the Surveyor - General.

(iii) **Stands 18774 - 18784 TPA 9013 – 11 stands – Surveyor Mr. G. Thonye**

   The Survey records had been submitted to the Surveyor General’s office for examination and approval.

(iv) **Title Stands Instructed (Layouts) = Nil**

(v) **Relocations Instructed Out - 0**

(vi) **Relocations internal – 4.**

(vii) **Leases Instructed Out – 1**

(viii) **Leases Instructed Internal – 5**

(ix) **Single Title Subs Instructed – 0**

(x) **Pointings Out Of Stands To Beneficiaries- 61 – Done By Survey Section**

(xi) **Engineering Surveys - 3**

(xii) **Administrative Tasks Ongoing- 6**
b) Cancellation – Stand 59949 BT – Mpopoma
c) Reframing of diagram SG 85/2006.
d) Cancellation of diagram SG 190/2002
e) Attending to circulations - Applications
f) Sending out survey instructions to private Land Surveyors

**SUMMARY**

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<th>Year To Date</th>
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<td>Administrative tasks</td>
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</table>

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

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THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE
(1) **APPLICATION FOR PERMISSION TO HOLD STREET COLLECTION – 2017**

The Town Clerk reported (21st April, 2017) that the following application for Street Collection had been received from the following Charitable Organisation:-

- Rotary Club of Bulawayo South

It was therefore recommended that the organisation mentioned above be included in the list of applications for Street Collection in 2017 and be allocated a date on a Saturday for the purpose of holding Street Collection.

**RESOLVED TO RECOMMEND:**

That the abovementioned organisation (Rotary Club of Bulawayo South) be included in the list of
applications for Street Collection in 2017 and be allocated a date on a Saturday.

(2) **REQUEST FOR TRAINING IN SETTING UP GEOGRAPHIC INFORMATION SYSTEM: BEITBRIDGE TOWN COUNCIL**

The Town Clerk reported (21st April, 2017) that the following letter (16th March, 2017) had been received from Beitbridge Town Council:-

“Beitbridge Town Council intends to setup a Geographic Information Systems (GIS) for its operations and management of assets. It is our hope that this system will improve efficiency and effectiveness in service delivery.

We seek then therefore your assistance in this regard. We request that initially we hold an awareness workshop in Beitbridge which should include our management and policy makers. The workshop should ensure that we have an appreciation of the advantages associated with the system as well as the challenge if any that may be encountered. This should then be followed by training of the technical staff preferably with practical sessions to eventually ease the implementation process.

We would like to thank you in advance as we thrive to develop our town.”

The Director of Engineering Services (13th April, 2017) had advised that there was a standing Council resolution to support sister towns provided they met all related costs and also indemnified Council against any accidents which might occur during this period.

The Town Clerk (Human Resources Division/Section) also had no objection to the request subject to compliance with the usual conditions.

**RESOLVED TO RECOMMEND:**

That the request for training in Setting up Geographic Information System by Beitbridge Town Council be acceded to provided they meet all related costs and Council be indemnified against any accidents which might occur during this period.

(3) **DECLARATION OF STANLEY HALL AND SQUARE AS A NATIONAL MONUMENT: NATIONAL MUSEUMS AND MONUMENTS OF ZIMBABWE**

The Town Clerk reported ((21st April, 2017) that the following letter (9th February, 2017) had been received from the National Museums and Monuments of Zimbabwe:-

“Reference is made to the above mentioned matter."
I am glad to inform you that the Honourable Minister of Rural Development, Promotion and Preservation of National Culture and Heritage declared Stanley Hall and Square in Makokoba as a National Monument with effect from the 13th of January, 2017. Stanley Hall and Square was nominated through the Statutory Instrument.

The nomination of Stanley Hall and Square does not change its legal status as a property of the Bulawayo City Council. The declaration serves to enhance its protection and preservation as an iconic site associated with the liberation history of this country. Any structural modifications to the building and Square will have to be done in consultation with the National Museums and Monuments of Zimbabwe as provided for under the National Museums and Monuments Act Cap 25/11. Our team of monuments Inspectors will also carry out periodic inspections of the National Monument as part of the Department’s effort towards its conservation and management. All such programmes will be done in conjunction with your office.

For any clarification concerning this matter, please do get in touch with the undersigned.’’

The relevant Statutory Instrument was attached.

The matter was considered and the Chamber Secretary explained that this was a preserved building which would not change ownership. However any structural changes would require consent of the department of Museums and Monuments. National Museums wished to preserve history, and no financial benefits would be derived by Council from this arrangement except tourism.

His Worship the Mayor (Councillor M.K. Moyo) further explained that the building could be modified inside, but its structure could not be changed.

**RESOLVED TO RECOMMEND:**

That the declaration of Stanley Hall and Square as National Monument by the National Museums of Zimbabwe be received and noted with appreciation.

(4) **APPLICATION FOR PERMISSION TO CARRY OUT ACADEMIC RESEARCH: VARIOUS STUDENTS:**

The Town Clerk reported ((21st April, 2017) that applications had been received from the following students wishing to carry out academic research in Council premises/departments:-

1. Nompilo Sithole (National University of Science and Technology)
2. Cynthia Ncube (University of Kwazulu Natal)
3. Nomzamo Moyo (Midlands State University)
4. Lina Moyo (Midlands State University)
5. Lucinda Nomsa Mushinga (Lupane State University)
6. Thembinkosi Dladla (Lupane State University)
7. Thubelihle Euston Khumalo (Chinhoyi University of Technology)
1. **Nompilo Sithole (12\textsuperscript{th} April, 2017)**

“I hereby apply for permission to conduct my university project research in City of Bulawayo. My name is Nompilo Sithole. I am a student in National University of Science and Technology. I am currently doing my final year in Bachelor of Commerce in Accounting undertaking a research topic “An evaluation of the effectiveness of forensic accounting in eradicating corruption and fraud: a case study of Bulawayo City Council”.

I sincerely hope that the research topic that i have chosen will be able to assist the local authority in its financial management.”

2. **Cynthia Ncube (31\textsuperscript{st} March, 2017)**

“I am thirty two year old lady studying at the University of Kwazulu Natal, South Africa. I am also working as Provincial Health Promotion Officer at the Provincial Medical Directorate Matebeleland North Province. I was once a Public Health Officer for the City Health Department from 2012-2013. 

I hereby request to conduct a cluster randomised controlled trial to determine the effect of the use of a mobile based TB patient applicant on TB knowledge, TB treatment adherence and TB outcomes in Bulawayo in Bulawayo City Clinics. The main thrust of the study is to come up with an effective way to communicate with TB patients for improved outcomes. If permission is granted the study will commence in June up to December 2017. An extension may be required depending on the data collection process.

For any additional information please do not hesitate to contact me on 0774661010 or cncube7@gmail.com.”

3. **Nomzamo Moyo (12\textsuperscript{th} April, 2017)**

“My name is Nomzamo Moyo. I am doing a Bachelor of Honours Degree in Local Governance Studies at Midlands State University. I am a final year student and would like to do a research of my dissertation in Bulawayo City Council hence I am asking for permission from the organisation to allow me to do my research. I am doing a research on Housing delivery and Development Control in Local Authorities. Case Study - Bulawayo City Council.

I hope you will grant me my request.”

4. **Lina Moyo (6\textsuperscript{th} April, 2017)**

“I am a lady aged 25 years currently studying Local Governance Studies with Midlands State University Reg. No R136017N.

I seek permission to conduct a research on Local Economic Development Strategies in low income countries in your organisation.
Your assistance in this regard will be greatly appreciated.”

5. **Lucinda Nomza Mushinga (26th January, 2017)**

“I am a student at Lupane State University and wish to conduct a research on the Environmental Degradation at Ncema Catchment Area. My student number is L0140995M.

Currently I am attached at Council under the parks section and studying towards my degree in environmental science.

Areas to be covered are as follows:-

**Impacts of illegal gold panning at Ncema Catchment Areas**

- Water Sampling- I request to be assisted by the engineering services in water sampling at criterion water works.
- Mapping of the Ncema area- I further request to be assisted by the Geographic Information Systems section
- Illegal gold panning – Parks Section

My research project will be conducted over a period of 8 months which starts from April 2017 to December 2017. A copy of my findings will be submitted to the Council. I look forward to a positive response.”

6. **Thembinkosi Dladla (20th April, 2017)**

“I am a lady aged 23 years, doing my final year in Geography and Population Studies at Lupane State University. I am currently seeking permission to collect relevant data on my research titled: The evaluation of the effectiveness of integrated management of Paediatric HIV/AIDS Care and treatment Program in initiating Paediatric ART. A case of Mzilikazi district. The information provided will be used for research purposes only.

May you please kindly consider my request to conduct my research on the mentioned field. Your support will be greatly appreciated.”

7. **Thubelihle Euston Khumalo (21st April, 2017)**

“I Thubelihle Euston Khumalo a Chinhoyi University of Technology Student Applies to do a film in the City from 27th April, 2017 to 5th May, 2017.

I therefore apply to be granted permission to help me in my study area in Film and Video. The title of the project is Potraying Albinism in Zimbabwe through cinematic creativity.

Please may you assist me in my study. Thank you in advance for your cooperation.”

In the past, Council haD acceded to similar requests on the understanding that the applicant(s) would submit a copy of the research findings and also indemnified Council against any accidents which might occur during the research exercise.
RESOLVED TO RECOMMEND:

That the abovementioned students be authorised to carry out academic research in Council premises as requested, subject to the usual conditions:-

(i) That each applicant to submit a copy of their research findings including the Executive Summary after completing the research exercise.

(ii) That Council be indemnified against any accidents/ mishaps that may occur.

(5) INVITATION TO ATTEND THE INTEGRATED RESULTS BASED MANAGEMENT (IRBM) WORKSHOP: MUTARE, 15TH TO 19TH MAY 2017 - CHAMBER SECRETARY, MRS. S. ZHOU (S.R. NUMBER ), FOCAL PERSONS SENIOR ADMINISTRATIVE OFFICER B. NGULUBE (S.R. NUMBER 21475) AND WORKSTUDY OFFICER N. MOYO (S.R. NUMBER )

The Town Clerk reported ((21st April, 2017) that an invitation with the following contents had been received from the Secretary of the Town Clerk’s Forum who was also the Coordinator of Integrated Results Based Management (IRBM) for urban local authorities, Mr. C. Mabesera;

“May I kindly express my sincere thanks and gratitude for the manner in which all Urban Local Authorities continue to handle the IRBM rollout. As previously discussed, our next stage is training on the Appraisal Process. This will involve the two focal persons and the Town Clerk from each Local Authority. At this stage, officers from the Urban Local Authorities will also join in as they will form part of the appraisal teams.

At this workshop, trainers for the sensitization of Councillors on IRBM and appraisals specifically will be identified. They will be prepared for the task ahead which should be latest early June 2017.

WORKSHOP DETAILS

1. CONTENT - IRBM APPRAISAL PROCESS

2. VENUE - MUTARE

3. DATES - 15 to 19 MAY 2017 (Travelling dates will be 14 and 21 May 2017)

4. PARTICIPANTS:-  a) All Town Clerks/Secretaries
                          b) Two (2) Focal Persons per Local Authority
                          c) Eight (8) Ministry Officials

5. FUNDING:- Local Authorities shall fund the Workshop including Ministry officials and facilitators.
6. REQUIREMENTS:- Local Authorities to bring:
   a) a laptop/laptops
   b) soft copies of all IRBM documents
   c) hard copies of one of each of IRBM documents
   d) warm clothes

7. HOST:- Mutare Town Clerk will be the host thus will arrange for venue and
   negotiate rates in liaison with UCAZ and the Workshop Coordinator.”

   Government required local authorities to employ this tool in service delivery. Policy-
   makers and members of staff had been trained on IRBM. The current efforts were aimed at
   operationalizing the tool. The Town Clerk nominated Messrs B. Ngulube and N. Moyo who
   had already received some training to be the City’s IRBM Focal Persons.

   “Due to prior commitments, I am unable to attend this workshop. I therefore nominate
   the Chamber Secretary, Mrs. S. Zhou to attend in my stead.”

   It was therefore :-

   **RESOLVED TO RECOMMEND:**

   (1) That authority be granted to Mrs. Zhou, Messrs. B. Ngulube and N. Moyo to attend the above workshop and that Council
       bears the related expenditure.
   (2) That standing authority be granted for the attendance of future
       IRBM workshops by the Town Clerk or his nominee and the
       two focal persons

6) **TRAINING ON DIPLOMACY AND PROTOCOL FOR SOME COUNCILLORS AND SOME MEMBERS OF SENIOR STAFF**

   The Town Clerk reported ((21st April, 2017) that he had observed that there was need
   for some Councillors and some members of staff, especially senior staff to be trained on
   diplomacy and protocol. He then assigned the Public Relations Section to make inquiries
   from reputable Consultancy Firms/ Institutions and the following communication was
   received from the Zimbabwe Institute of Diplomacy:

   “22 February, 2017
   Senior Public Relations Officer
   Mrs. N. E. Mpofu
   City of Bulawayo
   Town Clerk’s Department – Public Relations Section
   City Hall, Municipal Building, Bulawayo

   Re: 3-Day Diplomacy, Protocol. Etiquette and Professional Branding Workshop
   For The City Of Bulawayo Staff
The Institute is pleased to quote for the 3-Day Diplomacy, Protocol, Etiquette and Professional Branding Workshop for the City of Bulawayo Staff on dates and times convenient to you.

**Rationale**
City of Bulawayo Staff interfaces with VIPs, Ministers, Ambassadors and Heads of International Organisations and Non-Governmental Organisations, Mayors, Councillors’ Conferences, Heads of Ministries, Parastatals and other distinguished citizens of Zimbabwe and philanthropists from churches and other critical corporate bodies and companies. It is therefore essential that a capacity building training programme in Diplomacy, Protocol, Etiquette and Professional Branding is availed to them to endow them with effective presentation and speaking skills, the understanding for cultural diversity and communication across cultures; conference and meeting etiquettes; hosting and chairing techniques; strategic thinking and analysis and negotiation skills. These extra tools will enhance the effective functioning of Mayors. This tailor – made Quality Customer Service Training programme for staff focuses on professional and more effective modes of handling customers and delivering memorable social services through the application of apt Corporate and Business Diplomacy, professional aspects of Domestic and International Protocol, Business Etiquette, Exquisite Customer Service Etiquettes, Effective Public Speaking Skills, Conference Hosting Etiquette, Event Management, Meeting, Networking and Marketing Etiquettes, Business Communication and Professionalism.

**Course Objectives**
The programme is designed to develop the predictable and acceptable organisational levels, efficacy and efficiency in conducting council work, Business Etiquette, Exquisite Protocol functioning; corporate meetings etiquette; client liaison and handling services practices; applicable Corporate Diplomacy; Public Relations and Image Management. It bequeaths staff with the skills necessary to network with Public and Corporate clients; develop confidence and communicative competences; build appropriate professional and specialized demeanours; codes of conduct and behaviours demanded by Business Etiquette and Corporate Protocol; contextualize and develop personal, inter-personal and personal presentation skills.

**Course Content**
1. Diplomacy: It’s Place and Role in Service Delivery
2. Diplomatic, Social and Corporate Protocol
3. Diplomatic Appointments - Meeting and Making Appointments with Diplomats
   - Attending Diplomatic Functions
4. International Processes (International Relations and International Law) and Engagements
5. Efficacy and Etiquette
6. Professional and Personal Branding
7. A Synopsis of Leadership Skills
8. Effective Negotiation Skills
9. Effective Business Communication Skills
10. Effective Public Speaking and Presentation Skills
11. Professional Grooming and Deportment
12. Professionalism, Image and Self Projection
13. Business Dining Etiquette
14. Dealing with Difficult Bosses; Co-Workers and Clients
15. Conference Diplomacy and Hosting

**Course Costs**
The tuition of the 3-day course is US$4,800.00 per group of 30 people. The cost covers material, certificates, consultancy, and administrative costs. Costs in respect to venue, refreshments, teas, lunches or dinners will be met by your organisation.

Yours Faithfully,
(Signed)
Mrs. L. Gurupira
ADMINISTRATOR’

It was highly recommended that Councillors and staff attend such courses so that they are equipped on issues of diplomacy and protocol.

The matter was considered and His Worship the Mayor (Councillor M.K. Moyo) felt that such training was very relevant. However he also felt that all Councillors should be exposed to such trainings.

In response, the Chamber Secretary advised that each course was designed for 30 people. There was need to understand protocol especially for those who often interact with dignitaries. Among the 30 people, Chairpersons of Standing Committees, Public Relations and other staff members who interacted with dignitaries would be included. Future courses could cover those who would be left out of the first 30 people.

The Town Clerk indicated that there were efforts to secure a venue in Matopos in view of the embargo on travels outside the city.

**RESOLVED TO RECOMMEND:**

(1) That Councillors and staff (30) attend a course on diplomacy and protocol on a date to be advised.

(2) That Council pays the costs for 30 people to attend.
(3) That details pertaining to the attendees and venue be left to the office of the Mayor and Town Clerk.

**LIVE LANGUAGES BULLETIN**

The Town Clerk reported ((21st April, 2017) that the following letter dated 15 April had been received from Zimbabwe Broadcasting Corporation;

“The Zimbabwe Broadcasting Corporation will be celebrating the successful launch of the local languages bulletin live from our Montrose studio Bulawayo on the 25th of April 2017. This therefore creates an excellent opportunity for you to place an advert as millions of people will be watching this historic event in the broadcasting industry.
You can place adverts in any language of your choice. We are really proud and excited and wish you will join us even by way of a congratulatory message.

We have come up with special rates for this event as follows:

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All prices include VAT.

Do not hesitate to get in touch with me for further details.”

In addition to marketing the City during ZITF, ZBC was also offering Council 5 minutes Zimbabwe International Trade Fair special broadcast at a cost of $1380 including VAT. The broadcast would include interviews with the City of Bulawayo at the ZITF Pavilion and videos shots of the City of Bulawayo stand. The broadcast would be aired on ZTV’s ZITF Special broadcast which would be run after the 8 o’clock news bulletin. The offer was also inclusive of adverts, City Crest on screen, product pop ups, acknowledgements on closing credits and DJ mentions on the Public Address system manned by Spot FM at the ZITF.

The promotion of local languages was critical in enhancing cultural inclusivity within a metropolitan city. It was hereby recommended that Council placed advertisements for 30 seconds repeated three times at a total cost of $348.45 and also showcased the City at the ZBC ZITF Special broadcast at a cost of $1380.00.

The Committee considered the matter and Councillor N. Sibanda sought clarification on the 30 second advertisement which would be repeated three times. He wanted to know the purpose of such advertisement, were there any benefits to be derived from this?

Councillor N. Hlabani felt that this was a noble idea as Councillors had complained that there was need for public relations to release press reports on development of the city.

In response, the Chamber Secretary advised that this was a way of communicating with the residents about Council programmes, upcoming events and also in terms of payment of bills. Other cities were advertising their services.

The Town Clerk also advised that this was a way of protecting the image of the city as well.

Thereafter it was :-
RESOLVED TO RECOMMEND:

That Council places advertisements for 30 seconds repeated three times at a total cost of $348.45 and also showcases the City at ZBC ZITF Special broadcast at a cost of 1380.

(8) REQUEST FOR AUTHORITY FOR DIRECTOR OF ENGINEERING SERVICES TO TRAVEL TO VARIOUS CAR DEALERS’ BONDED WAREHOUSES IN ZIMBABWE FOR INSPECTION OF NEWLY ACQUIRED VEHICLE BEFORE PAYMENT

The Director of Engineering Services reported (19th April, 2017) that it had been noticed that due to Reserve Bank rules and Regulations regarding rationing of Foreign Currency, purchasers of vehicles needed to source Forex component and payment was in two forms, the foreign component and the local component.

Foreign component was paid direct to the supplier. There was need to check and authenticate the vehicles before payment was made to safeguard Council funds.

The vehicles were kept in bonded warehouses. There was need for Council, Transport Section to travel and check the chassis and engine numbers before payment.

On the recommendation of the Director of Engineering Services it was :-

RESOLVED TO RECOMMEND:

(1) That standing authority be granted to the Director of Engineering Services or his nominee to check vehicle particulars in bonded warehouses before payment is made to safeguard Council funds.

(2) That Council pays transport, accommodation, meals and incidentals in the usual manner.

(9) REQUEST BY NUST CIVIL AND WATER ENGINEERING DEPARTMENT FOR SECONDMENT OF A CITY OF BULAWAYO WATER TECHNICIAN TO ASSIST IN SETTING UP OF A WATER TREATMENT LABORATORY FOR A PERIOD OF ONE MONTH: MISS T P SIBANDA SR NO 30334: ENGINEERING SERVICES DEPARTMENT

The Director of Engineering Services reported (19th April, 2017) that NUST Civil and Water Engineering Department had submitted an application requesting secondment of a water technician by the City of Bulawayo to assist in the setting up of a Water Treatment Laboratory for a period of one month. Their application read as follows:

“RE: SECONDMENT OF A WATER TECHNICIAN TO NUST
The department of Civil and Water Engineering is kindly requesting you to second a water technician (water treatment) to the department for a period of a month. We need the assistance of this technician to help us set up a water treatment laboratory. We have been tasked by the Ministry to set up a centre of excellence in water treatment.”

**Comments:**

Skills and knowledge transfer was one of the key tenets of the Memorandum of Understanding that existed between NUST and City of Bulawayo. The city had a well-established institutional knowledge in water/wastewater treatment and testing.

On the recommendation of the Director of Engineering Services it was :-

**RESOLVED TO RECOMMEND:**

That authority be granted to Thobekile P. Sibanda, S. R. No. 30334, the Laboratory Technician based at Criterion Laboratory, to be seconded to NUST Civil and Water Engineering Department for a period of one month with effect from 24 April 2017 to 19 May 2017.

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(10) **INVITATION TO ATTEND TECHNICAL SUB-COMMITTEE ON EMERGENCY ROAD REHABILITATION : TUESDAY 28 MARCH 2017 : MINISTRY OF TRANSPORT BOARDROOM (16TH FLOOR KAGUVI BUILDING, CENTRAL/4TH AVE HARARE : MR M.G. MKHWANANZI SR.NO. 31992 : ASSISTANT DIRECTOR OF ENGINEERING SERVICES**

The Director of Engineering Services reported (19th April, 2017) that an invitation letter had been received from Zimbabwe Local Government Association and read as follows:

“**RE: INVITATION TO ATTEND TECHNICAL SUB-COMMITTEE ON EMERGENCY ROAD REHABILITATION**

Reference is given to the above subject whereby the above stated Committee in the Ministry of Transport and Infrastructure Development resolved in their last meeting to have members from Urban Councils and Rural District Councils to be part of the above stated Sub-Committee.

It is therefore under this brief background that your Director of Works is being invited to the next meeting which is scheduled for Tuesday 28 March 2017 at the Ministry of Transport Boardroom.(16th Floor, Kaguvi Building, Central/4th Ave.) Harare. The agenda of the Meeting will be advised.

We therefore look forward to your usual cooperation in releasing your Director to attend this imperative meeting that will deliberate on the various intervention strategies to alleviate the damage caused by the excess rains.

Attached herewith is the email invitation from Engineer M. Juma for your information and further reference.”
Travel Cost Estimates

Travel by air - Air ticket $155,00
   Airport fees $ 30,00
   Taxi Fares $ 60,00
   Accommodation $220,00
   Meals $ 70,00
   Incidental allowance $50/day $ 50,00
Total $585,00

On the recommendation of the Director of Engineering Services it was:-

RESOLVED (Submitted for Confirmation Only)

(1) That the action taken by the Director of Engineering Services in consultation with the Town Clerk in authorising Mr M.G. Mkhwananzi SR. No. 31992 to attend the Technical Sub-Committee on emergency road rehabilitation in Harare on the 28th March 2017 at Ministry of Transport Board Room be confirmed.

(2) That Council pays incidentals, transport, meals and accommodation in the usual manner.

(3) That special leave covering the period be granted.

(11) IMPLEMENTATION OF COUNCIL RESOLUTIONS : APRIL, 2017

The Acting Director of Health Services submitted (19th April, 2017) the attached report of the previous General Purposes Committee meeting’s resolutions and a report on their implementation.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.


The Acting Director of Health Services submitted (19th April, 2017) that an invitation had been received from the Ministry of Health and Child Care with support from UNICEF to finalise preparations for the Africa Vaccination week.
The main objective of the meeting was to discuss district micro plans and logistics for mass mobilisation in preparation for the Africa Vaccination week 24 to 28 April 2017.

The Acting Director of Health Services had nominated Miss C. Sibanda the Deputy Chief Nursing Officer and Mr J. Mutemani an Acting Health Promotion Officer to attend the above meeting. They were in a position to share information with other members of staff.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Miss C. Sibanda and Mr J. Mutemani’s attendance.

All costs would be borne by the organizers. Authority was sought to use a Council vehicle. Fuel would be reimbursed.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Miss C. Sibanda (S.R. 23309) and Mr. J. Mutemani (S. R. 22301) to attend the abovementioned meeting in Kadoma on the 9th April to 11th April, 2017 and the payment of their incidental allowances and meals in transit, as other costs were met by the organizers, be confirmed.

(13) **INVITATION TO A STAKEHOLDERS BEHAVIOUR CHANGE MODEL 2016 ANNUAL REVIEW MEETING : 11 – 13 APRIL 2017 : ESIKHOVENI TRAINING CENTRE : MRS. S. SIZIBA : S.R. NUMBER 23155**

The Acting Director of Health Services reported (19th April, 2017) that an invitation had been received from the National AIDS Council in conjunction with World Vision to send a participant to attend the above meeting.

The main objective of the meeting was to discuss the Behaviour Change programme which was implemented by World Vision in Bulawayo Province. The Behaviour Change Facilitators under World Vision conducted door to door visits to discuss reproductive health issues with the residents and referred patients to health facilities whenever necessary.

The Acting Director of Health Services had nominated Mrs. S. Siziba to attend the above meeting. She was responsible for the behaviour change communication strategies in the city and she was in a position to share information with other members of staff.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Mrs S. Siziba’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Mrs. S. Siziba be granted special leave from 11 to 13 April 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.
RESOLVED (Submitted for Confirmation Only)

That the action taken be the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Siziba (S.R. 23155) to attend the abovementioned meeting at Esikhoveni Training Centre, Esigodini on the 11th April to 13th April, 2017 and the payment of incidental allowances and meals in transit, as other costs were met by the organizers, be confirmed.

(14) RADIATION SAFETY OFFICER (RSO) TRAINING COURSE : 8 TO 12 MAY 2017 : CROWNE PLAZA MONOMOTAPA HOTEL : HARARE : MR S. TSHABANGU : S.R. NUMBER 26313

The Acting Director of Health Services reported (19th April, 2017) that an invitation had been received from the Radiation Protection Authority of Zimbabwe to send a participant to attend the above training course.

The course was designed to equip individuals appointed as facility Radiation Safety Officer with the necessary skills and competencies required to effectively carry out their duties as stipulated by the law of the country. Section 16 of the Radiation Protection Act (Chapter 15:15) states that “the owner or occupier of a facility shall appoint a person experienced in radiation safety measures as a Radiation Safety Officer within the facility”. The city ran an X-ray section at Khami Road Clinic. However, there was no Radiation Protection Programme in place as required by law. It was in view of this, that the Officer to undergo this training would be appointed Radiation Safety Officer and would be required to develop the requested radiation protection programme.

The objectives of the training course were:

- To build a universal understanding of the radiation hazard and its characteristics.
- To raise the level of expertise on facility radiation risk management.
- To enhance knowledge of regulatory requirements among Radiation Safety Officers.

The course was relevant to the department and the Acting Director of Health Services had nominated Mr S. Tshabangu an Environmental Health Officer to attend the course and be appointed Radiation Safety Officer for the department.

The costs for the training course were as follows:

Accommodation (6 nights) at $130.00 = $ 780.00
Dinner (6 days) at $28.00 = $ 168.00
Incidental Allowance x 6 days at $50.00 = $ 300.00
Fuel 894 litres diesel at $1.20 = $ 106.80
Course fees (includes teas, lunches, training material and tuition fees) = $ 632.50
Total Cost $1 987.30
It was therefore recommended that Mr S. Tshabangu be granted special leave from 8 to 12 May 2017 to attend the above training course and Council met the costs as indicated above.

\textbf{RESOLVED (Submitted for Confirmation Only)}

That Mr S. Tshabangu (SR. 26313) be granted special leave from 8\textsuperscript{th} to 12\textsuperscript{th} May, 2017 to attend the abovementioned training course and Council meets the costs as indicated in the report above..

\textbf{(15) LAUNCH OF THE HIV TESTING SERVICES (HTS) STRATEGY : 5 MAY 2017}

The Acting Director of Health Services reported (19\textsuperscript{th} April, 2017) that while Zimbabwe was still seized by a severe AIDS epidemic with unacceptably high HIV prevalence and incidence, it was one of the first countries that had experienced a sharp decline of new infections and HIV related deaths over the past decade due to a comprehensive set of interventions that had been implemented through a highly multisectoral approach. HIV prevention was critical in closing the gap of new HIV infections. HIV Testing Services (HTS) was one of the interventions that had been implemented to reduce new HIV infections. HIV Testing Services (HTS) was also an entry point to prevention, treatment, care and support services. It was generally assumed that knowledge of one’s HIV status acquired in a supportive environment was a significant motivator for positive behaviour change. It was also the right of every Zimbabwean to know their HIV status.

Under the 2013-2015 HIV Testing and Counselling Strategy, the Ministry of Health and Child Care had set the objective of increasing coverage and access to testing services in the general population as well as ensuring that 85% of men and women knew their status. According to the Zimbabwe Demographic and Health survey (ZDHS) 2015, significant progress had been made towards this objective, with 80% of adults receiving testing at least once by 2015, with linkages to prevention, treatment, care and support.

However, a review of this framework had also showed new emerging issues that must be addressed as it was embarked on another strategic journey of ending AIDS by 2030.

The HIV Testing Services (HTS) programme was committed to contribute to the global ambitious goal of ending AIDS by 2030 therefore, the HIV Testing Services (HTS) strategy (2016-2020) was aligned to the 90-90-90 UNAIDS global fast track targets that were aimed at ensuring that by 2020:

1. 90% of all people living with HIV will know their HIV status;
2. 90% of all people diagnosed HIV positive will receive sustained antiretroviral therapy; and
3. 90% of all people receiving antiretroviral therapy will have viral suppression

It was against this background that the Ministry of Health and Child Care, AIDS and TB Programme would be launching the National HIV Testing Strategy 2016-2020.
The Ministry of Health and Child Care had requested that Bulawayo Province through the Health Services Department together with partners host this event on the 5th May 2017.

The venue for the event had been identified as Nketa Clinic.

**RESOLVED TO RECOMMEND:**

That the launch of the HIV Testing Services Strategy be held at Nketa Clinic on the 5th May, 2017.

(16) **TARGETED TB SCREENING IN BULAWAYO CITY : 20 APRIL 2017 TO 7 MAY 2017**

The Acting Director of Health Services reported (19th April, 2017) that a letter had been received from the Ministry of Health and Child Care, it read as follows;

“...The Ministry of Health and Child Care, National TB Control programme through the support from Challenge TB and the World Health Organisation (WHO) intends to conduct targeted TB screening in TB high risk groups in the city of Bulawayo. The activity is in line with the World Health Organisation (WHO) End TB Strategy where TB is envisaged to have been brought to an end globally by 2035.

The activity follows a mapping exercise that we conducted to prioritise districts according to risk for TB, and 4 provinces have already been covered to date with targeted screening for TB since 2016. The approach will help to make early TB diagnosis and treatment and hence curb further spread of the disease, and also result in an increase in our TB notification rate which is lower than our estimates.”

The activity would require at least 21 health workers selected from Council health facilities that would be targeted including Community Health Workers from the selected health facility catchment areas to participate in the exercise. A mobile X-ray facility would be availed for screening presumptive TB patients and Thorngrove laboratory would be used for sputum examination. The chosen areas include the following; Cowdray Park, Old Lobengula, Old Magwegwe, Old Pumula, Nkulumane, Mabutweni, Iminyela, Mzilikazi, Makokoba and Njube suburbs, Robert Sinyoka, St Peters and Methodist Villages, Cabatsha and Ngozi Mine settlements and Bulawayo Prisons. Commuter Bus termini selected included Cowdray Park, Egodini, Sekusile, Samuel Parirenyatwa, Old Magwegwe and any other sites which would be identified during the TB targeted screening exercise. Identified patients would be referred to Council Health facilities for treatment.

All costs would be borne by the organisers. The Acting Director of Health Services requested the use of Council vehicles for the exercise.
The department had no objection to the Targeted TB Screening exercise as TB was a serious public health issue and the city had a high death rate among TB patients due to late presentation for treatment.

**RESOLVED TO RECOMMEND:**

That the request by the Ministry of Health and Child Care and National TB Control Programme to conduct Targeted TB Screening in Bulawayo from 20th April, 2017 to 7th May, 2017 be acceded to; and Health Workers selected from Council health facilities including Community Health Workers be seconded to the abovementioned programme.

(17) **COSAFA WOMEN’S SOCCER CHALLENGE: BULAWAYO 2017**

The Acting Director of Housing and Community Services reported (21st April, 2017) that on the 21st April, 2017, a ZIFA (Zimbabwe Football Association) delegation visited the city and had a meeting with the Town Clerk and Senior Management in the Committee Room.

The purpose of the visit was to inform the city that Zimbabwe shall be hosting a COSAFA Women’s Challenge Tournament in the city as well as to request to use Council facilities (stadia) for the soccer matches. The tournament shall be held in September 2017 though the actual dates were not yet known.

The tournament shall be held over a three week period and 8 countries from the Southern Africa Development Committee (SADC) shall take part.

The facilities needed were Barbourfields, Luveve and White City Stadia. Some of the matches shall be held in the evenings at Barbourfields and that would need the use of flood lights for which they were prepared to pay.

The usual Council hire charges for the stadia shall apply and they shall also pay for that.

The department of Housing and Community Services shall furnish them with the hire charges as well as the electricity costs for the evening use of Barbourfields Stadium. The delegation had also requested to incorporate the Director of Housing and Community Services into their Local Organizing Committee (LOC).

It was felt that such an event would be good for marketing the City as well as promoting business and tourism in the City and there was no objection to Council granting ZIFA authority to use its stadia for this tournament and that in future such requests be left to the Town Clerk to deal with administratively.
RESOLVED TO RECOMMEND:

(1) That authority be granted to ZIFA to use the abovementioned stadia for the COSAFA Women’s Soccer challenge.
(2) That the usual Council hire charges for the Stadia shall apply.

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THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE
ANNEXURE ‘F’
REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE:  
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON TUESDAY, 25TH APRIL, 2017 AT 3.00 P.M.

PRESENT:

Councillor N. Sibanda (Chairperson)
“ M. Dube
His Worship the Mayor (Councillor M.K. Moyo)
Councillor R.D. Jele
“ M. Mlalazi
“ C. Moyo
“ P. Moyo
“ T. Moyo
“ E. Ncube
“ J. Sithole

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Financial Director
The Director of Engineering Services
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The City Valuer

ON LEAVE:

Councillor S. Chigora
“ S. Khumalo
“ S. Musonda
“ M. Ncube
“ C. Zana
(1) **INCOME AND EXPENDITURE FOR THE MONTH OF MARCH 2017.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter.

Discussion ensued and Councillor C. Moyo observed that other creditors were higher than the rest of creditors as detailed in Table F, what could be the cause?

In response the Acting Financial Director explained that other creditors were a sum up of creditors who supplied Council with goods.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(2) **CREDITORS.**

The Acting Finance Director submitted (12th April, 2017) the attached report relating to the abovementioned matter.

Debate ensued and Councillor J. Sithole was concerned that figures for creditors were too high. He proposed that measures should be taken to increase revenue and reduce expenditure though chances to increase revenue were slim/low due to financial challenges faced by rate payers. Council should come up with a strategy to reduce expenditure and increase revenue.

Councillor C. Moyo inquired on why the creditors had gone beyond Debtors because Council had managed to maintain creditors at a level less than debtors to and a state of insolvency and that was a normal situation. He asked on what had caused the increase in creditors and what measures were being taken to try and solve the situation/issue on creditors?

The Chairman (Councillor N. Sibanda) was concerned about ZESA and LAPF that the Committee was being negotiated by Management Committee. Both ZESA and LAPF were owed a total amount of 136 million a situation which was worrying especially as Council’s indebtedness to LAPF could adversely affect employees.

The Town Clerk explained that he was also worried about the situation and Management was seized with the matter and a report on strategies would be submitted in due course.
His Worship the Mayor also said that there was an arrangement that had been put in place with LAPF for pensions to be paid locally. However this should appear on the report and its impact on Council’s indebtedness should be clearly indicated.

In response the Acting Finance Director explained that previously they were not showing IBDZ as a loan as they sought clarification on whether it was a grant or loan from the Government. However Bulawayo City Council had now been advised that it was a loan from the Government for sewer/water. This loan amounted to $8 million.

The Director of Engineering Services also highlighted that Councillors should recall that $50 Million was written off in terms of 2013 Ministerial directive. There was however no reciprocal written off of what local authorities had incurred in the provision of the services whose charges were written off.

In response the Town Clerk advised that the Town Clerks forum was looking into this matter of lobbying for ZESA and after parastatals to write off what local authorities incurred in the provision of services whose charges were written off in 2013.

The Chamber Secretary also reported that ZESA had sued Council for the outstanding debt and also challenged Council’s right to charge them for servitude way leaves other charges relating to the parastatal’s use of Council land. Council would defend both matters.

Councillor J. Sithole appreciated the information laid on the table but was concerned that usually these tables did not carry any explanation of which it would have been useful in assisting other members in understanding the issues.

Councillor C. Moyo advised that there was need for Public Relations Officer to explain Council’s position and challenges and difficulties faced by Council.

Councillor J. Sithole concurred saying the residents thought money was being misused thus making emphasise on the publicising of the information on Council’s financial position.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) RECEIPTS TRENDS ANALYSIS.

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the Receipts Trends Analysis:-

Debate ensued and the Chairperson (Councillor N. Sibanda) appreciated the increase in cash collections during the month of March compared to the previous months. He sought clarification on what measures Council took to increase the collections.
In response the Acting Financial Director explained that the Finance and Engineering Services Departments came up with strategies of sending out sms to residents encouraging them to pay their bills. The use of RTG and swiping machines had contributed to the increase in debt collection and water disconnections were also intensified. He confirmed that in July Council offset some accounts.

The Chamber Secretary advised that debt collection had been decentralised. Housing offices were now also issuing summons.

The Town Clerk explained that serving rate payers with summons was not a way of punishing them, however it was their obligation to pay. He said that some residents had not paid since the cancellation of debts in 2013 by the Minister of Local Government, Public Works and National Housing. He suggested that a policy be formulated to cater for the poor. There were some poor residents who were willing to pay their rates but did not have the capacity, yet others had the capacity but did not just want to pay.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(4) **MISCELLANEOUS INCOME RECEIVED BY DEPARTMENTS IN MARCH, 2017.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(5) **OVERTIME INCURRED BY DEPARTMENT.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.
(6) **SERVICE DEBTORS TO THE CITY OF BULAWAYO**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(7) **GOVERNMENT INDEBTEDNESS TO THE COUNCIL.**

The Acting Financial Director submitted (12th April, 2017) the attached report relating to the abovementioned matter:

Debate ensued and Councillor C. Moyo was concerned about the accumulation of debts by the Ministries of Higher Education and Health. He appreciated that although the Ministry of Home Affairs had showed commitment, it still owed Council which amounts have to be settled.

The Town Clerk explained that Council owed Government (ZIMRA) and efforts would be made to engage Government to offset the debts.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(8) **MINISTRIES NOT SUPPORTED BY THE MINISTRY OF FINANCE.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.
(9) **LAND SALE DEBTORS.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(10) **CONSUMER DEBTORS MOVEMENT PER WARD FOR THE MONTH OF MARCH 2017.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(11) **RETENTION FUND MOVEMENT PER WARD FOR THE MONTH OF MARCH 2017.**

The Acting Financial Director submitted (19th April, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(12) **CAPITAL EXPENDITURE.**

The Acting Financial Director submitted (12th April, 2017) the attached report relating to the abovementioned matter:-

Thereafter it was –
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) **ANNUAL SOFTWARE MAINTENANCE CHARGES.**

The Acting Financial Director reported (20\textsuperscript{th} April, 2017) that the contract for the installation of hardware and software for the AS/400 and BIQ systems, originally signed between Council and IBM Zimbabwe, provided for the maintenance of both hardware and software for an annual charge.

The BIQ system was maintained by Quill Associates, which was a South African based company. It allowed Council to the system on an annual basis.

The conditions for the annual maintenance for Quill software licence fee was that;

“The annual licence fee is subject to an annual increase in line with the Consumer Price Index (CPI) in South Africa as declared by the bank as well as a small percentage. Quill will in turn provide annual upgrades of the software and also provide routine assistance required on the modules”

For the maintenance fee from May 2016 to April 2017 Council had paid a fee of **R342,846**

For the period May 2017 to April 2018, Quill had since written to Council concerning the annual licence fee and part of the letter reads “...The licence fee allows Council usage of BIQ for the period May 2017 to April 2018. If Council pays the dollar ($) equivalent into the local account, then 15% VAT must be added into the amount....”

<table>
<thead>
<tr>
<th>Previous licence fee</th>
<th>R342,846</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual adjustment</td>
<td>R34,285</td>
</tr>
<tr>
<td>BIQ licence fees May 2015 – April 2017</td>
<td><strong>R377,131</strong></td>
</tr>
</tbody>
</table>

The 15% VAT would only be quantified depending on the prevailing exchange rate at the time of payment.

The Quill software modules covered in the annual maintenance fee were: Infrastructure, Property Management, People and Entity Management, Services Management, Salaries and Personnel, General Ledger, Budget Management, Stock Management, Fleet Management, Medical Aid, Cash flow Management, Costing Management and Assets Management.

The software maintenance can only be carried out by Quill Associates who are the developers of the software. And it will therefore not be in Council’s interests to tender for the service.
The Acting Financial Director therefore recommended that Quill Associates be paid R377,131 as the annual software maintenance licence fee for the period May 2017 to April 2018. VAT of 15% in (US$) be added on the amount at the time of payment.

**RESOLVED TO RECOMMEND:**

That Quill Associates be paid **R 377,131** as the annual software maintenance licence fee for the period May 2017 to April 2018. VAT of 15% in (US$) be added on the amount at the time of payment.

(14) **PURCHASE OF TABLETS FOR COUNCILLORS AND SENIOR STAFF.**

The Acting Financial Director reported (20th April, 2017) that Council in February 2017 approved the purchase of 40 tablet computers for use by Councillors and other senior staff members.

The tender for the purchase of these was advertised on the 19th of February 2017.

The tender closed on the 21st of March 2017.

At the time of closure no bid documents were submitted, meaning that the processing to purchase these tablet computers would likely take more time.

The re-tendering process was already under way.

The Chamber Secretary advised that a tender was advertised for 30 days. After the opening of the tender there was an adjudication process before submission to the procurement Committee. She confirmed that for this particular tender on the day of opening the tender, there were no responses and therefore the department had to re-tender.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(15) **PRINTING PROBLEMS.**

The Acting Financial Director reported (20th April, 2017) that Council had three (3) heavy duty printers that were used to print reports such as bills, payslips and various other reports including meter reading reports on a daily basis. These printers were purchased more than 5 years ago and may print 20000 pages a day.

Recently two (2) of these printers had developed problems, which had seriously affected and compromised the printing processes. Some reports were now taking more time to be printed than normal and this could easily affect mainly the billing process.
The lifespan of these printers was limited to around 5 years and thereafter they might start giving problems. The affected printers needed spare parts and indications from some suppliers was that each printer would cost around $12,800 to repair.

Indications were that a new printer would cost around $18,000.

Given the cost of repairs and the cost of a new printer, it seemed cost effective to buy a new printer. These were specialised IBM printers whose sourcing might take some time.

Purchase of the printers was budgeted for under capital budget vote 10 item 5517.

**RESOLVED TO RECOMMEND:**

1. That Two (2) heavy duty printers be purchased using the normal tender procedures.
2. That in the event that printing becomes more challenging before the printers are bought, then options be carried out to rent some printers.
3. That virement $15000 from vote 10 item 5514 to cover the likely shortfall on the purchase of the two (2) printers.

(16) **AGREEMENT TO SELL TREATED WATER (RECLAIMED) BY CITY OF BULAWAYO FROM THE REFURBISHED KHAMI WATER TREATMENT PLANT TO ZIMBABWE POWER COMPANY (ZPC).**

The Acting Financial Director reported (20th April, 2017) that the Zimbabwe Power Company (ZPC) had approached Bulawayo City Council concerning the implementation of its Bulawayo Repowering Project. The project entailed the replacement of existing boilers with newer technology, the refurbishment of a turbo-alternator plant and "other auxiliaries". It would also include the rehabilitation of the Khami Pumping Station and the Water Treatment Plant owned by the City of Bulawayo as well as the construction of a raw water pipeline from Khami Dam to the Bulawayo Power Station.

The project had not commenced but some key steps in respect of the project were already underway. These included negotiations between Bulawayo City Council (BCC) and Zimbabwe Power Company on the tariff price for the 11ML/day treated water (reclaimed) that would be supplied to ZPC (See attached Water Agreement, Attachment D).

Currently Council was selling treated potable water to the power station at a price of $1.04 per kilolitre. The refurbished Bulawayo Power Station would move away from using treated potable water for power generation purposes. This would be achieved by channelling raw water from Khami Dam to Bulawayo Power Station. For this, Khami Dam Water Treatment Plant shall also be refurbished under this project, along with the laying of a 20km long water supply pipeline from Khami Dam to Bulawayo Power Station. The pipeline would supply approximately 11 Mega Litres of raw water per day to the Bulawayo Power Station. In addition, Bulawayo City Council had requested for an additional 4ML/day for its own and industry use – and ZPC has agreed to this. It had been the proposed that there would be 6 (six) take off points along the line.
The project was expected to boost generation at the Bulawayo Power Station by an additional 90 megawatts (MW), which would be fed onto the national grid to boost power supply to the country.

**WATER TARIFF**

It was against this background that after due diligence and wide consultations within City Council’s key departments, a cost recovery (life cycle cost) tariff figure of sixty three cents ($ 0.63) was proposed and appended into the Water Agreement. The Tariff figure took into account the cost of the infrastructure amortised over 25 years (the expected life of the pipeline) at an interest rate of 6% per annum, average production and maintenance costs.

Discussion ensued and Councillor J. Sithole was concerned that the water levels at Khami Dam were going down and sought clarification on the issue. The Director of Engineering Services promised to investigate the matter.

Thereafter it is was –

**RESOLVED TO RECOMMEND:**

That authority be granted to adopt the proposed Tariff of $ 0.63 and Council to get into a water agreement with ZPC.

(17) **WARD RETENTION FUND POLICY.**

The Acting Financial Director reported (20th April, 2017) as follows on the abovementioned matter:-

1. **INTRODUCTION**

During the 2015 budget outreach, the idea of funding projects that were decided by the ward under the leadership of their elected Councillor was mooted. Funding for the projects was to be tied to what each ward contributed to Council’s coffers.

The concept of the ward retention fund was actively discussed during 2015 where it was resolved that:

The receipts into the fund should be 3% of all cash received from payment of services billed to ward residents

Ward projects that were to be funded should be decided by the ward and benefit the ward.

The ward projects should be included in Council’s Capital budget.

2. **PURPOSE OF THE FUND**
The purpose of the fund was to encourage residents to pay their bills. Based on their payments, a certain portion of their payments would be set aside to develop their ward. The projects to develop the ward would be chosen by people in the ward.

3. **OPERATION OF THE FUND**

It was proposed that the Fund be operated as follows:

a. A separate bank account be opened
b. Council would deposit into the bank account every month, an amount equivalent to 3% of the monthly amount collected from wards.
c. Payments would be made out of the bank account for projects originating from the wards.
d. or payments to be made they should be made against the ward budget captured in Council’s budget.
e. Payments should be supported by properly authorised and signed requisitions, quotations, delivery notes, invoices, payment vouchers as per Council regulations

4. **ADMINISTRATION OF THE FUND**

The administration of the Fund shall be vested in the Financial Director. In administering the Fund the Financial Director must be assisted by Council Management Committee. A Sub-Committee made up of representatives from Council departments should be appointed to oversee the operation of the fund

Council should appoint from within Council staff an Administrator of the fund who would be responsible for:

a. Ensuring that the Fund Account was kept up to date
b. Investing excess funds in the Account in risk free investment opportunities
c. Liaising with Ward Councillors and Ward representatives to ensure that budgets for the following year were submitted to Council before the end of each year.
d. Disbursement of funds
e. Reconciliation of the Fund’s finances.

5. **PROCUREMENT**

Procurement of goods and services shall be done in accordance with the Procurement Act and Regulations.

6. **FINANCIAL STATEMENTS OF THE FUND**

The Finance Director shall prepare or cause to be prepared the monthly, quarterly and annual financial statements for the Fund and submit these to the Council

7. **AUDIT OF THE FUND**

The Internal Audit Section of Council shall audit the Fund Accounts at least once a year.
The fund had accumulated $1,692,619.25 up to 31 December 2016 as per attached schedule (Attachment C). The 2017 budget might not have captured all the ward capital projects as some wards did not submit any bids. Council therefore needed to ensure that structures were set up that would ensure that all ward projects were included in the 2018 Council budget.

Thereafter the Town Clerk advised that after the adoption of the policy, a constitution would be crafted containing relevant details.

Thereafter it was -

RESOLVED TO RECOMMEND:

That Council adopts the proposed ward retention ward policy as outlined in the report, above.

(18) APPLICATION FOR RATES EXEMPTION: STAND 17173 MONTROSE: ACCOUNT 75617173.

The Acting Financial Director reported (20th April, 2017) that the Majlisul-Ulama Zimbabwe was a religious, welfare, educational organisation established since 1975. It had been there to serve the community in the field of education and relief for over four decades.

On 18 November 2016 the organisation wrote to Council applying for rates exemption in terms of the Urban Councils Act: Chapter 20:15. The letter read in part and I quote:

“We actually run educational institutions in the capital city Harare, Kwekwe and Bulawayo, catering for orphans, the needy and underprivileged section of the community, on a gratis basis. We are totally dependent on donations from well wishers in the community at large as we operate on welfare, non commercial basis. Our facilities cater for academic as well as religious and moral studies up to ‘A’ levels, together with selected vocational subjects.

In the light of this, we humbly appeal to your good offices for a waiver of rates charges on the above-stand upon which our Bulawayo religious educational centre operates”.

The City Valuer had written on 3 March 2017 and had advised that Stand 17173 was developed and was used exclusively for public worship and therefore qualified for rates exemption.

The property had accrued monthly owners rates of $131.79 and the outstanding balance at the March 2017 billing was $7 271.50.

The Acting Financial Director therefore recommended that the organisation be exempted from paying the owners rates but continue to pay the balance in affordable monthly instalments.
RESOLVED TO RECOMMEND:

That the organisation be exempted from paying the owners rates but continue to pay the balance in affordable monthly instalments.

(19) REQUEST FOR REBATE AND REDUCED MONTHLY INSTALMENTS ON ARREARS FOR ACCOUNTNUMBER 1115706: STAND 7156 BULAWAYO NORTH

The Acting Financial Director reported (20th April, 2017) that the ratepayer, a 78 year old widow wrote on 16 February 2016 appealing to Council to reduce her water charges as she is facing challenges in paying her bills.

Her property caught fire on 8 August 2016 and the house was destroyed. The fire brigade charges came to $419.75 and she was appealing for a waiver of this charge.

Her account had an outstanding balance of $725.37 as a result of the fire brigade charge as well.

It was recommended that her request for reduced charges on water consumption should not be acceded to as she could easily reduce water consumption from the current average of 15 kilo litres per month to say 10 kilo litres per month thereby significantly reducing the charge. However Council should consider writing off the fire brigade charge of $419.75 on compassionate grounds.

RESOLVED TO RECOMMEND:

That the request for reduced charges on water consumption should not be acceded to as the applicant could easily reduce water consumption from the current average of 15 kilo litres per month to say 10 kilo litres per month thereby significantly reducing the charge. However Council should consider writing off the fire brigade charge of $419.75 on compassionate grounds.

(20) APPLICATION FOR A WAIVER OF RATES ON PLOT 19B RIVERSIDE ESTATES AGRICULTURAL LOTS OF S/D A OF WILLSGROVE: ACCOUNT NUMBER 57301202.

The Acting Financial Director reported (20th April, 2017) that Mr E Hove representing Merdeka Enterprises (Pvt) Ltd wrote to Council on 31 January 2017 seeking a waiver of rates on Plot 19B Riverside Estates because as he put it the site was not accessible, limiting its options for commercial use save for extensive agricultural activities. He had plans to build an environmental controlled chicken house. He had the ground then levelled for that purpose. A house was also built for the workers. Because of lack of an access road the plans could not be put into operation and an opportunity of being a contract grower was lost.

Since 2009 Merdeka Enterprises had been asking Council (Town Planning) to facilitate the development of an access road to the plot, with no joy.
The company was hoping that a road would soon be constructed to facilitate the subdivisions of the plot into residential stands. A family house was also in the pipeline as currently the Hove’s lived in rented accommodation.

The company was therefore asking for a waiver of rates already charged until such time that there is an access road to the site, stand has been subdivided and stands sold.

The letter from Merdeka Enterprise was passed to the City Valuer who advised that the property is designated for residential purposes and was rated as such. The property was however supposed to be serviced by a Council road Brentwood road which had not been developed. Until Council develops Brentwood extension Lot 19B would remain inaccessible rendering the same undevelopable.

In view of the foregoing the City Valuer had proposed that Lot 19B Riverside be levied agricultural rates until such time the access road is developed. Currently the residential rates were pegged at $407.92 per month and the agricultural rates are $171.20 per month. He further proposed that the new rates be back dated to 1 July 2013.

The property currently owed Council $20106.33 and it is unlikely that the money would paid to Council in the light of the above scenario. It was therefore recommended that Council levies Plot 19B Riverside agricultural rates instead of residential rates as from 1 July 2013.

Thereafter the Committee was opposed to the backdating of the charging of agricultural rates, however these could be effective from date of resolution.

**RESOLVED TO RECOMMEND:**

That the application by Mr. E. Hove for a waiver of rates be not acceded but instead applicant be charged agricultural rates with effect from date of Council resolution.
The Director of Engineering Services reported (11\textsuperscript{th} April, 2017) to the Town Lands and Planning Committee (20\textsuperscript{th} April 2017) that an application had been received from Mr. M. M. Moyo of No 3 Penrith Road, Morningside, Bulawayo to lease land at Emganwini 1 Commercial Centre for the purposes of filling LP Gas.

The stand was as depicted on TPA 8511 and measuring 60m\textsuperscript{2} in extent. The proposed stand shall be called Stand 9567 Emganwini Township. It was located at Emganwini 1 Commercial Centre which was at the corner of Nketa Drive and St. Martin Road.

The proposed stand was on a piece of land set aside for Local Authority use within the shopping centre and there were no town planning objections to the use as it was on a temporary basis.

The application was circulated to municipal departments and other service organisations and no objections were received, however, the following comments should be noted:-
The stand shall be used for the purposes of filling LP Gas.
The non-title survey costs were estimated at US$230
ZESA’s general servitude covering the property shall be observed.
The stand shall not be occupied until approved sanitary and ablution facilities had been
installed thereon.
Any development on the stand should be in accordance with the approved plans and relevant
Council’s by-laws.
The stand was serviced with both sewer and water mains.

The Chamber Secretary (Valuation) had recommended monthly rental was US$30. for
the lease of the stand subject to review at Council’s pleasure.

Thereafter The Town Lands and Planning Committee had resolved to recommend to
this Committee that Stand 9567 Emganwini Township as depicted on TPA8511 and
measuring 60m$^2$ in extent be leased to Mr. M.M. Moyo for the purposes of establishing an
LP gas filling site at the City Valuer’s recommended monthly rental of US$30 for an initial
period of 3 years, subject to review at the Council’s pleasure.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received
and noted.

(22) **APPLICATION TO LEASE A SITE FOR FILLING LP GAS AT NKULUMANE 1 COMMERCIAL CENTRE: PROPOSED STAND 16896 NKULUMANE TOWNSHIP: TPA 8513: AREA =60M$^2$: CHARITY MPOFU.**

The Director of Engineering Services reported (11$^{th}$ April, 2017) to the Town Lands
and Planning Committee (20$^{th}$ April 2017) that an application had been received from
Charity Mpofu of 13296 Nkulumane Township, P.O. Nkulumane, Bulawayo, to lease a stand
at Nkulumane 1 Commercial Centre for the purposes of filling LP Gas.

The stand was as depicted on TPA8513 and measuring 60m$^2$ in extent. The proposed
stand shall be called Stand 16896 Nkulumane Township. It was located at Nkulumane 1
Commercial Centre which was at the corner of Rangemore Road and Intemba Road.
The proposed stand was on a piece of land set aside for Local Authority use within the shopping centre and there were no town planning objections to the use as it was on a temporary basis.

The application was circulated to municipal departments and other service organisations and no objections were received, however, the following comments should be noted:

- The stand shall be used for the purposes of filling LP Gas.
- The non-title survey costs were estimated at US$230.
- ZESA’s general servitude covering the property shall be observed.
- The stand shall not be occupied until approved sanitary and ablution facilities had been installed thereon.
- Any development on the stand should be in accordance with the approved plans and relevant Council’s by-laws.
- The stand was serviced with both sewer and water mains.
- The Chamber Secretary (Valuations) recommended monthly rental was US$30 for the lease of the stand subject to review at Council’s pleasure.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee that Stand 16896 Nkulumane Township as depicted on TPA8513 and measuring 60m² in extent be leased to Charity Mpofu for the purposes of establishing an LP gas filling site at the City Valuer’s recommended monthly rental of US$30 for an initial period of 3 years, subject to review at the Council’s pleasure.
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(23) APPLICATION TO PURCHASE ADDITIONAL LAND TO STAND 5383 MZILIKAZI TOWNSHIP FOR SPORTING FACILITIES: PROPOSED STAND 45839 MZILIKAZI TOWNSHIP: TPA 8510: AREA = 4 924M²: LOBENGULA PRIMARY SCHOOL.

The Director of Engineering Services reported (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) that an application had been received from L. Mudzudzu of Lobengula Government Primary School in Mzilikazi for additional land to the school for sporting facilities. The applicant indicated that the school had no land for sporting facilities at the moment and the land would be used for setting up the athletics field, football field, netball grounds, rugby grounds, cricket fields, volleyball courts and handball pitch.

The stand was as depicted on TPA 8510 and measuring 4 924m² in extent. The additional land shall be Stand 45839 Mzilikazi Township and its consolidation with Stand 5383 Mzilikazi Township shall be Stand 45840 Mzilikazi Township.

The land was set aside for residential and ancillary use in terms of Local Plan 1-Western Areas and the proposed use was freely permitted.

The application was circulated to all municipal departments and other service organisations and no objections were received. However, the following comments should be noted:-

The stand shall be used for the purposes of setting up sporting facilities. Survey costs were estimated at US$345. ZESA’s general servitude covering the stand shall be observed.
Any development on the stand should be in accordance with the approved plans and relevant Council’s by-laws.

Stand 45839 Mzilikazi Township shall be consolidated with Stand 5383 Mzilikazi Township and the consolidation shall be Stand 45840 Mzilikazi Township.

The Chamber Secretary (Valuations) recommended that 4,924m² be debited to the 10% Government commonage.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee that Stand 45839 Mzilikazi Township as depicted on TPA 8510 and measuring 4,924m² in extent be offered to Lobengula Primary School as additional land for the purposes of setting up sporting facilities and 4,924m² be debited to 10% Government commonage. The stand was to be consolidated with Stand 5383 Mzilikazi Township and the consolidation shall be called Stand 45840 Mzilikazi Township.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(24) **APPLICATION TO LEASE LAND ADJACENT TO RESIDENTIAL STAND 20647 PUMULA SOUTH (PROPOSED STAND 25663 PUMULA) (232 m² IN EXTENT: TPA 8470): MR D MAHLANGU & MS N MOYO.**

The Director of Engineering Services reported (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) that an application to lease a piece of land adjacent to Stand 20647 Pumula South, being proposed Stand 25663 Pumula South had been received from Mr. D Mahlangu and Ms N Moyo who owned Stand 25663 Pumula South. The piece of land applied for measured 232m² in extent, and the applicant would like to lease this piece of land in order to carry out market gardening thereon.
There were no town planning objections to the application as the site applied for was located within existing residential development. The application had been circulated to Municipal departments and no adverse comments had been received save for the following:

- The Chamber Secretary (Valuation) recommended a monthly rental of $10.
- No buildings shall be permitted on the said piece of land.
- ZESA’s general servitude covering the property shall be observed.
- Stand 20647 Pumula South had access to both water and sewer mains and no additional connections shall be required.
- Non-Title survey cost shall be provided on request.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee:

i. That Stand 25663 Pumula South as depicted on TPA 8470 and measuring 232 m² in extent be leased to Mr. D Mahlangu and Ms N Moyo at a monthly rental of $10. The stand shall be used for gardening purposes only.
ii. That all costs related to this application were to be borne by the applicant.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.
APPLICATION TO LEASE ADDITIONAL LAND TO STAND R/E 2142 MAHATSHULA FOR CHURCH PURPOSES (PROPOSED STAND 4770 MAHATSHULA; 3194 M² IN EXTENT). ANGLICAN CHURCH (DIOCESE OF MATABELELAND).

The Director of Engineering Services reported (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) that an application to lease an additional piece of land in order to build a Senior Anglican Fellowship building had been received from Jesus Aims Ministries. The church pointed out that the original stand allocated to the Church was too small to accommodate all the buildings to be erected thereon, hence the need for additional land. The church had not started constructing on the stand and indicated that construction of all buildings was to be done at the same time. The piece of land in question was zoned for residential and ancillary uses, and from a town planning point of view there were no objections to the proposal. The proposal had been circulated to other Municipal departments and no adverse comments had been received.
The following however, should be noted:-

The proposed additional piece of land was to be consolidated with stand R/ E 2142 Mahatshula, and shall be used for the same purposes as the parent stand. 
The stand was to be suitably walled/fenced and gated.
Stand R/E 2142 Mahatshula had access to sewer and water mains. However connection cost shall be provided on request.
ZESA’s general servitude covering the property would be required.

The Chamber Secretary (Valuation’s) had recommended a monthly rental of US$25 which was subject to review at the pleasure of Council.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee –

i. That Stand 4770 Mahatshula as shown on TPA 9564, measuring 3194 m$^2$ in extent be leased to the Anglican Church, for US$25 a monthly basis for church purposes. The land shall be consolidated with stand RE 2142 Mahatshula at the applicant’s expense.

ii. That the lease and rental shall be subject to review at the pleasure of Council.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(26) **APPLICATION FOR A SOCIAL CLUB ON PORTION OF 8674 LUVEVE TOWNSHIP: PROPOSED STAND 9821 LUVEVE TOWNSHIP: TPA 8385: AREA =2000M$^2$: OLD TIMERS ASSOCIATION.**

The Director of Engineering Services reported (11$^{th}$ April, 2017) to the Town Lands and Planning Committee (20$^{th}$ April 2017) that a letter had been received from Luveve Old Timers Associations to lease portion of Stand 8674 Luveve Township for the purposes of establishing a Social Club.

The stand was as depicted on TPA8385 and measuring 2000m$^2$ in extent. The stand shall be called Stand 9821 Luveve Township. The stand was located south west of Luveve Stadium across Huggins Road and next to ZESA office. It also lied to the east of a football ground east of Masina Cocktail Bar.
The applicant intended to establish a social club with a number of recreational facilities namely snooker, table tennis and many others.

There were no town planning objections to the application as the site was set aside for Institutional use in terms of the approved plan for the area.

The application was circulated to municipal departments and other service organizations and no objections were received, however the following comments should be noted:-

- The stand shall be used for the establishment of a social/community club.
- The non-title survey costs were estimated at US$276.
- ZESA’s general servitude covering the property shall be observed.
- The stand shall not be occupied until approved sanitary and ablution facilities had been installed thereon.
- Any development on the stand should be in accordance with the approved plans and relevant Council’s by-laws.
The stand was serviced with both sewer and water mains.

The Chamber Secretary (Valuation) recommended monthly rental for the lease of the stand was US$20 subject to review at Council’s pleasure.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee that Stand 9821 Luveve Township as depicted on TPA 8385 and measuring 2000m$^2$ in extent be leased to Luveve Old Timers Association at the City Valuer’s recommended monthly rental of US$20 for an initial period of 5 year, subject to review at Council’s pleasure with no option to buy.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(27) **APPLICATION TO LEASE A PORTION OF CLOSED SANITARY LANE ABUTTING STAND NUMBER 50 KENILWORTH: AREA= 135M$^2$ : TPA8461 J.MAKORIE : 0783942261**

The Director of Engineering Services reported (11$^{th}$ April, 2017) ) to the Town Lands and Planning Committee (20$^{th}$ April 2017) that an application had been received from Mr. J. Makorie for the lease of a portion of closed sanitary lane abutting his stand which was Stand 50 Kenilworth. Reference was made to the Council’s resolution (7$^{th}$ May, 1975) which stated that the sanitary lane be closed and be leased to any applicants who were interested. A petition concerning the matter was then sent to the adjacent property owners and no objections were received from them. The area was situated in Kenilworth between Gladys Avenue and Ethel Avenue.
The application was then circulated to the other Departments and the following comments were obtained:

**CITY VALUER**

“Please be advised that my recommended monthly rental of the above sanitary lane was US$ 15 value subject to review at the council’s pleasure.”

**SURVEYOR**

“Non-title survey will cost $230.”

**DEPARTMENT OF HOUSING**

“This Department had no objections to the application provided that all Council’s by-laws were complied with.”

**ZESA**

“Providing our general servitude covers the property, we had no objection to the proposed development. However, should you encounter any challenges, do not hesitate to contact our offices.”

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee -

i. That a portion of closed sanitary lane as depicted on diagram TPA8462 measuring 135m² be leased to Mr. J. Makorie at a monthly rental of US$15.
ii. That lease to be renewable after 5 years.
iii. That no permanent structures were to be built on the leased piece of land.
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(28) APPLICATION TO LEASE A PORTION OF CLOSED SANITARY LANE ABUTTING STAND NUMBER 33 KENILWORTH : AREA 135M² : TPA 8462: M. DEMBA.

The Director of Engineering Services reported (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) that an application had been received by this Department from Mr. M. Demba for the lease of a portion of closed sanitary lane abutting his stand which was Stand 33 Kenilworth. Reference was made to the Council resolution of 7th May 1975 which stated that the sanitary lane be closed and be leased to any interested applicants. A petition concerning the matter was then sent to the adjacent property owners and no objections were received from them. The area was situated in Kenilworth between Gladys Avenue and Irene Avenue.

The application was then circulated to the other Departments and the following comments were obtained:

CITY VALUER

“Please be advised that my recommended monthly rental of the above sanitary lane is US$ 15 value subject to review at the council pleasure.”

SURVEYOR

“Non-title survey will cost $230.”
DEPARTMENT OF HOUSING

“This department has no objections to the application provided that all Council by-laws are complied with.”

ZESA

Providing our general servitude covers the property, we have no objection to the proposed development. However, should you encounter any challenges, do not hesitate to contact our offices.”

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee -

i. That a portion of closed sanitary lane as depicted on diagram TPA8462 measuring 135m² be leased to Mr. M. Demba at a monthly rental of US$15.

ii. That the lease to be renewable after 5 years.

iii. That no permanent structures were to be built on the leased piece of land.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.


The Director of Engineering Services reported (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) that an application had been received from Monarch Steel Company requesting to create a servitude across Waverly Road between Stands 12136 and 13086 Bulawayo Township for putting up an underground gas pipe. The area was along Waverly road between Welbeck road and Wisbech road as depicted below.
The application was then circulated to other Municipal Departments and other service providers and the following comments were obtained:

**CITY VALUER**

“Please be advised that the monthly levy of US$10 be levied for granting such servitude, subject to review at the pleasure of the Council.”

**SURVEYOR**

“Non-title survey will cost US$230”

**ROADS BRANCH**

“Applicant to comply with EMA, ZERA, and Council requirements and all other relevant statutory requirements. Note that Council has adopted trenchless technologies for road crossing. Applicant to comply with them including ducting”.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee -

That a 3 metre wide servitude across Waverly road as depicted on diagram TPA 8506 be registered in favour of Monarch steel Company at a monthly levy of US$10 to enable the Company to install gas piping between Stands 12136 and 13086 B. T. subject to review at the pleasure of Council.

That trenchless technologies for road crossing was to be used and ducting to comply with the requirements of the Roads Branch.
RESOLVED TO RECOMMEND:
That the abovementioned report be received and noted.

(30) APPLICATION FOR ADDITIONAL LAND TO THE ZESA SUBSTATION IN KUMALO NORTH TOWNSHIP: STAND 19376: TPA 8491/1: AREA 720M².

The Director of Engineering Services reported (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) that an application had been received from the Zimbabwe Electricity Supply Authority Company for additional land to the ZESA substation in Khumalo. The stand was depicted on TPA8491/1 and measuring 720m².

The existing ZESA Substation was located in Kumalo North Township between Pierse Road and Harare Road near George Avenue. The applicant wanted to extend their substation in order to service more stands as the suburb was growing. Both the existing substation measuring 2052m² and the additional land measuring 720m² were depicted on the following diagram.
The application was circulated to various Municipal Departments and service organisations and the following comments were obtained:

**CITY VALUER**

“It was proposed that the application be treated like other substations where ZESA was levied rates based on the value of the land and improvements. It would appear the existing substation was not being levied rates as it was not demarcated.”

**SURVEYOR**

“Non-tittle survey will cost $276-”

**DIRECTOR OF HOUSING AND COMMUNITY SERVICES**

“No objections subject to the usual terms and conditions”

**ZESA**

“Provided our servitude covers the area, we have no objection to the proposed development.”

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee -

That a new stand be created for the existing ZESA substation
That an additional piece of land as depicted on Plan TPA 8491/1 be created and consolidated with the created stand to form Stand 19346 Bulawayo Township and the stand be sold to ZESA at a price to be determined by the City Valuer.
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(31) RATIONALISATION OF NEWSPAPER/PERIODICALS VENDORS IN THE CENTRAL BUSINESS DISTRICT AND MAJOR ROADS INTERSECTIONS.

The Director of Engineering Services submitted (11th April, 2017) to the Town Lands and Planning Committee (20th April 2017) the attached report relating to the abovementioned matter.

Discussion ensued and Councillor C. Moyo was concerned that the $15 monthly rental per bay was too high in view of the country’s economic challenges. He therefore suggested that US$10 per bay be charged in the Central Business District. Members of the Committee unanimously agreed that a monthly rental of US$10 per bay be charged.

In response to questions the Acting Director of Housing and Community Services advised that the vendors were previously paying US$1 per day which translated to US$30 per month. US$15 per month was therefore a reduction from the previous charges.

The Chamber Secretary explained that the aspect relating to the charges was a financial issue which would be dealt with by the Finance and Development Committee.

On the understanding it was resolved to recommend to the Finance and Development Committee :-

i. That Council rescinds its previous resolution of (20th October, 2015) and the new resolution should read as follows:-

ii. That Council continues renewing licenses for vendors who sell newspapers, airtime and periodicals at existing street corner vending sites.

iii. That the selling of phone accessories, cigarettes, watches, belts, sweets, matches and jiggles should not be allowed on pavements.

iv. That vendors be directed to find space at the newly created vending sites at corner Masotsha Ndlovu Avenue/Fife Street (near Highlanders House) and Lobengula Street/First Avenue.

Discussion ensued and Councillor C. Moyo felt that the rentals should be affordable considering the harsh economy. He enquired how much vendors operating in Lobengula Street paid?

The Mayor said that although the Town Lands and Planning Committee had recommended a rental of $10, he felt that it was an undercharge. There was more business in the Central Business Committee compared to Lobengula Street. Vendors should be allocated sites according to their capability/capacity. He suggested that $15 was a reasonable charge in the Central Business District, as it affectively translated to $0.50 a day.
The City Valuer explained that vendors from other sites besides the CBD paid $10 and $12 respectively depending on their locations. If rentals were to be reduced for those in CBD all the vendors in the City should benefit from the exercise.

The Town Clerk recalled that there was a reduction in rentals from $1 to 50c a day. He said that reduction in rentals would affect the budget resulting poor service delivery.

The issued could be considered in the coming year 2018 depending on the economic situation.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the newspaper/periodicals vendors in the Central Business District should be charge a rental of $15 per day whilst other sites remain at $12 and $10 respectively.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.